

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

June 13, 2023  
11:45 AM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session June 13, 2023 at 11:45 AM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner.

Mayor Smith called the meeting to order.

2. New Business

- A. Offer employment to (3) individuals as part-time telecommunicators contingent upon successful completion of all pre-employment requirements  
Mayor Smith made a motion to Approve Offer employment to (3) individuals as part-time telecommunicators contingent upon successful completion of all pre-employment requirements. Commissioner of Public Works/Utilities Conner seconded.

Vote:

|      |                                                                                                                                                                               |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Yes: | Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner |
| No:  | None                                                                                                                                                                          |

- B. Offer employment to an individual as a full-time non-certified telecommunicator contingent upon successful completion of all pre-employment requirements

- C. Offer employment to a part-time certified police officer contingent upon successful completion of all pre-employment requirements  
Mayor Smith made a motion to Approve Offer employment to a part-time certified police officer contingent upon successful completion of all pre-employment requirements . Commissioner of Public Works/Utilities Conner seconded.

Vote:

|      |                                                                                                                                                                               |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Yes: | Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner |
| No:  | None                                                                                                                                                                          |

- D. Accept the resignation of Kyleigh Brooks full-time telecommunicator effective June 9, 2023  
Mayor Smith made a motion to Approve Accept the resignation of Kyleigh Brooks full-time telecommunicator effective June 9, 2023. Commissioner of Public Works/Utilities Conner seconded.

Vote:

|      |                                                                                                                                                                               |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Yes: | Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner |
| No:  | None                                                                                                                                                                          |

E. Offer employment to (2) full-time police officer recruits contingent upon successful completion of all pre-employment requirements

Mayor Smith made a motion to Approve Offer employment to (2) full-time police officer recruits contingent upon successful completion of all pre-employment requirements. Commissioner of Public Works/Utilities Conner seconded.

Vote:

|      |                                                                                                                                                                               |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Yes: | Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner |
| No:  | None                                                                                                                                                                          |

Surplus in the police department:

**Remington Police Magnum 870 Shotgun/ Serial # C942475M**

**S & W .357 Highway Patrolman Revolver/ Serial # N262004**

**15 boxes of 50 Federal .38 Special hollow point ammunition**

**10 boxes of 5 less lethal sock 12-gauge ammunition**

**10 loose rounds of less lethal ammunition**

**25 rounds of loose door breacher 12-gauge ammunition**

F.

Mayor Smith made a motion to Approve Surplus in the police department:

**Remington Police Magnum 870 Shotgun/ Serial # C942475M**

**S & W .357 Highway Patrolman Revolver/ Serial # N262004**

**15 boxes of 50 Federal .38 Special hollow point ammunition**

**10 boxes of 5 less lethal sock 12-gauge ammunition**

**10 loose rounds of less lethal ammunition**

**25 rounds of loose door breacher 12-gauge ammunition**

. Commissioner of Public Works/Utilities Conner seconded.

Vote:

|      |                                                                                                                                                                               |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Yes: | Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner |
| No:  | None                                                                                                                                                                          |

Motion to donate the following surplus items to the Georgetown Police Department:

G.

**10 boxes of 5 less lethal sock 12-gauge ammunition**

**10 loose rounds of less lethal ammunition**

**25 rounds of loose door breacher 12-gauge ammunition**

Mayor Smith made a motion to Approve Motion to donate the following surplus items to the Georgetown Police Department:

- 10 boxes of 5 less lethal sock 12-gauge ammunition
- 10 loose rounds of less lethal ammunition
- 25 rounds of loose door breacher 12-gauge ammunition

. Commissioner of Public Works/Utilities Conner seconded.

Vote:

|      |                                                                                                                                                                               |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Yes: | Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner |
| No:  | None                                                                                                                                                                          |

3. Adjourn

Mayor Smith made a motion to Adjourn. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

|      |                                                                                                                                                                               |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Yes: | Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner |
| No:  | None                                                                                                                                                                          |

James D. Smith, Mayor

Jamie D. Hutchison, City Clerk