

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

April 15, 2025

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session April 15, 2025 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade.

Mayor Dailey called the meeting to order.

2. Invocation

Mayor Dailey presented the invocation.

3. Approve of Minutes

A. April 1, 2025 Regular Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve April 1, 2025 Regular Meeting Minutes. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Legals

5. Mayors Report

A. Meetings:Dr. Burchett, Housing Authority, Round-about, Tourism

B. Proclamation - Honoring the 100th Birthday of Miss Neva Lanning

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to pay bills. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

2. Authorize to advertise mowing 1038 Cook Pike for hay

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to advertise mowing 1038 Cook Pike for hay - 20 acres of prime grassland. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Commissioner of Police Safety

1. Department Report

2. Offer employment to an individual as a full-time non-certified police officer contingent on successful completion of all pre-employment requirements

Commissioner of Police Services Peoples made a motion to Approve Offer employment to an individual as a full-time non-certified police officer contingent on successful completion of all pre-employment requirements. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

Telecommunication Week

2. Authorize Kelbee Gill to receive \$0.35 raise for obtaining EMT certification

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize Kelbee Gill to receive \$0.35 raise for obtaining EMT certification. Mayor Dailey seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

Impressed with EMA and City employees during flood.

2. Authorize to promote Jordan Fletcher from Maintenance Worker II to Equipment Operator, salary to commence with position, contingent on Memorandum of Understanding to obtain Water Distribution Class II License within a year

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to promote Jordan Fletcher from Maintenance Worker II to Equipment Operator, salary to commence with position, contingent on Memorandum of Understanding to obtain Water Distribution Class II License within a year. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

7. Adjourn

Commissioner of Police Services Peoples made a motion to Adjourn. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

8. Strategic Planning Workshop Immediately Following Regular Meeting