

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

August 19, 2025

5:30 PM

1. **Public Hearing - 5:15 p.m. Municipal Road Aid Street Paving**

The City of Cynthiana Board of Commissioners met in regular session August 19, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade.

2. **Call to Order**

Mayor Dailey called the meeting to order.

3. **Invocation**

Mayor Dailey presented the invocation.

4. **Visitors**

- A. Raymond Huellemeier - concerns about annexing property behind White Oak Estates
Raymond Huellemeier is concerned about sinkholes on the property. He says the septic system will pollute water, traffic concerns, and that there was improper signage and notification for zone change.
- B. Mike Sosbe- Annexing property behind White Oak Estates
Mike Sosbe says there are no sinkholes where they plan to build. He will still have to go back to planning and zoning for subdivision approval after annexation. There will not be septic tanks, there will be city sewer. He also said proper signage and notification was used.
- C. Commission Discussion
Commissioner Slade had a question about how the sinkholes were identified. Mr. Huellemeier identified them himself.
Commissioner Peoples had concerns about the City's liability, and is going to discuss it with Attorney Lair.

5. **Approve of Minutes**

- A. Approve August 5, 2025 Special Meeting Minutes

6. **Legals**

- A. First reading of Ordinance #1677 tax rate - real property 2025
Commissioner of Public Property and Finance Mattmiller made a motion to Approve First reading of Ordinance #1677 tax rate - real property 2025. Commissioner of Fire Safety and Emergency Services Slade seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- B. First reading of Ordinance #1678 2026 Ad Valorem Tax
Commissioner of Public Works/Utilities Conner made a motion to Approve First reading of Ordinance #1678 2026 Ad Valorem Tax. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- C. First reading of Ordinance #1679 Annexation of 14.48 acres in White Oak Estates owned by Mike Sosbe

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve First reading of Ordinance #1679 Annexation of 14.48 acres in White Oak Estates owned by Mike Sosbe. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None

7. Mayors Report

Meetings Attended: Summit Connection, Senior Citizen, Chamber of Commerce, Harrison House, Showed 139 E Pike 7 times, E-911, Tourism, Mural, EDA, Easement - CCC, Public Works and Water Department staff meetings, KLC, Legal Council, Bluegrass Narcotics Task Force, Young Leaders Network

- A. Authorize Mayor to sign Amendment to Owner-Engineer Agreement for the water treatment plant GAC facility

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize Mayor to sign Amendment to Owner-Engineer Agreement for the water treatment plant GAC facility. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- B. Resolution 2025-2 authorizing signatures for KIA Invitation

Commissioner of Public Works/Utilities Conner made a motion to Approve Resolution 2025-2 authorizing signatures for KIA Invitation . Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- C. Authorize funding request for the Cynthiana Honey Festival for porta potty rental
Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize funding request for the Cynthiana Honey Festival for porta potty rental. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- D. Proposal for 139 E Pike Deadline
Proposal due Sept 5th, 4:30 pm.
Opening on Sept 8th, 3:00 pm.

8. Commissioner's Report

- A. Commissioner of Public Property and Finance

1. Finance Report

2. Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to pay bills. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

- B. Commissioner of Police Safety

1. Department Report

Social Worker grant site visit/meeting.

Body Armor grant award for riddle plates and carriers (\$20,000)

Partnered with Clothing Closet to supply donated items.

Total # of calls for service since the last commission meeting on 7/15/25- 738
38 animal control call for services.

2. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$22,244.00 to pay Frontline Mobile Tech for K9 vehicle upgrade on a police Durango

Commissioner of Police Services Peoples made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of \$22,244.00 to pay Frontline Mobile Tech for K9 vehicle upgrade on a police Durango. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

Fire Department had Chief Training.

2. Authorize to terminate Amanda Miller as part-time telecommunicator

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to terminate Amanda Miller as part-time telecommunicator, effective August 19, 2025. . Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Surplus 2014 Ford F250

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Surplus 2014 Ford F250. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

Thanked Public Works for working downtown to keep it clean for events.

The water tower is almost ready.

2. Authorize to advertise for Municipal Road Aid and street paving
Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to advertise for Municipal Road Aid and street paving. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

9. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None