

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

August 1, 2023

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session August 1, 2023 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner.

Mayor Smith called the meeting to order.

2. Invocation

Visitor Kevin Florence with Cynthiana Rod Run presented the invocation.

3. Approve of Minutes

A. April 18, 2023 Regular Meeting

Mayor Smith made a motion to Approve April 18, 2023 Regular Meeting. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. April 25, 2023 Special

Mayor Smith made a motion to Approve April 25, 2023 Special. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. April 25, 2023 Special Joint Meeting

Mayor Smith made a motion to Approve April 25, 2023 Special Joint Meeting. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

D. May 16, 2023 Special

Mayor Smith made a motion to Approve May 16, 2023 Special. None seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

E. May 30, 2023- Special Meeting

Mayor Smith made a motion to Approve May 30, 2023- Special Meeting . Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Legals

- A. Ordinance #1652 making Springdale Extension one-way from Old Lair to Webster**
Commissioner of Public Property and Finance Mattmiller made a motion to Approve Ordinance #1652 making Springdale Extension one-way from Old Lair to Webster. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- B. Resolution 2023-10 -Huntington Bank for Hydro Excavator lease agreement financing**
Mayor Smith made a motion to Approve Resolution 2023-10 -Huntington Bank for Hydro Excavator lease agreement financing. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- C. Ordinance #1653- annexation**

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Ordinance #1653- annexation . Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
------	---

No:	None
-----	------

5. Mayors Report

Mayor Smith made a motion to Approve Mayors Report. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report
2. Handy House Update
Meadow Lane Bridge
Code Enforcement
unpaid leave Samantha Wright

B. Commissioner of Police Safety

1. Department Report

C. Commissioner of Fire Safety and Emergency Services

1. Department Report
2. Offer employment to an individual as a full-time certified Telecommunicator III contingent upon successful completion of all pre-employment requirements
Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Offer employment to an individual as a full-time certified Telecommunicator III contingent upon successful completion of all pre-employment requirements. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Change the hourly salary of D.A. Wiglesworth by \$1.00 per hour per Career Development program training officer

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Change the hourly salary of D.A. Wiglesworth by \$1.00 per hour per Career Development

program training officer . Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Increase the hourly wage of Taylor Douglas by \$2.05/hour for Career Development incentive plan for Communications training officer, Advanced Dispatcher, Intermediate Dispatcher, and Investigative Dispatcher certificates

Commissioner of Public Works/Utilities Conner made a motion to Approve Increase the hourly wage of Taylor Douglas by \$2.05/hour for Career Development incentive plan for Communications training officer, Advanced Dispatcher, Intermediate Dispatcher, and Investigative Dispatcher certificates. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

2. Authorize to post internally for a senior meter reader

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to post internally for a senior meter reader. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

7. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

James D. Smith, Mayor

Jamie D. Hutchison, City Clerk