

March 2, 2021
Special Commission Meeting

The City of Cynthiana Board of Commissioners held a special zoom meeting on March 2, 2021 at 5 pm. Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair attended.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith presented the invocation.

INVOCATION

Mayor Smith recognized Commissioner Slade.

Commissioner Slade explained the Police Incentive Plan was being worked on by the Chief of Police and the City Clerk. The plan will be emailed to the Commissioners when it is ready. The plan should be ready for a first reading at the next Commission meeting.

SAFETY REPORT

Commissioner Slade made a motion to offer employment to an individual as a full-time certified police officer contingent upon successful completion of all pre-employment requirements.

OFFER EMPLOYMENT
FOR FULL-TIME
CERTIFIED POLICE
OFFICER

Commissioner Mattermiller seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattermiller: yes; Mayor Smith: yes. Motion carried.

Commissioner Slade made a motion to authorize to advertise for bids for SCBA's to equip the new fire truck.

ADVERTISE FOR SCBA
FOR FIRE TRUCK

Commissioner Mattermiller seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattermiller: yes; Mayor Smith: yes. Motion carried.

Commissioner Slade made a motion to hire Matthew Norfleet as a part-time Firefighter effective March 8, 2021.

HIRE MATTHEW
NORFLEET AS PART-TIME
FF

Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattermiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Griggs.

Commissioner Griggs reported:

- Crews reported for snow and ice duties on February 17th and 19th. All salt stockpiles have been replenished and all minor repairs to plowing equipment have been made.
- Crew performed brush and tree cleanup after the major snow subsided.
- Cold patching was performed where needed after the temperatures warmed.
- Work on Bridge and Walnut has begun.
- Central Kentucky Hauling is still not picking up recycling and that people can take recycling to the county barn.

PUBLIC WORKS REPORT

There was discussion of development of snow emergency plan. There was discussion of a project to connect Riggs Ave. and Cladorbon. There was also discussion to connect Cherokee with Stokely. Commissioner Griggs want to have a public forum about the idea of connecting Cherokee with Stokley.

DISCUSSION OF SNOW EMERGENCY PLAN

There was discussion about removing the wall from Riggs Avenue. Commissioner Griggs said that the wall needs to be removed to help with snow removal and first-responders.

DISCUSSION REMOVING THE WALL FROM RIGGS AVENUE

Mayor Smith recognized Commissioner Judy.

Commissioner Judy reported:

- Waste Water Treatment Plant: repairs have been made to the Sonley lift station. Pricing requests have been sent out to vendors to replace all needed internal plumbing lines for this lift station.
- The internal drives for aerators on ditch #1 and #3 at the WWTP suffered a failure and are scheduled to be replaced this week.
- All backup generators have been serviced and refused for the year.
- Water Treatment Plant: lead and copper samples have been collected this week.

UTILITIES REPORT

Commissioner Judy made a motion to internally post the position of Water Distribution Coordinator.

APPROVED TO POST WATER DISTRIBUTION COORDINATOR INTERNALLY

Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Judy made a motion to award laboratory analysis bids for drinking water and wastewater to Fouser Environmental Services.

APPROVAL TO AWARD FOUSER ENVIRONMENTAL LAB ANALYSIS

Commissioner Mattmiller seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith reported:

- He reviewed the city's 5 year strategic plan and found that many of the items had been completed, but there are still many more things to be completed.
- Lerman's Building still needs work.
- There is a \$5,000 grant the city can apply for that can be used to create a river walk.
- Still numerous Pick-a Projects available for volunteer groups to pursue.

MAYOR'S REPORT

Mayor Smith suggested a RFP (rent or for purchase) agreement for the Lerman's Building. There was discussion, but no action was taken at this time.

Attorney John Lair read the First Reading of ordinance #1612 amending Policy and Procedures to add Water Distribution Coordinator.

FIRST READING OF ORDINANCE 1612

Commissioner Judy made a motion to approve the reading.

WATER DISTRIBUTION
COORDINATOR

Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Slade made a motion to Approve the minutes from the following Commissioner's meetings; August 2, 11, and 18, 2020; September 15, 2020; October 6 and 20, 2020.

APPROVAL OF MINUTES
AUG 2,11,18 SEPT 15
AND OCT 6,20

Commissioner Mattmiller seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Jamie D. Hutchison, City Clerk

James D. Smith, Mayor

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