

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

December 5, 2023

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session December 5, 2023 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner.

Mayor Smith called the meeting to order.

2. Invocation

Mayor Smith presented the invocation.

3. Approve of Minutes

4. Legals

A. Second Reading of Ordinance #1657

Commissioner of Public Works/Utilities Conner made a motion to Approve Second Reading of Ordinance #1657. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. Second Reading of Ordinance #1658

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Second Reading of Ordinance #1658. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

5. Mayors Report

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Finance Report for General Fund \$ 161,002.94 and Water Fund \$406,293 Commissioner of Public Works/Utilities Conner seconded.

Cash in bank:

General Fund: 568,955.39

Water Fund: 162,249.26

Municipal Road Aid: 162,249.26

Vote:

Yes: Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner

No: None

2. Authorize to post internally for City Clerk

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to post internally for City Clerk. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. Commissioner of Police Safety

1. Department Report

2. Accept disability retirement of Sergeant Jeff Thomas effective November 30, 2023- Commissioner of Police Services Judy made a motion to Approve Accept disability retirement of Sergeant Jeff Thomas effective November 30, 2023-. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Recognize Sergeant Jeff Thomas on retirement

4. Authorize purchase of duty weapons upon retirement. A Glock G17 and a Glock G26 valued at \$250.00 each to Jeff Thomas

Commissioner of Police Services Judy made a motion to Approve Authorize purchase of duty weapons upon retirement. A Glock G17 and a Glock G26 valued at \$250.00 each to Jeff Thomas. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

2. Terminate employment of Cody Porter as full-time telecommunciator during original probationary period

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Terminate employment of Cody Porter as full-time telecommunciator during original probationary period. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

End leaf pick up the 3rd Friday of December

7. Executive Session

Motion to go into executive session to discuss acquisition of property per KRS 61.810(1)b.

A.

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Motion to go into executive session to discuss acquisition of property per KRS 61.810(1)b.

. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. Return to Regular session

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Return to Regular session. Commissioner of Police Services Judy seconded.

Vote:

Yes:	None
------	------

No:	None
-----	------

8. Adjourn

Commissioner of Police Services Judy made a motion to Adjourn. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None