CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

July 15, 2025
5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session July 15, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples.

Mayor Dailey called the meeting to order.

2. Invocation

Mayor Dailey presented the invocation.

3. Approve of Minutes

A. July 1, 2025 Regular Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve July 1, 2025 Regular Meeting Minutes. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

4. Legals

A. Second reading of Ordinance 1675 - Clifton Road one way

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Second reading of Ordinance 1675 - Clifton Road one way. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

B. Second reading of Ordinance 1676 - zone change U.S. 27 South

Commissioner of Public Works/Utilities Conner made a motion to Approve Second reading of Ordinance 1676 - zone change U.S. 27 South. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

5. Mayors Report

Mayor Dailey had a meeting with the Bullard plant manager, and discussed the Bullard Care's Day project.
Met with the police chiefs concerning Code Enforcement.

A. Resolution 2025-1 - E-Z Pack

Commissioner of Public Works/Utilities Conner made a motion to Approve Resolution 2025-1 - E-Z Pack. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

B. Appoint Larry White to the Code Enforcement Board for a term of 3 years

C. Authorize the Mayor to sign temporary easement contract with Columbia Gas for River Road property

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize the Mayor to sign temporary easement contract with Columbia Gas for River Road property. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

2. Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to pay bills. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

B. Commissioner of Police Safety

1. Department Report

2. Authorize $2.00 pay increase for Jeff Asbury per the incentive pay ordinance for receiving 4 certificates.

Commissioner of Police Services Peoples made a motion to Approve Authorize $2.00 pay increase for Jeff Asbury per the incentive pay ordinance for receiving 4 certificates.. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

3. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of $5,000.00 to purchase a generator, propane tank, and gas line for use at the radio repeater station.

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of $5,000.00 to purchase a generator, propane tank, and gas line for use at the radio repeater station.. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

4. Authorize to rescind offer of employment to an individual as a police officer recruit

Commissioner of Police Services Peoples made a motion to Approve Authorize to rescind offer of employment to an individual as a police officer recruit. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

5. Authorize to offer employment to an individual as a full-time certified police officer, contingent upon successful completion of all pre-employment requirements

Commissioner of Police Services Peoples made a motion to Approve Authorize to offer employment to an individual as a full-time certified police officer, contingent upon successful completion of all pre-employment requirements. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

2. Authorize to offer employment to an individual as a part-time telecommunicator, contingent upon successful completion of all pre-employment requirements

Mayor Dailey made a motion to Approve Authorize to offer employment to an individual as a part-time telecommunicator, contingent upon successful completion of all pre-employment requirements. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

The pump station for the new tower is coming together well. During the last storm, lightning struck the wastewater treatment plan, but everything is running well.

7. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None