

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

November 7, 2023

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session November 7, 2023 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Public Works/Utilities Conner.

Mayor Smith called the meeting to order.

2. Invocation

Mayor Smith presented the invocation.

3. Approve of Minutes

1. 7/5/2023 Special
 2. 7/25/2023 Special
 - A. 3. 8/1/2023 Regular
 4. 8/15/2023 Regular
 5. 8/18/2023 Special
- None made a motion to Approve 1. 7/5/2023 Special
2. 7/25/2023 Special
 3. 8/1/2023 Regular
 4. 8/15/2023 Regular
 5. 8/18/2023 Special. None seconded.

Vote:

Yes:	None
No:	None

4. Legals

5. Mayors Report

- A. Appoint Chris Turley as a city representative on the Parks and Recreation Board replacing Jay Brown

Mayor Smith made a motion to Approve Appoint Chris Turley as a city representative on the Parks and Recreation Board replacing Jay Brown. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Public Works/Utilities Conner
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No:	None
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6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

2. Payables

General Fund \$1,233,545.34

Water Fund \$253,923.89

Cash in bank: General Fund \$481,979.14

Water Fund \$202,616.81

Municipal Road \$149,918.69

Commissioner of Public Property and Finance Mattmiller made a motion to Approve

General Fund \$1,233,545.34

Water Fund \$253,923.89

Cash in bank: General Fund \$481,979.14

Water Fund \$202,616.81

Municipal Road \$149,918.69. Commissioner of Public Works/Utilities

Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Public Works/Utilities Conner
No:	None

B. Commissioner of Police Safety

1. Hire Richard Dean Hutchison as a full-time Certified Police officer after successful completion of all pre-employment requirements salary commensurate with position

Commissioner of Police Services Judy made a motion to Approve Hire Richard Dean Hutchison as a full-time Certified Police officer after successful completion of all pre-employment requirements salary commensurate with position. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Public Works/Utilities Conner
No:	None

2. Department Report

3. Hire Quinton Alan Smoot as a full-time certified police officer after successful completion of all pre-employment requirements salary commensurate with position
Commissioner of Police Services Judy made a motion to Approve Hire Quinton Alan Smoot as a full-time certified police officer after successful completion of all pre-employment requirements salary commensurate with position. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Public Works/Utilities Conner
No:	None

4. Hire Ilan Bear as a full-time certified police officer after successful completion of all pre-employment requirements salary commensurate with position
Commissioner of Police Services Judy made a motion to Approve Hire Ilan Bear as a full-time certified police officer after successful completion of all pre-employment requirements salary commensurate with position. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Public Works/Utilities Conner
No:	None

5. Swear in Nicholas Rathbone Police Officer Recruit and Quinton Alan Smoot as police officers

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

2. Increase the hourly pay of Matthew Norfleet by 35 cents per hour for obtaining (1) certificate Emergency Medical Technician per the Fire Department Incentive pay policy

Mayor Smith made a motion to Approve Increase the hourly pay of Matthew Norfleet by 35 cents per hour for obtaining (1) certificate Emergency Medical Technician per the Fire Department Incentive pay policy . Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Public Works/Utilities Conner
No:	None

3. Accept the resignation of part-time certified firefighter Glynden King effective immediately.

Mayor Smith made a motion to Approve Accept the resignation of part-time certified firefighter Glynden King effective immediately.. Commissioner of Public Works/Utilities

Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Public Works/Utilities Conner
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

Leaf pick-up has started. Bagged leaves and raked leaves will be picked up on regular scheduled trash pick up day. Please don't block sidewalks and make sure vehicles are not parked so the leaf vacuum can get to the leaves

7. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Public Works/Utilities Conner
No:	None