CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

September 1, 2026
5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session September 1, 2026 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade.

Mayor Dailey called the meeting to order.

2. Invocation

Mayor Dailey presented the invocation.

3. Approve of Minutes

A. Approve August 18, 2026 Regular Meeting Minutes

Commissioner of Public Works/Utilities Conner made a motion to Approve Approve August 18, 2026 Regular Meeting Minutes. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Legals

A. Second reading Ordinance #1688 - Property Tax Rate 2026

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Second reading Ordinance #1688 - Property Tax Rate 2026. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Second reading Ordinance #1689 - 2027 Ad Valorem Tax

Commissioner of Public Works/Utilities Conner made a motion to Approve Second reading Ordinance #1689 - 2027 Ad Valorem Tax. Commissioner of Police Services Peoples

seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Mayors Report

The next meeting for the Heritage Council will be September 15th.

A. Authorize to use LARP funds to resurface North Elmarch Avenue, West Pike Street, and Hickory Court instead of using Municipal Road Aid Funds

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to use LARP funds to resurface North Elmarch Avenue, West Pike Street, and Hickory Court instead of using Municipal Road Aid Funds. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

2. Authorize to pay bills

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Authorize to pay bills. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Commissioner of Fire Safety and Emergency Services

1. Department Report

2. Authorize to accept the resignation of Jennifer Alcorn as a part-time telecommunicator effective immediately

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to accept the resignation of Jennifer Alcorn as a part-time telecommunicator effective immediately. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Authorize to terminate Anikka Gillispie as a part-time telecommunicator effective immediately

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to terminate Anikka Gillispie as a part-time telecommunicator effective immediately . Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Authorize to offer employment to an individual as a part-time non-certified telecommunicator, contingent upon successful completion of all pre-employment requirements

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize to offer employment to an individual as a part-time non-certified telecommunicator, contingent upon successful completion of all pre-employment requirements. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Authorize the sale of the 2000 International Pierce Pumper fire truck to Glynden King for $4,650.00

Commissioner of Fire Safety and Emergency Services Slade made a motion to Approve Authorize the sale of the 2000 International Pierce Pumper fire truck to Glynden King for $4,650.00. Commissioner of Police Services Peoples seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

C. Commissioner of Public Utilities & Works

1. Department Report

2. Authorize to change job title of Michael Goforth from Distribution I to Distribution II, salary to commensurate with the position

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to change job title of Michael Goforth from Distribution I to Distribution II, salary to commensurate with the position. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

3. Authorize to rescind offer of employment to an individual as water distribution trainee

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to rescind offer of employment to an individual as water distribution trainee. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

4. Authorize to advertise internally for a Distribution Foreman

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to advertise internally for a Distribution Foreman. Commissioner of Fire Safety and Emergency Services Slade seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

5. Authorize to accept the Maintenance Department Career Development Incentive Policy as part of the Maintenance Department Policy and Procedure

Commissioner of Public Works/Utilities Conner made a motion to Approve Authorize to accept the Maintenance Department Career Development Incentive Policy as part of the Maintenance Department Policy and Procedure. Commissioner of Police Services Peoples seconded.

Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

D. Commissioner of Police Safety

1. Department Report

7. Executive Session

A. Authorize executive session for discussion of disciplinary action of an individual employee per KRS 61.810(1)(f)
Commissioner of Police Services Peoples made a motion to Approve Authorize executive session for discussion of disciplinary action of an individual employee per KRS 61.810(1)(f). Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

B. Authorize to return to regular session
Mayor Dailey made a motion to Approve Authorize to return to regular session. Commissioner of Public Works/Utilities Conner seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

C. Possible disciplinary action of an individual employee
Commissioner of Police Services Peoples made a motion to Approve termination of Quinton Smoot. Commissioner of Fire Safety and Emergency Services Slade seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None

8. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Fire Safety and Emergency Services Slade seconded.
Vote:

Yes:	Mayor Dailey, Commissioner of Public Property and Finance Mattmiller, Commissioner of Public Works/Utilities Conner, Commissioner of Police Services Peoples, Commissioner of Fire Safety and Emergency Services Slade
No:	None