

October 19, 2021
Commission Meeting

The City of Cynthiana Board of Commissioners held a regular meeting on October 19, 2021 at 5:30 pm. Mayor Smith, Commissioners Mattmiller, Judy, Griggs and Slade were present.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith gave the Invocation.

INVOCATION

Commissioner Mattmiller made a motion to approve the minutes from September 7, 2021.

APPROVE MINUTES
SEPTEMBER 7, 2021

Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

LEGALS
APPROVE SECOND
READING OF ORDINANCE
1619

Mayor Smith did the second reading of ordinance #1619 setting the rates for sanitation.

Commissioner Slade seconded. Vote: Commissioner Griggs: abstain; Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith made a motion to authorize to advertise for qualifications for Splash Pad Design Build.

MAYOR REPORT
AUTHORIZE TO
ADVETISE FOR SPLASH
PAD DESIGN

Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith made a motion to accept a proclamation that Chamber of Commerce Week National Support is the 3rd Wednesday.

PROCLAMATION FOR
CHAMBER OF COMMERCE

Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith made a motion to accept a proclamation for National Main Street Extra Mile Community and Extra Mile Day November 1, 2021.

PROCLAMATION FOR
MAIN STREET

Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith read Resolution 2021-6 about downtown parking.

RESOLUTION 2021-6
DOWNTOWN PARKING

Commissioner Griggs seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith made a motion to accept Resolution 2021-7 stating that Michael Palmer, EMA coordinator is authorized to execute for and in behalf of the City of Cynthiana.

ACCEPT RESOLUTION
2021-7 EMA

Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith made a motion to purchase 12 rain lids, 2 trash cans with lids and up to 20 Christmas Lights.

PURCHASE OF RAIN LIDS
AND CHRISTMAS LIGHTS

Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Mattmiller.

Commissioner Mattmiller made a motion to pay the following bills. PAYABLES

General Fund \$247,808.00

Water Fund \$348,226.00

Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in the bank: FINANCE REPORT

General Fund \$71,917.00

Water Fund \$566,134.00

MRA \$121,364.00

Mayor Smith recognized Commissioner Slade. SAFETY REPORT

Commissioner Slade made a motion to change the status of Christin Smith from part-time Telecommunicator to full-time Telecommunicator effective November 1, 2021. CHANGE CHRISTIN SMITH FROM PT TO FT

Commissioner Griggs seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: abstain. Motion carried.

Commissioner Slade made a motion to approve a certificate for Lt. Nathan Linville resulting in a \$.50 raise per PI Policy effective on October 9, 2021. APPROVE CERTIFICATE FOR LT NATHAN LINVILLE

Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Griggs. PUBLIC WORKS REPORT

Commissioner Griggs reported:

- The slide repairs have been completed for Waterworks Road. The road will be opened to 2-way traffic once the water main transmission line replacement project in this area is complete.
- Street paving is complete. One area left to pave is the entrance to Veteran’s Flat Run Park and will be done as weather allows.
- A new F-250 was received and put into service in the fleet.
- Crews are completing a 24” storm line replacement project for Lola Drive.
- Crews are preparing for the final mowing of the season and are preparing the leaf vacuum equipment for the fall leaf pickup.

Commissioner Griggs made a motion to advertise for a Maintenance worker I and II and an Equipment Operator.

APPROVE TO ADVERTISE
OF MAINTENANCE
WORKER I & II &
EQUIPMENT OPERATOR

Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Judy.

Commissioner Judy reported:

PUBLIC UTILITIES
REPORT

- WWTP-The first phase of the Scada upgrade project is complete.
- The low service pump #2 at the River Road station was pulled and cleaned due to low performance issues.
- Winterization measures are being performed in the plant and all lift stations this week.
- Brad Wright Completed KRWA UMI training and received the designation of Utility Management Professional as sanctioned by Western KY University and KY Rural Water.
- WTP-The Scada upgrade project is underway and corrective list items are being performed to complete the first phase of the project.
- The elevator for the plant was repaired.
- Closure of the Agreed order with KYDOW is in the approval process with DOW.
- Water Distribution-Both pumps at the White Oak Pump Station have been outfitted with new impellers. This has proven to be effective in the performance of the pumps and was a much needed upgrade. This should in turn lower our electric usage at this station.
- The water main transmission line replacement project for Waterworks Road will start next week.
- Nathan Fields completed KRWA UMI training and received the designation of Utility Management Professional as sanctioned by WKU and KRWA.

Commissioner Judy made a motion to accept the resignation of Gary Barrett.

ACCEPT THE
RESIGNATION OF GARY
BARRETT

Commissioner Griggs seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Judy made a motion to authorize Mayor Smith to execute all documents for agreed order for WWTP with KYDOW.

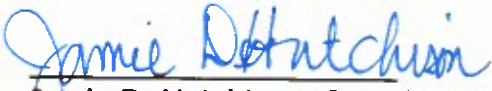
AUTHORIZE MAYOR TO
EXCUTE AGREED ORDER
WITH KYDOW

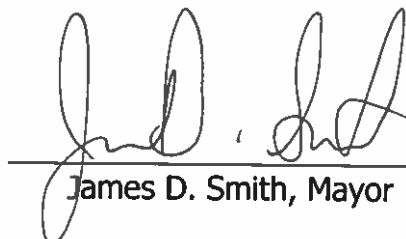
Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Slade made a motion to adjourn.

ADJOURN

Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.


Jamie D. Hutchison, City Clerk


James D. Smith, Mayor

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