

September 6, 2016
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session September 6, 2016 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade and Griggs and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith presented invocation.

MAYOR SMITH
INVOCATION

Mayor Smith recognized Anastasia Hicks and Wiley Benson with the Community Events Committee.

VISITORS

Ms. Hicks and Ms. Benson are here to ask the City Commissioner to approve the closing of Walnut Street and serving of alcohol for the Artoberfest event scheduled on October 14, 2016.

ARTOBERFEST

Commissioner Slade made a motion to authorize to close South Walnut Street for Artoberfest. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO CLOSE
WALNUT ST FOR
ARTOBERFEST

Commissioner Slade made a motion to authorize alcohol sales during Artoberfest. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO APPROVE
ALCOHOL SALES
DURING ARTOBERFEST

Mayor Smith reported that there are minutes to approve.

Commissioner Mattmiller made a motion to accept the minutes of the August 16, 2016 Regular Commission meeting. Commissioner Grayson seconded. Vote: Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 8/16/2016
MEETING MINUTES

Commissioner Griggs made a motion to accept the minutes of the August 30, 2016 Special Commission meeting. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

APPROVE 8/30/2016
SPECIAL MEETING
MINUTES

Mayor Smith recognized Attorney Lair.

LEGALS

Attorney Lair stated that the first item on the agenda is the bid opening for uniforms. There are two bids. The first bid is from Unit-First. The other bid is from Cintas. These bids have different specifications and cost for various items.

OPEN UNIFORM BIDS

Commissioner Griggs made a motion to review these bids and make a recommendation at the next scheduled Commission Meeting. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MOTION TO REVIEW
UNIFORM BIDS

Attorney Lair stated that the second item on the legal agenda is to open bids for Police body worn cameras. We received one bid. The bid is \$51,811.86. Attorney Lair reported that there is a lot of detail.	OPEN BIDS POLICE BODY WORN CAMERA
Commissioner Slade stated that he is familiar with this bid; at this point this company is the only company that carries this particular service. The cameras are free, the cost is for the data storage. The records are kept off-site and can't be tampered with. The initial cost is about \$14,000. The remainder will be budgeted for the next four years.	DISCUSSION ON POLICE BODY WORN CAMERAS
Commissioner Slade made a motion to accept bid from Taser International in the amount of \$51,811.86 over a five year period. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried	MOTION TO ACCEPT BID FROM TASER INTERNATIONAL/BODY WORN CAMERAS FOR POLICE DEPT
Attorney Lair reported that he has prepared an ordinance updating the code enforcement ordinance due to new statue. It is a long ordinance. Attorney Lair questioned if the Commission would prefer that he prepare a summary ordinance. The Commission asked Attorney Lair to prepare a summary ordinance to have the first reading on September 20, 2016.	CODE ENFORCEMENT ORD UPDATE- ATTORNEY LAIR TO PREPARE SUMMARY ORD
Commissioner Grayson questioned about inoperable vehicles parked by tenants being the responsibility of the property owner. Code Enforcement should be notifying the tenant and property owner. Currently it is believed only the landowner is getting a notice of violation.	INOPERABLE VEHICLES ON RENTAL PROPERTY
Attorney Lair stated that in order to file a lien on the property notice has to be given to the land owner. The Commission agreed that both the landlord and tenant should be given notice. Commissioner Mattmiller will inform Code Enforcement.	
Mayor Smith recognized Commissioner Grayson.	FINANCE REPORT
Commissioner Grayson made a motion to pay the following bills:	PAYABLES REPORT MOTION TO PAY BILLS
General Fund	\$ 368,357.63
Water & Sewer Fund	\$ 103,191.38
Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.	
Commissioner Grayson reported cash in bank:	CASH IN BANK
General Fund	\$ 226,104.30
Water & Sewer Fund	\$ 7,478.22
Municipal Road Aid Fund	\$ 22,657.40
Mayor Smith recognized Commissioner Slade.	PUBLIC SAFETY REPORT
Commissioner Slade commended the Police Department on the recent round-up; we all know these things don't happen overnight. A lot of time and work goes into it. Thanks to the department for a job well done.	COMMEND POLICE DEPT ON RECENT ROUND-UP

Mayor Smith recognized Commissioner Griggs.	PUBLIC MAINTENANCE REPORT
Commissioner Griggs reported that they will be looking at the uniform bids and make a recommendation and get a contract for uniform service at the September 20, 2016 meeting.	UNIFORM BIDS WILL BE REVIEWED
Commissioner Griggs also reported that the handicap ramp to the E-911 center has been taken out and replaced. Mowing continues as well as clean-up of downtown as we get ready for Taste of Harrison County. Commissioner Griggs stated that we have had a lot of events recently and another one coming up. Commissioner Griggs stated that she doesn't believe we can say that nothing is going on in Cynthiana.	
Commissioner Griggs encouraged citizens to use the trash cans downtown. The F-250's that were out of service are back and working well. Sidewalks on Pike Street should be completed soon.	
Mayor Smith wanted to say that right before Rod Run he saw the Public Works Director Gary Royalty on 27 South picking up trash. When a leader does what he asks his people to do that is a sign of a good leader.	
Commissioner Mattmiller questioned who is watering the flower baskets downtown. They are beautiful. Stephanie Burden answered that Danny Gasser has been taking care of them.	
Mayor Smith recognized Commissioner Mattmiller.	PUBLIC UTILITIES REPORT
Commissioner Mattmiller reported that the water service lines on Miller are near completion and road repair should begin next week.	
Commissioner Mattmiller reported that there are 5 proposals for Automated Meter Reading and they are under review. He hopes to have a recommendation by the next meeting.	AUTOMATED METER READING PROPOSALS
Commissioner Mattmiller made a motion to accept the retirement of David Clark at the Waste Water Treatment Plant effective September 30, 2016. David started working for the City in April of 1996. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.	MOTION TO ACCEPT RETIREMENT DAVID CLARK WWTP
	MAYORS REPORT
Mayor Smith announced that he would like to schedule one more strategic planning meeting for next Tuesday and then schedule another summit in October to present to the citizens.	STRATEGIC PLANNING
Commissioner Mattmiller stated that in the beginning he was kind of negative about strategic planning but now he couldn't be more positive. The meetings are good, ideas are good. Commissioner Mattmiller loves the work Mayor Smith has done on the brochure and it has saved the City a ton of money. Commissioner Mattmiller thanked the Mayor for his hard work.	
Mayor Smith announced that Bessie Davis whom he recently appointed to the Housing Authority Board has moved out of the city and therefore cannot serve on the board.	APPOINT CHUCK DUFFY TO HOUSING AUTHORITY BOARD

Mayor Smith made a motion to appoint Chuck Duffy to the Housing Authority Board to replace Bessie Davis. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

Commissioner Grayson made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Grayson: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade; yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie Hutchison, City Clerk

James Smith, Mayor

9/6/2016