

March 3, 2020
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session March 3 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair. Mayor Smith called the meeting to order.	CALL TO ORDER
Mayor Smith presented the invocation.	INVOCATION MAYOR SMITH
Mayor Smith welcomed the Harrison County Middle School 8th grade Boys Basketball Team. Mayor Smith read a proclamation declaring Friday March 6, 2020 as Harrison County Middle School 8th grade Basketball Team Day in Cynthiana. The team finished the season with an amazing 27-3 record including winning the Bluegrass Conference Title and the KBC state tournament. Mayor Smith made a motion to adopt Proclamation. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.	
Mayor Smith made a motion to appoint Jill Stroub to the Planning Commission Board effective May 26, 2020 to May 2024. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried. Mayor Smith made a motion to appoint Mia Williams to the Cynthiana-Harrison County Berry Joint Planning & Zoning Commission Board with a term of 5/26/2020 to 5/26/2024. Commissioner Griggs seconded. Vote: Mayor Smith: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes. Motion carried. Mayor Smith made a motion to authorize the Mayor to execute a contract with Perfection Group for an Energy Savings Performance Contract subject to contract approval by the City Attorney. Commissioner Mattmiller seconded. Discussion. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.	MAYORS REPORT APPOINT JILL STROUB TO PLANNING COMMISSION APPOINT MIA WILLIAMS TO P&Z BOARD
Commissioner Griggs made a motion to accept the 2/18/2020 regular meeting minutes. Commissioner Judy seconded. Vote:	APPROVE MINUTES

Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: abstain; Mayor Smith: yes. Motion carried.	
Mayor Smith recognized Commissioner Mattmiller.	FINANCE REPORT
Commissioner Mattmiller made a motion to pay the following bills:	PAYABLES REPORT
General Fund \$ 149,435.16	
Water & Sewer Fund \$ 192,982.62	
Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.	
Commissioner Mattmiller reported cash in bank.	
General Fund \$ 149,544.03	CASH IN BANK
Water & Sewer Fund \$ 262,338.45	
Municipal Road Aid Fund \$ 78,172.72	
Mayor Smith presented Commissioner Slade’s report in his absence.	PUBLIC SAFETY REPORT
Commissioner Slade made a motion to change the status of Zack Zerbee from Police Officer I to Police Officer II. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.	
Commissioner Slade made a motion to change the status of Shaun Rains from Police Officer II to Police Officer III. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Jduy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.	
Mayor Smith recognized Commissioner Griggs.	PUBLIC WORKS REPORT
Commissioner Griggs presented the department report:	
- Crews have been performing general street cleaning and drain cleaning when weather allows. - Preventative maintenance has been completed on all city owned equipment. - Litter pickup and tree cleanup on Waterworks Road has been performed.	

Mayor Smith recognized Commissioner Judy. Commissioner Judy reported: • Crews will be working with Ky Rural Water Associates to locate a leak in the intersection of Mill & Main • Crews have been rebuilding fire hydrants during inclement weather days. • A chemical injection system has been ordered for Harrison Sanitation District to prevent H2S in the northside system. • Distribution personnel have been inputting data and updating GPS maps for water, sewer and storm water systems.	PUBLIC UTILITIES REPORT
Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.	ADJOURN
Jamie Hutchison, City Clerk James Smith, Mayor	
	3/3/2020