

August 17, 2021
Commission Meeting

The City of Cynthiana Board of Commissioners held a regular meeting on August 17, 2021 at 5:30 pm. Mayor Smith, Commissioners Mattmiller, Judy, Griggs, Slade and Attorney Lair attended. Visitors Kirstein Griggs and Barry Zumwalt.

 Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith did the Invocation.

INVOCATION

Mayor Smith recognized guess Kirstein Griggs.

Kirstein Griggs gave a presentation about a Girl Scout project she wants to do at Rev. Ross Park. Kirstein wants to clean up the park and make improvements. Kirstein asked the commission for money to help with the project.

Mayor Smith made a motion to give \$1,000 to Kirstein Griggs for her Girl Scout project at Rev. Ross Park.

APPROVE TO GIVE
KIRSTEIN GRIGGS \$1,000

Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: abstain. Mayor Smith: yes. Motion carried.

Mayor Smith recognized guess Barry Zumwalt of Parks and Recreation.

 Barry Zumwalt made a presentation on the need for more employees for the Parks and Recreation Department. He asked the Commission to help support 2 positions.

PRESENTAION BARRY
ZUMWALT

Commissioner Slade made a motion to financially support the hiring of an assistant director and a part time worker for the Parks and Recs. Department.

APPROVED TO SUPPORT
HIRING ASSISTANT
DIRECTOR AND PT
WORKER

Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Minutes:

Mayor Smith made a motion to approve the minutes of the regular meeting on June 1, 2021.

APPROVE MINUTES
REGULAR MEETING JUNE
1, 2021

Commissioner Slade seconded. Vote: Commissioner: Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith made a motion to approve the minutes of the regular meeting on June 15, 2021.

APPROVE MINUTES
REGULAR MEETING JUNE
15, 2021

 Commissioner Griggs seconded. Vote: Commissioner: Mattmiller: yes; Commissioner Judy: abstain; Commissioner Griggs: yes; commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith made a motion to approve the minutes of the special meeting on June 18, 2021.

APPROVE MINUTES
SPECIAL MEETING JUNE
18, 2021

Commissioner Griggs seconded. Vote: Commissioner: Mattmiller: yes; Commissioner Judy: abstain; Commissioner Griggs: yes; commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith made a motion to approve the minutes of the special meeting on June 21, 2021. Commissioner Slade seconded. Vote: Commissioner: Mattmiller: yes; Commissioner Judy: abstain; Commissioner Griggs: yes; commissioner Slade: yes; Mayor Smith: yes. Motion carried.	APPROVE MINUTES SPECIAL MEETING JUNE 21, 2021
Mayor Smith made a motion to approve the minutes of the special meeting on June 25, 2021. Commissioner Griggs seconded. Vote: Commissioner: Mattmiller: yes; Commissioner Judy: abstain; Commissioner Griggs: yes; commissioner Slade: yes; Mayor Smith: yes. Motion carried.	APPROVE MINUTES SPECIAL MEETING JUNE 25, 2021
Legals: Mayor Smith recognized Attorney John Lair. Attorney Lair explained that the owners of the property on 306 W Mill Street want to sell it and pay the taxes owed after selling. They need the City of Cynthiana and Harrison county to sign the paperwork allowing the owners to sell. Commissioner Mattmiller made a motion to authorize the Mayor to sign the paperwork for the sale of the property at 306 W Mill Street. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.	LEGALS AUTHORIZE MAYOR TO SIGN AGREE TO SALE 306 W MILL ST
Attorney Lair did the Seconded reading of Ordinance 1616 setting the tax rate for real property at 16.2 cents and the rate for personal property at 23.92 cents for the year 2021. Commissioner Judy made a motion to accept the second reading of Ordinance 1616. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.	APPROVE SECOND READING OF ORDINANCE 1616
Attorney Lair did the seconded reading of Ordinance 1617 setting Ad Valorem Tax for 2022 at .16 cents per \$100 value. Commissioner Slade made a motion to accept the second reading of Ordinance 1617. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.	APPROVE SECOND READING OF ORDINANCE 1617
Attorney Lair did a first reading of Ordinance 1618 amending zoning map. Changing 104 1st Street from B2 commercial to R3 residential. Mayor Smith made a motion to accept the first reading of Ordinance 1618. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.	ACCEPT FIRST READING OF ORDINANCE 1618

