

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

December 17, 2024

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session December 17, 2024 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner.

Mayor Smith called the meeting to order.

2. Invocation

Mayor Smith presented the invocation.

3. Approve of Minutes

A. December 3, 2024 regular meeting minutes

Mayor Smith made a motion to Approve December 3, 2024 regular meeting minutes. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. December 6, 2024 special meeting minutes

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve December 6, 2024 special meeting minutes. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Legals

A. Municipal Order #2024-7

Mayor Smith made a motion to Approve Municipal Order #2024-7 . Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

5. Mayors Report

A. Appoint Savannah Hedges to the Tourism Commission

Mayor Smith made a motion to Approve Appoint Savannah Hedges to the Tourism Commission. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. Public meeting Thursday to educate about PFAS @5:30PM at the Old Courthouse

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Finance Report for Cash in bank General Fund \$57,676.96 and Water Fund \$390,320.02 and Payables General Fund \$148,052.08 and Water Fund \$98,899.11 Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. Commissioner of Police Safety

1. Department Report

Coppage

2. Authorize to use DEA Asset Forfeiture Funds in the amount of \$7,611.21 to pay off a police vehicle in order to minimize debt

Commissioner of Police Services Judy made a motion to Approve Authorize to use DEA Asset Forfeiture Funds in the amount of \$7,611.21 to pay off a police vehicle in order to minimize debt. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Authorize \$0.50 pay increase for Matthew Royse in accordance with the Police Department Incentive program for receiving Advanced Law Enforcement certificate
Commissioner of Police Services Judy made a motion to Approve Authorize \$0.50 pay increase for Matthew Royse in accordance with the Police Department Incentive program for receiving Advanced Law Enforcement certificate. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Authorize \$1.00 pay increase for Nathan Balk in accordance with the Police Department Incentive Program for Bachelor's degree
Commissioner of Police Services Judy made a motion to Approve Authorize \$1.00 pay increase for Nathan Balk in accordance with the Police Department Incentive Program for Bachelor's degree. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

5. Offer employment to an individual as a full-time certified police officer contingent upon successful completion of all pre-employment requirements
Commissioner of Police Services Judy made a motion to Approve Offer employment to an individual as a full-time certified police officer contingent upon successful completion of all pre-employment requirements. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report
2. Code Enforcement update on abandoned properties

D. Commissioner of Public Utilities & Works

1. Department Report
Leaf pickup ends December 23rd.

7. Adjourn

Commissioner of Police Services Judy made a motion to Approve Adjourn. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None