

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

July 23, 2024

5:30 PM

1. 141 E PIKE STREET, CITY CLERK'S OFFICE-MEETING LOCATION

2. Call to Order

The City of Cynthiana Board of Commissioners met in special session July 23, 2024 at 5:30 PM in the City Clerks Office located at 141 E Pike Street, Cynthiana, Kentucky. Present were Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner.

Mayor Smith called the meeting to order.

3. Invocation

Mayor Smith presented the invocation.

4. Approve of Minutes

A. June 18, 2024 Special Meeting

Commissioner of Public Works/Utilities Conner made a motion to Approve June 18, 2024 Special Meeting. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. June 20, 2024 Special Meeting

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve June 20, 2024 Special Meeting. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

5. Mayor's Report

A. Appoint Marian Crawford to the Housing Authority Board for another 4 years.

Mayor Smith made a motion to Approve Appoint Marian Crawford to the Housing Authority Board for another 4 years.. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- B. Appoint Brittney Dotson to the Cynthiana Harrison County Tourism Commission
Mayor Smith made a motion to Approve Appoint Brittney Dotson to the Cynthiana Harrison County Tourism Commission. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- C. Authorize the Mayor to sign the yearly standard agreement for professional services with Kentucky Engineering Group.

Mayor Smith made a motion to Approve Authorize the Mayor to sign the yearly standard agreement for professional services with Kentucky Engineering Group.. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- D. Authorize Mayor to sign assignment of contract with Republic Services to complete the contract we currently have with Central Kentucky Hauling.

Mayor Smith made a motion to Approve Authorize Mayor to sign assignment of contract with Republic Services to complete the contract we currently have with Central Kentucky Hauling.. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- E. Discuss and take action on bidding out or renewing sanitation services.
Commissioner of Public Property and Finance Mattmiller made a motion to Approve Discuss and take action on bidding out or renewing sanitation services.. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Finance Report

Cash In Bank:

General Fund \$169,900.73

Water Fund \$288,294.39

Municipal Road Aid \$148,098.91

Payables:

General Fund \$191,092.86

Water Fund \$166,162.03

Commissioner of Police Services Judy seconded.

Vote:

Yes: Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner

No: None

2. Declare 109 Short St surplus property

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Declare 109 Short St surplus property. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Advertise for sealed bids to sale 109 Short Street

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Advertise for sealed bids to sale 109 Short Street. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. Commissioner of Police Safety

1. Authorize to use DEA Asset Forfeiture Funds in the amount of \$80,000 to reimburse the salary of the current Cynthiana Police Detective position that was replaced when Sgt. Jett was assigned to the DEA Task Force.

Commissioner of Police Services Judy made a motion to Approve Authorize to use DEA Asset Forfeiture Funds in the amount of \$80,000 to reimburse the salary of the current

Cynthiana Police Detective position that was replaced when Sgt. Jett was assigned to the DEA Task Force.. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

2. Hire Steven Poynter as a Police Officer I after successful completion of all pre-employment requirements, salary commensurate with position. Employment will start upon academy date.

Commissioner of Police Services Judy made a motion to Approve Hire Steven Poynter as a Police Officer I after successful completion of all pre-employment requirements, salary commensurate with position. Employment will start upon academy date.. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Increase Caity Coffey's pay by \$1.00 per hour per City of Cynthiana Policy and Procedure for a Bachelor's degree

Commissioner of Police Services Judy made a motion to Approve Increase Caity Coffey's pay by \$1.00 per hour per City of Cynthiana Policy and Procedure for a Bachelor's degree. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Authorize Mayor to sign contract settlement agreement for \$8000.00 with Ryan Rock
Commissioner of Police Services Judy made a motion to Approve Authorize Mayor to sign contract settlement agreement for \$8000.00 with Ryan Rock. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

5. Accept the resignation of Ryan Rock as police officer effective once the contract settlement agreement is signed.

Commissioner of Police Services Judy made a motion to Approve Accept the resignation of Ryan Rock as police officer effective once the contract settlement agreement is signed.. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. Commissioner of Public Works & Utilities

1. Accept paving bid and sign contract

Commissioner of Public Works/Utilities Conner made a motion to Approve Accept paving bid and sign contract for streets. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

Commissioner of Public Works/Utilities Conner made a motion to Approve Accept paving bid and sign contract for Sea Biscuit. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

2. Department Report

D. Commissioner of Fire Safety and Emergency Services

1. Department Report

Fire Safety training in Bardstown

State reps to recognize Shawn Brewer

2. Increase Nathan Lyons's pay by 0.35 cents for completion of EMT certification per City of Cynthiana career development plan

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Increase Nathan Lyons's pay by 0.35 cents for completion of EMT certification per City of Cynthiana career development plan. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

7. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None