

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

October 7, 2025

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session October 7, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples.

Mayor Dailey called the meeting to order.

2. Invocation

Mayor Dailey presented the invocation.

3. Approve of Minutes

A. Approve September 16, 2025 Regular Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve September 16, 2025 Regular Meeting Minutes. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner
No:	None

4. Legals

A. Second reading of Ordinance #1680 - Street Legal Special Purpose Vehicle Usage

Commissioner of Public Works/Utilities Conner made a motion to Approve Second reading of Ordinance #1680 - Street Legal Special Purpose Vehicle Usage. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

5. Mayors Report

Mayor Dailey thanked the police for working overtime for Witch's Day Maysville Strategic Planning meeting

A. Extra Mile Day 2025 Proclamation

B. Authorize to appoint Caity Coffey to the Senior Citizens Board as a City representative

Commissioner of Police Services Peoples made a motion to Approve Authorize to appoint Caity Coffey to the Senior Citizens Board as a City representative. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Peoples
No:	None

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

2. Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to pay bills. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

B. Commissioner of Police Safety

1. Department Report

2. Authorize to advertise for Police Officer/School Resource Officer

Commissioner of Police Services Peoples made a motion to Approve Authorize to advertise for Police Officer/School Resource Officer. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

3. Authorize to advertise for Non-certified Police Officer

Commissioner of Police Services Peoples made a motion to Approve Authorize to advertise for Non-certified Police Officer. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
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No:	None
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4. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$12,000.00 for the contract on 4 FLOCK cameras

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$12,000.00 for the contract on 4 FLOCK cameras. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

5. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$6,120.00 to purchase a storage shed

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$6,120.00 to purchase a storage shed. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

6. Authorize to use DEA Asset Forfeiture for vest in the amount of \$30,750.00

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture for vest in the amount of \$30,750.00. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

7. Authorize to use DEA Asset forfeiture for property maintenance and upgrade lights at the gun range in the amount of \$2,982.77

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset forfeiture for property maintenance and upgrade lights at the gun range in the amount of \$2,982.77. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

Close to bidding Station 1 project

2. Authorize to change job title of Jackson Yazell from Firefighter Recruit to Firefighter I
Mayor Dailey made a motion to Approve Authorize to change job title of Jackson Yazell from Firefighter Recruit to Firefighter I. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

3. Authorize to offer employment to an individual as a part-time certified Telecommunicator, contingent upon successful completion of all pre-employment requirements

Mayor Dailey made a motion to Approve Authorize to offer employment to an individual as a part-time certified Telecommunicator, contingent upon successful completion of all pre-employment requirements. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

4. Authorize to offer employment to an individual as a part-time non-certified Telecommunicator, contingent upon successful completion of all pre-employment requirements

Mayor Dailey made a motion to Approve Authorize to offer employment to an individual as a part-time non-certified Telecommunicator, contingent upon successful completion of all pre-employment requirements. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

2. Authorize to advertise for part-time Maintenance Operator

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to advertise for part-time Maintenance Operator . Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

7. **Adjourn**

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None