

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

August 6, 2024

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session August 6, 2024 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner.

Mayor Smith called the meeting to order.

2. Invocation

Mayor Smith presented the invocation.

3. Approve of Minutes

A. July 12, 2024 Special Meeting

Commissioner of Public Works/Utilities Conner made a motion to Approve July 12, 2024 Special Meeting. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. July 23, 2024 Special Meeting

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve July 23, 2024 Special Meeting. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Legals

A. First Reading Tax Ordinance #1665

Commissioner of Public Property and Finance Mattmiller made a motion to Approve First Reading Tax Ordinance #1665. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. First Reading AD Valorem Property Tax Ordinance #1666

Commissioner of Public Property and Finance Mattmiller made a motion to Approve First Reading AD Valorem Property Tax Ordinance #1666. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. Municipal Order #2024-4

Comp time policy change

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Municipal Order #2024-4 Comp time policy change. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

5. Mayors Report

- A. Authorize the Mayor to sign grant agreement contract between Commonwealth of Kentucky and the City of Cynthiana for the Cynthiana Fire Station Project Expansion. Mayor Smith made a motion to Approve Authorize the Mayor to sign grant agreement contract between Commonwealth of Kentucky and the City of Cynthiana for the Cynthiana Fire Station Project Expansion.. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

6. Commissioner's Report

- A. Commissioner of Public Property and Finance

1. Finance Report

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Finance Report. Commissioner of Public Works/Utilities Conner seconded.

Cash In Bank

General Fund: \$454,922.54

Water Fund: \$144,859.56

Municipal Road Aid Fund: \$157,693.05

Payables

General Fund: \$135,434.58

Water Fund: \$105,965.64

Vote:

Yes: Mayor Smith, Commissioner of Public Property and Finance Mattmiller,
Commissioner of Police Services Judy, Commissioner of Fire Safety and
Emergency Services Dailey, Commissioner of Public Works/Utilities Conner

No: None

B. Commissioner of Police Safety

1. Department Report

Cheif and Assistant Cheif at associate of cheifs accreditation award.

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

Working on specs for expension of fire dept and ISO Audit next Tuesday.

D. Commissioner of Public Utilities & Works

1. Department Report

2. Authorize to advertise internally for an Assistant Maintenance Supervisor

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to
advertise internally for an Assistant Maintenance Supervisor . Commissioner of Fire
Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Change status of Matthew Courtney from Street Sweeper to Maintenance Worker I

Commissioner of Public Works/Utilities Conner made a motion to Approve Change status
of Matthew Courtney from Street Sweeper to Maintenance Worker I. Commissioner of
Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Increase William Fryman's pay by 0.50 per hour for extra responsibilities and duties

Commissioner of Public Works/Utilities Conner made a motion to Approve Increase William Fryman's pay by 0.50 per hour for extra responsibilities and duties. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

7. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None