

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

June 17, 2025

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session June 17, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade.

Mayor Dailey called the meeting to order.

2. Invocation

Mayor Dailey presented the invocation.

3. Visitors

- A. Raymond Huellemeier to speak about concerns of annexing a property
He is concerned of the rezoning and annexing of 14.5 acres to extend White Oak subdivision. He is concerned for the sinkholes on that property.

4. Approve of Minutes

- A. June 3, 2025 Regular Meeting Minutes
Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve June 3, 2025 Regular Meeting Minutes. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Police Services Peoples, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Legals

- A. Municipal Order 2025-1 Amending Sick Leave Donation
Commissioner of Public Works/Utilities Conner made a motion to Approve Municipal Order 2025-1 Amending Sick Leave Donation. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- B. First reading of Ordinance #1672 amending budget for fiscal year-end 2025
Commissioner of Public Works/Utilities Conner made a motion to Approve First reading of Ordinance #1672 amending budget for fiscal year-end 2025. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- C. First reading of Ordinance #1673 adopting budget for fiscal year 2026
Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve First reading of Ordinance #1673 adopting budget for fiscal year 2026. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- D. First reading of Ordinance #1674 annexing 9.7 acres owned by Harrison Memorial Hospital
Commissioner of Public Works/Utilities Conner made a motion to Approve First reading of Ordinance #1674 annexing 9.7 acres owned by Harrison Memorial Hospital. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

6. Mayors Report

Mayor attended the 911 board meeting. Tourism is still working on the sidewalk audit. The city is accepting applications for the empty seat in the Code Enforcement committee.

7. Commissioner's Report

- A. Commissioner of Public Property and Finance

1. Finance Report

2. Authorize to pay bills

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to pay bills. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Commissioner of Police Safety

1. Department Report

2. Authorize to accept Stephen Muntz resignation effective June 30, 2025
Commissioner of Police Services Peoples made a motion to Approve Authorize to accept Stephen Muntz resignation effective June 30, 2025. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Authorize to offer employment to an individual as a full-time police officer recruit contingent upon successful completion of all pre-employment requirements
Commissioner of Police Services Peoples made a motion to Approve Authorize to offer employment to an individual as a full-time police officer recruit contingent upon successful completion of all pre-employment requirements. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$340.00 to pay Smitty Tint for services on the K9 cruiser
Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$340.00 to pay Smitty Tint for services on the K9 cruiser. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Authorize signature of CCR grant award, \$125,000 for expanded outreach with our Social Worker Program

Commissioner of Police Services Peoples made a motion to Approve Authorize signature of CCR grant award, \$125,000 for expanded outreach with our Social Worker Program.

Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

6. Advertise internally for full-time Police Officer/School Resource Officer until position filled

Commissioner of Police Services Peoples made a motion to Approve Advertise internally for full-time Police Officer/School Resource Officer until position filled. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

7. Discussion of sick time donation for Officer Branham

8. Discussion about Clifton Road

The city will be sending out letters to inform all the residents on Clifton Rd that it will be a one-way from Pike St to Bridge St.

C. Commissioner of Fire Safety and Emergency Services

The Cynthia Fire Department was awarded the training facility grant.

1. Department Report

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Department Report. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

2. Authorize \$0.50 pay increase for Stephanie Neace for TAC Officer duties

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize \$0.50 pay increase for Stephanie Neace for TAC Officer duties. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

Water Tower to be in operation in August of 2025.

E-Z Pack tied into sewer lines.

Looking to start on Country Club lift station project soon.

8. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None