

May 19, 2020
Special Commission Meeting

The City of Cynthiana Board of Commissioners met in special session May 19, 2020 at 5:00 p.m. by Teleconference Zoom Meeting that was broadcasted on Facebook Live and facilitated by BGADD. Panelists for the Special Meeting were Attorney John Lair, Mayor James Smith, Commissioners Slade, Judy, Mattmiller and Griggs and Clerk Hutchison. Commissioner Judy joined at 5:15. Mayor Smith called the meeting to order.

Mayor Smith welcomed Troop 60 who are joining via zoom to earn their citizenship award.

CALL TO ORDER

Mayor Smith presented the invocation.

INVOCATION
MAYOR SMITH

Mayor Smith announced that he declared a state of emergency for flooding in the city. Mayor Smith reminded to keep up with expenses.

Commissioner Slade made a motion to approve the April 7, 2020 Special meeting minutes. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

APPROVAL OF MINUTES

4/7/2020

Commissioner Slade made a motion to approve the April 15, 2020 Special meeting minutes. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

4/15/2020

Commissioner Slade made a motion to approve the April 21, 2020 Special meeting minutes. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

4/21/2020

Commissioner Slade made a motion to approve the April 27, 2020 Special meeting minutes. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

4/27/2020

Mayor Smith recognized Andy Demoss with RFH to present the 2018-2019 fiscal year audit.

AUDIT PRESENTATION

He informed the Commission that the statements are managements, not the auditors, there are no findings, and it is a clean audit.

MAYORS REPORT

Commissioner Mattmiller made a motion to authorize the Mayor to sign an agreement with Kentucky League of Cities for a rate stabilization for insurance. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

KLC RATE
STABILIZATION

Mayor Smith read Resolution 2020-6 authorizing Mayor Smith to make application for a Land and Conservation Splash Pad Grant.

RESOLUTION 2020-6

Commissioner Griggs made a motion to adopt Resolution 2020-6. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Mayor Smith read Resolution 2020-5 which is pay request #36 to authorize payment for down payment assistance for parcels number 8 and 9 in the amount of \$27,000 each.

RESOLUTION 2020-5

Commissioner Slade made a motion to adopt Resolution #2020-5. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Mayor Smith read Executive Order 2020-2 regarding Restaurant outdoor seating. Executive Order 2020-2 is attached and hereto made a part of these minutes.

Commissioner Slade made a motion to adopt Executive Order 2020-2. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

EXECUTIVE ORDER
2020-2

Mayor Smith recognized Commissioner Mattmiller.	FINANCE REPORT
Commissioner Mattmiller made a motion to pay the following bills:	PAYABLES REPORT
General Fund\$ 648,478.08	
Water & Sewer Fund\$ 450,149.98	
Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.	
Mayor Smith recognized Commissioner Slade.	SAFETY REPORT
Commissioner Slade made a motion to offer employment to an individual as a full-time certified Police Officer contingent upon successful completion of all pre-employment requirements. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.	OFFER EMPLOYMENT TO FULL TIME CERT POLICE OFFICER
Commissioner Slade made a motion to accept the resignation of Josh Hatfield as a full-time telecommunicator effective immediately. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.	ACCEPT RESIGNATION OF JOSH HATFIELD IN E-911 CENTER
Commissioner Slade made a motion that after successful completion of all pre-employment requirements to offer employment to Foster Burden as a part-time firefighter salary commensurate with position. Commissioner Judy seconded.	DECLARE SURPLUS WEAPONS IN POLICE DEPARTMENT

Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Griggs.

PUBLIC WORKS REPORT

Commissioner Griggs announced that crews have been busy preparing for the prediction of flood state predicted to crest at 26 feet later this evening.

Commissioner Griggs reported that Director Nathan Fields has been working on budget numbers.

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES
REPORT

Commissioner Judy reported that she is definitely glad to be in the new facility.

Commissioner Judy also reported that budget work has been completed and all looks good.

Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie D. Hutchison, City Clerk

James D. Smith, Mayor

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