Mayor Smith recognized Commissioner Mattmiller.		
Public Property and Finance:		PUBLIC PROPERTY AND FINANCE
General Fund	\$503,359.00	PAYABLES
Water and Sewer	\$335,780.00	
 Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.		
Cash in the Bank	\$677,307.00	FINANCE REPORT
Water and Sewer	\$508,766.00	
MRA	\$99,417.00	
Commissioner Mattmiller gave each commissioner a finance report. Mattmiller explained the report and that it will be given each month.		
Mayor Smith recognized Commissioner Slade.		
Public Safety:		PUBLIC SAFETY
Commissioner Slade made a motion to offer employment to an individual as a part-time tele-communicator, non-certified, after successful completion of all pre-employment requirements.		OFFER EMPLOYMENT FOR PT TELE-COMMUNICATOR
 Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.		
Mayor Smith recognized Commissioner Griggs.		
Public Works:		PUBLIC WORKS
Commissioner Griggs reported:		
- Crews completed the installation of the new sand volleyball court at Flat Run Veteran's Park. - The waterworks slide repair project is now scheduled to start the week of September 24th. - Street paving is scheduled to start the week of September 6th. - Crews provided debris removal and flood relief work for the City of Carlisle on July 31st and August 2nd. - All mowing is being performed as needed for all city maintained lots and properties.		
Commissioner Griggs made a motion to authorize for advertising for garbage and recycling bids for residential and small business.		AUTHORIZE FOR BIDS FOR GARBAGE AND RECYCLING BIDS
 Commissioner Mattmiller seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.		
Mayor Smith recognized Commissioner Judy.		
Public Utilities:		PUBLIC UTILITIES
Commissioner Judy reported:		

- All departments WTP, WWTP and PW were nominated for KRWA Wooden Bucket award.

WTP

- The main lifting pump station has been deactivated for the summer. This station will only be utilized in the event of drought conditions and is scheduled to be winterized the first week of November.
- The elevator at the WTP has suffered a failure. Our vendors are currently evaluating.
- The filters are scheduled to be cored and evaluated for possible replacement.

Distribution

- Crews completed repair on a 10 inch water main break for the 400 block of East Pike Street on August 1st.
- Plans are currently being drawn and materials are on order for a water main replacement for Waterworks Road.

WWTP

- Pumps were pulled for maintenance cleaning for our 2 class A lift stations at old WWTP and River Road. This was very successful as crews were able to free debris such as needles, wipes, bricks and rocks from our pumps.
- Pump #1 at the WWTP suffered a failure and a new pump has arrived and will be installed this week.
- All plant aerators were serviced last week.

Commissioner Judy made a motion to offer employment to individual as a Water Treatment Plant Operator Trainee after successful completion of all pre-employment requirements. Steven Simpson effective August 30, 2021.

OFFER EMPLOYMENT TO
STEVEN SIMPSON AS
WTP OPERATOR
TRAINEE

Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Commissioner Judy announced that the Recreation Board Volunteers are going to clean the parks. The first park will be River Road Park.

Mayor's report:

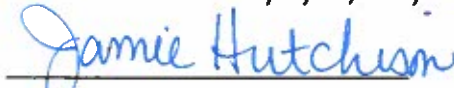
- Wants all department heads and Commissioners to encourage all employees to get the vaccine.
- The next Commission meeting will be September 1st. This meeting will be a workshop to talk about Broadband. The county wants to join in the program.
- The lease to own agreement with Larry Pierce will be signed.

MAYOR'S REPORT

Commissioner Slade made a motion to adjourn.

ADJOURN

Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.


Jamie Hutchison, City Clerk


James Smith, Mayor

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