

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

August 20, 2024

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session August 20, 2024 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner.

Mayor Smith called the meeting to order.

2. Invocation

Mayor Smith presented the invocation.

3. Visitors

- A. Jim Vincent - solar panels at the water plant
Lease for solar panels is offset by electrical savings.

4. Approve of Minutes

- A. August 6, 2024 Regular Meeting

Commissioner of Public Works/Utilities Conner made a motion to Approve August 6, 2024 Regular Meeting. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

5. Legals

- A. Second Reading Tax Ordinance #1665

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Second Reading Tax Ordinance #1665. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- B. Second Reading AD Valorem Property Tax Ordinance #1666

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Second Reading AD Valorem Property Tax Ordinance #1666. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. Approve Cable Franchise - Resolution 2024-5

Commissioner of Public Works/Utilities Conner made a motion to Approve Approve Cable Franchise - Resolution 2024-5 . Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

D. Consider and possibly award bid for sale of 109 Short Street

Mayor Smith made a motion to Approve Consider and possibly award bid for sale of 109 Short Street to Mike Sosbe. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

6. Mayors Report

A. Proclamation for Joe Sams Day

Commissioner of Public Works/Utilities Conner made a motion to Approve Proclamation for Joe Sams Day. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

7. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Finance Report, Commissioner of Police Services Judy seconded.

Cash in Bank

General: \$81,523.24

Water: \$489,406.65

MRA: \$157,693.05

Payables

General: \$352,421.07

Water: \$104,104.88

Vote:

Yes: Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner

No: None

B. Commissioner of Police Safety

1. Department Report

2. Declare 3 Zebra Tablets surplus property to be donated to EMA and Millersburg Police Department

Commissioner of Police Services Judy made a motion to Approve Declare 3 Zebra Tablets surplus property to be donated to EMA and Millersburg Police Department. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Authorize to use Dea Asset Forfeiture Funds in the amount of \$80,000 to help pay off police vehicles in order to minimize debt

Commissioner of Police Services Judy made a motion to Approve Authorize to use Dea Asset Forfeiture Funds in the amount of \$80,000 to help pay off police vehicles in order to minimize debt. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Authorize to use DEA Asset Forfeiture Funds in the amount of \$2,480.38 to purchase a truck bed cover and lockable equipment container for the Detective vehicle

Commissioner of Police Services Judy made a motion to Approve Authorize to use DEA Asset Forfeiture Funds in the amount of \$2,480.38 to purchase a truck bed cover and lockable equipment container for the Detective vehicle. Commissioner of Fire Safety and

Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

911 - Under audit and process

ISO Audit Fire department completed last week

2. Authorize Mayor to sign Order of Affiliation with Harrison County

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Authorize Mayor to sign Order of Affiliation with Harrison County. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

Blacktopping completed.

Getting ready for Rod Run.

2. Change status of Matthew Baker from Equipment Operator to Assistant Maintenance Supervisor effective immediately, salary commensurate with position

Commissioner of Public Works/Utilities Conner made a motion to Approve Change status of Matthew Baker from Equipment Operator to Assistant Maintenance Supervisor effective immediately, salary commensurate with position. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

8. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
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No:	None
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