

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

May 16, 2023

6:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session May 16, 2023 at 6:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner.

Mayor Smith called the meeting to order.

2. New Business

A. Visitor-Girl Scout Troop 776

B. Recognize Becky Barnes

C. Award bids for electric franchise Blue Grass Energy Ordinance #1646 First Reading
Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve to Award bid for electric franchise Blue Grass Engergy 3% of Gross Revenue First Reading of Ordinance #1647. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

D. First Reading of Ordinance #1647 awarding Electric franchise to Kentucky Utilities 3% gross revenue
Commissioner of Public Works/Utilities Conner made a motion to Approve First Reading of Ordinance #1647 awarding Electric franchise to Kentucky Utilities 3% gross revenue. Commissioner of Fire Safety and Emergency Services Dailey seconded.
Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

E. Authorize to support Harrison County with resolution/funding/for Mrs. United States Katie Himes sign

Mayor Smith made a motion to Approve Authorize to support Harrison County with resolution/funding/for Mrs. United States Katie Himes sign. Commissioner of Police

Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

F. Finance-Payables

Commissioner of Public Property and Finance Mattmiller made a motion to Finance-Payables. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

G. Hire Eddie Quinn as a full-time Police Officer III after successful completion of all pre-employment requirements. Salary commensurate with position

Commissioner of Police Services Judy made a motion to Hire Eddie Quinn as a full-time Police Officer III after successful completion of all pre-employment requirements. Salary commensurate with position. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

H. Hire Lance Hutchison as a part-time certified police officer after successful completion of all pre-employment requirements salary commensurate with position

Commissioner of Police Services Judy made a motion to Approve Hire Lance Hutchison as a part-time certified police officer after successful completion of all pre-employment requirements salary commensurate with position. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

I. Increase the hourly wage of Lance Hutchison by \$1.50 for Military pay and education incentive pay per Cynthiana Police Department Incentive pay plan

Commissioner of Police Services Judy made a motion to Approve Increase the hourly wage of Lance Hutchison by \$1.50 for Military pay and education incentive pay per Cynthiana Police Department Incentive pay plan. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- J. Increase hourly wage of Brandon Puckett by 50 cents for education incentive pay per Police Department Incentive Pay plan
Commissioner of Police Services Judy made a motion to Approve Increase hourly wage of Brandon Puckett by 50 cents for education incentive pay per Police Department Incentive Pay plan. Commissioner of Fire Safety and Emergency Services Dailey seconded.
Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- K. Increase the hourly pay of Robert Peak by \$3.00 for (4) certificates and Education incentive pay for bachelor degree per Cynthiana Police Department pay incentive policy
Commissioner of Police Services Judy made a motion to Approve Increase the hourly pay of Robert Peak by \$3.00 for (4) certificates and Education incentive pay for bachelor degree per Cynthiana Police Department pay incentive policy. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- L. Offer employment to (3) individuals as full-time firefighter recruits contingent upon successful completion of all pre-employment requirements
Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Offer employment to (3) individuals as full-time firefighter recruits contingent upon successful completion of all pre-employment requirements. Commissioner of Police Services Judy seconded.
Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- M. Hire Megan Muth as a full-time Water Treatment Plant Operator trainee after successful completion of all pre-employment requirements salary according to pay grade and scale
Commissioner of Public Works/Utilities Conner made a motion to Approve Hire Megan Muth as a full-time Water Treatment Plant Operator trainee after successful completion of all pre-employment requirements salary according to pay grade and scale. Commissioner of Police Services Judy seconded.
Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

N. Appoint Michael Aldridge to the Housing Authority Board

Mayor Smith made a motion to Approve to Appointing Michael Aldridge to the Housing Authority Board. Commissioner of Fire Safety and Emergency Services Dailey seconded.
Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

O. Award bid for 102 Short Street

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Award bid for 102 Short Street to Maiden City Property LLC in the amount of \$10,000. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

P. Tourism Commission Ordinance and interlocal agreement

Mayor Smith made a motion to Approve First Reading of Tourism Commission Ordinance #1645 and interlocal agreement. Commissioner of Fire Safety and Emergency Services Dailey seconded.
Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Adjourn

Commissioner of Public Property and Finance Mattmiller made a motion to Adjourn. Commissioner of Police Services Judy seconded.
Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

James D. Smith, Mayor

Jamie D. Hutchison, City Clerk