

October 6, 2020
Special Commission Meeting

The City of Cynthiana Board of Commissioners held a special zoom meeting on October 6, 2020 at 5 pm. Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair attended.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith presented the invocation.

INVOCATION
MAYOR SMITH

Ann Arnold Ratcliff was present via zoom to state that she will start a candy and gift shop in the Death Valley Scotty house and to answer any questions about the business. Attorney John Lair read the 1st reading of Ordinance 1608 stating a change in zoning classification of property located at 115 and 119 North Locust Street from R-3 to B-1. Commissioner Slade made a motion to approve the 1st reading of Ordinance 1608. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ORDINANCE 1608 1ST
READING

Kendal Butler was present via zoom to hear the reading of Ordinance 1609. Attorney John Lair read the 1st reading of Ordinance 1609, also known as the City of Cynthiana Human Rights Ordinance, prohibiting discrimination in the City of Cynthiana. Commissioner Mattmiller made a motion to approve the 1st reading of Ordinance 1609. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

ORDINANCE 1609 1ST
READING

Commissioner Mattmiller made a motion to accept the 2nd reading of Ordinance 1606, setting the Ad Valorem for 2021 at a rate of 16 cents on every \$100.00 worth of motor vehicles as assessed by the property valuation administrator as of January 1, 2021. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried

ORDINANCE 1606 2ND
READING

Commissioner Mattmiller made a motion to accept the 2nd reading of Ordinance 1607, setting the tax rate for the year 2020 at 16.5 cents on every \$100.00 worth of taxable real property and 22.36 cents of every \$100.00 worth of taxable personal and mixed property subject to taxes for city tax purposes. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

ORDINANCE 1607 2ND
READING

Attorney John Lair read the 1st reading of Ordinance 1611 amending Ordinance 1538 relating to the personnel policies and procedures creating a new position and job description for the position of police task force officer (TFO) - Drug enforcement

ORDINANCE 1611 1ST
READING

grade 28. Commissioner Slade made a motion to approve the 1st reading of Ordinance 1611. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller asked about the debris at the Handy House. Mayor Smith stated he would check on the status and report back to the commission.

HANDY HOUSE

Mayor Smith recognized Commissioner Slade.

SAFETY REPORT

Commissioner Slade made a motion to promote Officer Shaun Rains from Police Officer III to Sergeant. Salary will be commensurate with position. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

PROMOTION OF
OFFICERS

Commissioner Slade made a motion to promote Officer William Gibberson from Police Officer III to Sergeant. Salary will be commensurate with position. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Promote William
Gibberson POIII
to Sergeant

Commissioner Slade made a motion to promote Officer Jeff Thomas from Police Officer III to Sergeant. Salary will be commensurate with position. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Promote Jeff Thomas
POIII Sergeant

Commissioner Slade made a motion to offer employment to an individual as a full-time police officer recruit contingent upon successful completion of all pre-employment requirements. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MOTION TO OFFER
EMPLOYMENT FT PO

Commissioner Slade made a motion to declare a 2015 Chevy Malibu in the police department surplus. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO DECLARE
SURPLUS OF VEHICLE

Commissioner Slade made a motion to transfer a 2015 Malibu from the police department to the Bluegrass Narcotic Task Force per KRS 82 without compensation. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO TRANSFER
MALIBU TO BNTF

Mayor Smith recognized Commissioner Judy

Commissioner Judy reported:

- The valve exercise and fall water distribution system flush is complete. The crews completed all 700 plus valves in 3 days much faster than last year. Problems that were found will be addressed on a valve and hydrant maintenance list.
- Smoke testing is scheduled to be performed on the sanitary sewers for the next week in the Grandview, Taylor Drive, Fairway, and Bradford Street areas.
- Kentucky Eng. will be visiting the WWTP and WTP next week in further efforts to build the bid package for plant SCADA upgrades.
- Repairs are underway on the pumps in the lift stations located at the landfill and Culpepper Drive.

PUBLIC UTILITIES REPORT

Mayor Smith recognized Commissioner Griggs.

Commissioner Griggs reported:

- Crews have been performing routine brush cleanup and mowing.
- The slew at river road was mowed as much as possible using city forces.
- The annual fall brush cleanup and chipper service will be performed for the next two weeks, October 12-23. This service is in addition to the weekly Wednesday brush routes.

PUBLIC WORKS REPORT

Commissioner Griggs made a motion to offer employment to two individuals for the position of full time Maintenance Worker I contingent on successful completion of all pre-employment requirements. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO OFFER TWO INDIVIDUALS EMPLOYMENT FT MW I

MAYOR REPORT

Mayor Smith made a motion to authorize the Mayor to sign the paperwork to transfer the deed of lot 14-c of the Industrial Park back to EDA. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes. Motion carried.

LOT 14-C SIGNITURE AUTHORIZATION

Commissioner Slade made a motion to install a camera system at the City Clerk's Office and at E-911. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MOTION TO INSTALL CAMERA SYSTEM AT CITY CLERK'S OFFICE AND E-911

Mayor Smith made a motion to authorize the mayor to sign documents relating to legal services agreement for bond counsel pertaining to financing a fire engine. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes. Motion carried.

MOTION TO AUTHORIZE THE MAYOR TO SIGN FOR FIRE TRUCK BOND

Commissioner Slade made a motion to authorize Mayor Smith to begin getting information/rates for financing a Fire Engine.

MOTION TO AUTHORIZE THE MAYOR TO BEGIN

Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

GETTING INFO ABOUT A
FIRE ENGINE

Mayor Smith reported:

- Stephanie Burden, Main Street Director, has found someone to make the entrance to the parking lot on Pike Street the same as Key Market parking lot on Main Street for less.
- The work for the parking lot is budgeted and will begin.

PIKE STREET PARKING
LOT WORK

Commissioner Mattmiller made a motion at 6:14 to adjourn. Commissioner Judy seconded. Motion carried.

ADJOURN

Jamie D. Hutchison, City Clerk

James D. Smith, Mayor

October 6, 2020