

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

January 21, 2025

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session January 21, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples.

Mayor Dailey called the meeting to order.

2. Invocation

CJ Epperson presented the invocation.

3. Visitors

A. Phillip Kelly - Bike Fest

Request permission Bikefest July 26, 2025

4. Approve of Minutes

A. December 17, 2024 Regular Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve December 17, 2024 Regular Meeting Minutes. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

B. January 2, 2025 Special Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve January 2, 2025 Special Meeting Minutes. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

C. January 7, 2025 Regular Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve January 7, 2025 Regular Meeting Minutes. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

D. January 13, 2025 Special Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve January 13, 2025 Special Meeting Minutes. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

5. Legals

6. Mayors Report

Brad on executive council BGAAD; Dedicate 2nd regular meeting to strategic planning

A. Appoint Gavin Culton to the Cynthiana Harrison County Tourism Commission

Mayor Dailey made a motion to Appoint Gavin Culton to the Cynthiana Harrison County Tourism Commission. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

B. Executive Session 61.810(1)F

Mayor Dailey made a motion to Enter Executive Session 61.810(1)F. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

C. Return to regular session

Commissioner of Public Works/Utilities Conner made a motion to Return to regular session. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

7. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

2. Pay Bills

Commissioner of Public Property and Finance Mattmiller made a motion to Pay Bills. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

B. Commissioner of Police Safety

1. Department Report

2. Authorize \$0.50 pay increase for Gary Drew Merrill in accordance with the Police Department Career Development Incentive program for receiving Law Enforcement Canine Officer certificate

Commissioner of Police Services Peoples made a motion to Authorize \$0.50 pay increase for Gary Drew Merrill in accordance with the Police Department Career Development Incentive program for receiving Law Enforcement Canine Officer certificate. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

3. Authorize to open an internal process for a police sergeant position

Commissioner of Police Services Peoples made a motion to Authorize to open an internal process for a police sergeant position. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

D. Commissioner of Public Utilities & Works

1. Department Report
Devil's Backbone - generator locations

8. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None