

DECEMBER 21, 2021
Commission Meeting

The City of Cynthiana Board of Commissioners held a regular meeting on December 21, 2021 at 5:30 pm. Mayor Smith, Commissioners Mattmiller, Judy, Griggs and were present. Commissioner Slade was absent.

Call to order Mayor Smith.

CALL TO ORDER

Invocation by Mayor Smith.

INVOCATION

Mayor Smith reported:

MAYOR'S REPORT

- Yesterday was the last day for engineers to submit qualifications to build the splash pad. There was only one company that did so, Bransetter Carol Architect, engineers and Planners. The mayor will meet with them to see if their vision and the cities are the same.
- The mayor has filed an application to the Brown Foundation to partner with the city to build the splash pad.
- Code enforcement has submitted the abandoned property list. There are 13 properties on the list and there is no action needed by the commission.
- Attorney John Lair has written a lease agreement with Harrison County Amateur Radio Club, LLC.

Commissioner Mattmiller made a motion to approve the lease for the HCARC to place an antenna on the water tower at the Middle School for \$20 a month. The money is to cover the electric bill.

APPROVE THE LEASE TO
HCARC ANTENNA ON
THE MS ANTENNA

Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Commissioner Judy made a motion to replace Kelli Mulberry with Kaylee Hernandez on the tourism commission as a hospitality representative.

APPOINT KAYLEE
HERNANDEZ

Commissioner Judy second. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motioned carried.

Attorney John Lair read Resolution 2021-8 relating to the national opioid settlement.

READING OF
RESOLUTION 2021-8

Commissioner Judy made a motion to authorize the mayor to sign all documents related to participation in the national opioid settlement, Resolution 2021-8.

APPROVE RESOLUTION
2021-8

Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith read Resolution 2021-9 to approve the Mayor to submit an application to get a loan through KIA revolving fund for the building of a water tower.

READING OF
RESOLUTION 2021-9

Commissioner Judy made a motion to accept Resolution 2021-9.

APPROVE RESOLUTION
2021-9

Commissioner Griggs seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith reported that properties 209 Old Lair and 102 Marshall Avenue have been sold and all fees paid on the Mass Foreclosure list.

REMOVE 209 OLD LAIR
AND 102 MARSHALL
FROM MASS
FORECLOSURE LIST

Mayor Smith made a motion to remove the properties of 209 Old Lair and 102 Marshall Avenue from the Mass Foreclosure list.



Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Mattmiller.

PUBLIC PROPERTY AND
FINANCE REPORT
PAYABLES

Commissioner Mattmiller made a motion to pay the bills:

General Fund \$295,185.00

Water Fund \$486,292.00

Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in the bank:

General Fund \$664,281.00

Water Fund \$399,268.00

MRA \$154,509.00



Commissioner Mattmiller made a motion to give all employees a stipend from the CARES fund. Full time employees for more than six months receive \$1,000, less than six months receive \$500. Part time employees more than six months will receive \$500, less than six months \$250.

APPROVE STEPEND FOR
ALL EMPLOYEES FROM
THE CARES ACT

Commissioner Griggs seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith Recognized Chief Sanders.

PUBLIC SAFETY REPORT

Chief Sanders reported that the RAVE 911 registration is going well. They are signing up about 4 people per a day, 136 signed up since the last commission meeting.

Mayor Smith made a motion to declare 4 tablets for mobile cruiser computers as surplus.

APPROVE 4 TABLETS A
SURPLUS



Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith made a motion to accept the resignation of Police Officer Jordan Scott.

ACCEPT RESIGNATION
OF PO JORDAN SCOTT

Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Griggs.

PUBLIC WORKS REPORT

Commissioner Griggs reported:

- Leaf collection will end on December 22,2021
- Asphalt was laid by hand on Waterworks Road and the guard rails were put up. The road is now open to two way traffic.
- Crews will begin doing preventive maintenance on equipment this week.

Commissioner Griggs made a motion to increase the hourly wage of Jonathan Taylor by 50 cents per hour for obtaining CDL effective December 18, 2021.

APPROVE INCREASE
HOURLY WAGE OF
JONATHAN TAYLOR

Mayor Smith seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: abstain; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES
REPORT

Commissioner Judy reported:

- The water line work on Waterworks Road is complete.
- Cody Zieseniss, Brandon Eads and Harley Flack received state certificate in welding.

Commissioner Judy made a motion to accept a bid from Rumpke for sludge removal at \$780 a load.

ACCEPT THE BID FROM
RUMPKE FOR SLUDGE
REMOVAL

Commissioner Griggs seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Commissioner Judy made a motion to post internally for a senior meter reader.

APPROVE TO
INTERNALLY POST FOR
SENIOR METER READER

Commissioner Griggs seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Commissioner Judy made a motion to authorize to advertise for the Water Treatment Plant roof replacement.

AUTHORIZE TO
ADVERTISE FOR WTP
ROOF REPLACEMENT

Commissioner Griggs seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Commissioner Judy made a motion to increase the hourly salary of Brandon Eads 50 cents per hour for obtaining CDL effective December 18, 2021.

APPROVE TO INCREASE
BRADON EADS' SALARY
50 CENTS PER HOUR

Commissioner Griggs seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Commissioner Judy reported about the Rec. Board:

REC BOARD REPORT

- Barry is working on a price schedule for Rev. Ross Park rental.
- The slide at Rev. Ross Park will be removed in the spring when weather permits.
- Travel ball teams want to rent the ball fields for practice. The charge would be \$25 per hour.
- The Rec. Board started do concessions at the ball games and it has went well.
- Barry and Kelli Mulberry are going to setup a 501C3 for the Rec. department.

- The Rec. Board would like to add nine more Frisbee golf holes to Flat Run Park.
- They will be installing new basketball goals at the courts at City Hall. These will be the crank type so they will not have to put up and take down the goals. The cost will be under \$500.
- Barry met with TPA women's softball association. They want to have tournaments at the ball field in Cynthiana.



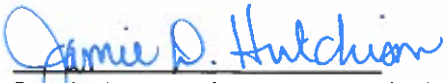
Mayor Smith asked if anyone would like to serve on the Broad Band Committee. Commissioner Mattmiller agreed to serve.

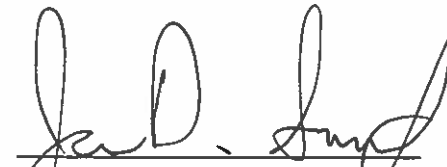
REQUEST FOR SERVING
ON BROAD BAND
COMMITTEE

Commissioner Judy made a motion to adjourn.

ADJOURN

Commissioner Griggs seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.


Jamie D. Hutchison, City Clerk


James D. Smith, Mayor

December 21, 2021

