CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

July 7, 2026
5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session July 7, 2026 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade.

Mayor Dailey called the meeting to order.

2. Invocation

Mayor Dailey presented the invocation.

3. Approve of Minutes

A. Approve June 16, 2026 Regular Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve Approve June 16, 2026 Regular Meeting Minutes. Commissioner of Fire Safety and Emergency Services Slade seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Legals

5. Mayors Report

A. Authorize Mayor to sign contract with AT&T to convert phone lines from copper lines to wireless boxes

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize Mayor to sign contract with AT&T to convert phone lines from copper lines to wireless boxes. Commissioner of Fire Safety and Emergency Services Slade seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Read resolution 2026-3

C. Authorize to sign Local Assistance Road Project Memorandum of Agreement.

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to sign Local Assistance Road Project Memorandum of Agreement.. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

2. Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to pay bills. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Commissioner of Police Safety

1. Department Report

2. Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of $41,712.92 to pay annual subscription and service fees associated with the department's TASER 10 conducted energy weapons and Axon body-worn camera equipment and services

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to use DEA Asset Forfeiture Equitable Sharing Funds in the amount of $41,712.92 to pay annual subscription and service fees associated with the department's TASER 10 conducted energy weapons and Axon body-worn camera equipment and services. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

2. Authorize 0.35 cent raise for Christopher Trent per the incentive policy for obtaining certification

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize 0.35 cent raise for Christopher Trent per the incentive policy for obtaining certification. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Authorize to offer employment to an individual as a full-time certified firefighter, contingent upon successful completion of all pre-employment requirements

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to offer employment to an individual as a full-time certified firefighter, contingent upon successful completion of all pre-employment requirements. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Authorize to accept resignation of Michael Booth Sanchez

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to accept resignation of Michael Booth Sanchez. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None

D. Commissioner of Public Utilities & Works

Still accepting applications for water distribution trainee.

1. Department Report

2. Authorize to accept resignation of Jordan Fletcher effective July 3, 2026

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to accept resignation of Jordan Fletcher effective July 3, 2026. Commissioner of Fire Safety and Emergency Services Slade seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Authorize to award GAC Facility bid to Judy Construction Company at the base bid price of $11,617,000.00 and total base bid price + additive alternate #1 of $11,902,000.00

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to award GAC Facility bid to Judy Construction Company at the base bid price of $11,617,000.00 and total base bid price + additive alternate #1 of $11,902,000.00. Mayor Dailey seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None

7. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Fire Safety and Emergency Services Slade seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Fire Safety and Emergency Services Slade
No:	None