CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

July 21, 2026
5:30 PM

1. MRA Public Hearing 5:15 p.m.

2. Call to Order

The City of Cynthiana Board of Commissioners met in regular session July 21, 2026 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples.

Mayor Dailey called the meeting to order.

3. Invocation

Mayor Dailey presented the invocation.

4. Approve of Minutes

A. Approve July 7, 2026 Regular Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve Approve July 7, 2026 Regular Meeting Minutes. Commissioner of Public Property and Finance Mattmiller seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner
No:	None
Abstain:	Commissioner of Police Services Peoples

5. Legals

Mayor Dailey reported on a replacement grant. An update was also provided regarding the Planning & Zoning meeting, where accessory dwelling units were approved for Harrison County. The Commission was also informed about the County Community Forum regarding Data Centers.

6. Mayors Report

Mayor Dailey reported on recent tourism Community and Chamber of Commerce activities. The Mayor also announced that the downtown reset study will be moving forward.

7. Commissioner's Report

A. Commissioner of Public Property and Finance

Commissioner of Public Property and Finance Mattmiller reported that the splash pad is doing well and has experienced strong usage during the recent hot weather.

1. Finance Report

Commissioner of Public Property and Finance Mattmiller reported cash in the bank:
General Fund - $140,387.41
Water Fund - $744,057.75
Municipal Road Aid - $185,704.65

Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Authorize to pay bills. General Fund $48,098.87 and Water Fund $12,341.11. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

B. Commissioner of Police Safety

1. Department Report

Commissioner of Police Services Peoples stated he was glad to be back from vacation. He thanked everyone for their assistance while he was away. He also discussed the improvements of the buildings on Pike St and how they looked.

2. Authorize to use DEA Asset Forfeiture Equitable sharing fund in the amount of $620.00 to pay for services from Smitty Tint on a task force vehicle

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable sharing fund in the amount of $620.00 to pay for services from Smitty Tint on a task force vehicle. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

3. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of $1253.05 for community awareness resources from Positive Promotions for Halloween Safety

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of $1253.05 for community awareness resources from Positive Promotions for Halloween Safety. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

4. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of $6,000.00 for equipment needed for the dive team and future training as needed

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

2. Authorize to hire Josh Prather as a full-time certified firefighter effective July 20, 2026, salary to commensurate with position

Mayor Dailey made a motion to Approve Authorize to hire Josh Prather as a full-time certified firefighter effective July 20, 2026, salary to commensurate with position. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

3. Authorize to award Fire Station #1 Addition bid to Devere Construction, Inc for the amount of $1,805,000.00

Mayor Dailey made a motion to Approve Authorize to award Fire Station #1 Addition bid to Devere Construction, Inc for the amount of $1,805,000.00. Commissioner of Public Property and Finance Mattmiller seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

2. Authorize to advertise for a water treatment plant operator trainee

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to advertise for a water treatment plant operator trainee. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

3. Authorize to advertise for request of qualifications for professional engineering services for South Fork Licking River raw water intake project

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to advertise for request of qualifications for professional engineering services for South Fork Licking River raw water intake project. Commissioner of Police Services Peoples

seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

4. Authorize to advertise for Municipal Road Aid and City street paving bids

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to advertise for Municipal Road Aid and City street paving bids. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples
No:	None

8. Adjourn

The Bike Fest is Saturday - Please make sure vehicles are not parked in the downtown area.
Downtown clean-up is Thursday at 10 am