

December 15, 2020
Special Commission Meeting

The City of Cynthiana Board of Commissioners held a special zoom meeting on December 15, 2020 at 5 pm. Mayor Smith, Commissioners Mattmiller, Slade, Griggs, and Attorney Lair attended. Commissioner Judy absent.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith presented the invocation.

INVOCATION
MAYOR SMITH

Mayor Smith recognized Commissioner Slade.

Commissioner Slade made a motion to offer employment to an individual for a certified police officer contingent on completion of all pre-employment requirements. Salary commensurate with position. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

OFFER EMPLOYMENT TO
INDIVIDUAL FOR CT PO

Commissioner Slade made a motion to offer employment to an individual for police officer recruit contingent on completion of all pre-employment requirements. Salary commensurate with position. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

OFFER EMPLOYMENT TO
INDIVIDUAL FOR PO
RECRUIT

Mayor Smith recognized Commissioner Mattmiller.

PAYABLES

Commissioner Mattmiller made a motion to pay the following bills:

General Fund: \$742,290.00

Water and Sewer Fund: \$212,456.00

Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Griggs.

PUBLIC WORKS REPORT

Commissioner Griggs reported:

- Trucks have been outfitted with plows and salters. Salt is on hand in preparation for snow and ice events.
- Crews placed temporary asphalt for the 5th Street waterline replacement project.
- The leaf machine collection will stop on December 18th. Bagged leaves will still be collected upon request.
- A storm sewer line cleaning program will take place as weather permits.

Commissioner Griggs made a motion to hire Coron Tsurura as a full-time Water Treatment Plant operator trainee contingent on completion of all pre-employment requirements. Salary commensurate with position. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MOTION TO HIRE
CORON TSURURA AS
WTP OPERATOR
TRAINEE

Commissioner Griggs made a motion to advertise for laboratory analysis for the Water Treatment Plant and Waste Water Treatment Plant. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MOTION TO ADVERTISE
FOR LABORATORY
ANALYSES FOR WTP AND
WWTP

Commissioner Griggs made a motion to authorize New Year's Eve 2020 as a paid holiday for all employees. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

NEW YEAR'S EVE 2020
TO BE PAID HOLIDAY

Commissioner Griggs reported for Commissioner Judy:

UTILITY REPORT

- Water distribution teams completed the 5th Street waterline replacement project. A small tie in the Riggs Street will be performed in the future as weather allows.
- Fire hydrants that had failed were replaced in the White Oak area.
- The #1 high service pump for the water plant was repaired and put back into service.
- A 10 inch main break was repaired on 12/9 in the 400 block of East Pike Street.
- A maintenance line jetting program has begun for the sewer collection system.
- Pumps for the lift stations have been removed and sent out for repair.

Mayor Smith made a motion to authorize transfer of lot #2 of the West Side Redevelopment Project to Cynthiana-Harrison County Housing Authority. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

AUTHORIZE TRANSFER
OF LOT #2 WSRP TO
CHCHA

Mayor Smith read Resolution 2020-12 regarding National Science Foundation Grant Application. The resolution authorized Mayor Smith to sign and execute all grant agreement documents.

RESOLUTION 2020-12
NSF GRANT

Mayor Smith made a motion to adopt Resolution 2020-12. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes. Motion carried.

MOTION TO ADOPT
RESOLUTION 2020-12

Mayor Smith made a motion to award RFQ river safety engineering to Summit Engineering. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO AWARD RFQ
TO SUMMIT
ENGINEERING

Mayor Smith made a motion to adjourn. Commissioner Slade seconded. Motion carried.

ADJOURN

Jamie D. Hutchison, City Clerk

James D. Smith, Mayor

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