

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

October 17, 2023

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session October 17, 2023 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner.

Mayor Smith called the meeting to order.

2. Invocation

Mayor Smith presented the invocation.

3. VISITORS

4. Approve of Minutes

A. June 13, 2023- Special Meeting

Commissioner of Public Property and Finance Mattmiller made a motion to Approve June 13, 2023- Special Meeting. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. 6/20/2023- Special Meeting

Commissioner of Public Property and Finance Mattmiller made a motion to Approve 6/20/2023- Special Meeting. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. 6/23/2023- Special Meeting

Commissioner of Public Property and Finance Mattmiller made a motion to Approve 6/23/2023- Special Meeting. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

D. 6/26/2023-Special Meeting

Commissioner of Public Property and Finance Mattmiller made a motion to Approve 6/26/2023-Special Meeting. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

5. Legals

A. Open Fire Truck bid

6. Mayors Report

A. Make a motion to repair the Meadow Lane bridge in the amount of \$10,500.00

Mayor Smith made a motion to Approve Make a motion to repair the Meadow Lane bridge in the amount of \$10,500.00. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. Chamber of Commerce Proclamation

C. Proclamation Extra Mile

Mayor Smith made a motion to Approve Proclamation Extra Mile. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

D. Code Enforcement Hearing Information

E. Gas line update to Industrial Park

- F. Motion to approve to return \$870,000 to Harrison County Fiscal Court for the Gas line project
Mayor Smith made a motion to Approve Motion to approve to return \$870,000 to Harrison County Fiscal Court for the Gas line project. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

- G. Motion to authorize to use \$26,167 ARPA funds for grant match payable to Summitt Engineering & Architect Group for the Low Head Dam Project
Mayor Smith made a motion to Approve Motion to authorize to use \$26,167 ARPA funds for grant match payable to Summitt Engineering & Architect Group for the Low Head Dam Project. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

7. Commissioner's Report

- A. Commissioner of Public Property and Finance

1. Finance Report

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Finance Report for General Fund \$ 44,008 Mayor Smith seconded.

Vote:

Yes: Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No: None

- B. Commissioner of Police Safety

1. Department Report

2. Offer employment to an individual as a full-time certified police officer contingent upon successful completion of all pre-employment requirements

Commissioner of Police Services Judy made a motion to Approve Offer employment to an individual as a full-time certified police officer contingent upon successful completion of all pre-employment requirements. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

2. Offer employment to an individual as a full-time certified telecommunicator contingent upon successful completion of all pre-employment requirements

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Offer employment to an individual as a full-time certified telecommunicator contingent upon successful completion of all pre-employment requirements. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

8. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None