

CITY OF CYNTHIANA BOARD OF COMMISSIONERS

MINUTES

May 21, 2024

5:30 PM

1. Call to Order

The City of Cynthiana Board of Commissioners met in regular session May 21, 2024 at 5:30 PM in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were .

Mayor Smith called the meeting to order.

2. Invocation

Mayor Smith presented the invocation.

3. Approve of Minutes

A. May 07, 2024 Regular Meeting

Commissioner of Police Services Judy made a motion to Approve May 07, 2024 Regular Meeting. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Legals

A. First reading of Ordinance 1662 authorizing an assistance agreement with KIA for project number F22-028.

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve First reading of Ordinance 1662 authorizing an assistance agreement with KIA for project number F22-028.. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. Executive Session for acquisition of property per KRS 61.810(1)(a)

Mayor Smith made a motion to Approve Executive Session for acquisition of property per KRS 61.810(1)(a). Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
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No:	None
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C. Return to regular session.

Commissioner of Public Works/Utilities Conner made a motion to Approve Return to regular session.. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

D. Motion to bid on 109 Short St up to a certain amount for Mattmiller, Dailey, or Conner
Mayor Smith made a motion to Approve Motion to bid on 109 Short St up to a certain amount for Mattmiller, Dailey, or Conner. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

5. Mayors Report

A. Approve Resolution 2024-4 authorizing grant project financing.

Commissioner of Public Works/Utilities Conner made a motion to Approve Resolution 2024-4 authorizing grant project financing. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. Proclamation for Kentucky Main Street Preservation Month

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Proclamation for Kentucky Main Street Preservation Month. Commissioner of Public Property and Finance Mattmiller seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. Appoint Ted Beam to the Senior Citizen Board.

Mayor Smith made a motion to Approve Appoint Ted Beam to the Senior Citizen Board. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

6. Commissioner's Report

A. Commissioner of Public Property and Finance

1. Finance Report

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Finance Report for General Fund \$ 53,818.69 and Water Fund \$79,750.46
Commissioner of Fire Safety and Emergency Services Dailey seconded.

Cash in bank:

General Fund: 582,331.15

Water Fund: 565,692.34

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

2. Increase Autumn Terhune's pay by \$1.00 per hour for obtaining a Bachelor's degree per the policy and procedure education pay incentive.

Commissioner of Public Property and Finance Mattmiller made a motion to Approve Increase Autumn Terhune's pay by \$1.00 per hour for obtaining a Bachelor's degree per the policy and procedure education pay incentive.. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

B. Commissioner of Police Safety

1. Department Report

Police week, graudation assistance, health fair, touch-a-truck

2. Motion to authorize the purchase of Leads Online Total Track Investigation System Service Package in the amount of \$2589.00 using DEA Asset Forfeiture funds.

Commissioner of Police Services Judy made a motion to Approve Motion to authorize the purchase of Leads Online Total Track Investigation System Service Package in the amount of \$2589.00 using DEA Asset Forfeiture funds.. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Offer employment to an individual for police social worker position contingent upon successful completion of pre-employment requirements.

Commissioner of Police Services Judy made a motion to Approve Offer employment to an individual for police social worker position contingent upon successful completion of pre-employment requirements.. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

4. Offer employment to an individual for non-certified police officer position contingent upon successful completion of pre-employment requirements.

Commissioner of Police Services Judy made a motion to Approve Offer employment to an individual for non-certified police officer position contingent upon successful completion of pre-employment requirements.. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

C. Commissioner of Fire Safety and Emergency Services

1. Department Report

2. Hire Kelly Pack as a full time Certified telecommunicator after successful completion of all pre-employment requirements, salary commensurate with position.

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Hire Kelly Pack as a full time Certified telecommunicator after successful completion of all pre-employment requirements, salary commensurate with position.. Commissioner of Public Works/Utilities Conner seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Hire Heather Ladick as full time non-certified Telecommunicator after successful completion of all pre-employment requirements, salary commensurate with position.

Commissioner of Fire Safety and Emergency Services Dailey made a motion to Approve Hire Heather Ladick as full time non-certified Telecommunicator after successful completion of all pre-employment requirements, salary commensurate with position.. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

D. Commissioner of Public Utilities & Works

1. Department Report

Weed eating, hanging banners, repairing several leaks, and new services going in

2. Advertise for Municipal Road Aid and street paving.

Commissioner of Public Works/Utilities Conner made a motion to Approve Advertise for Municipal Road Aid and street paving.. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

3. Offer employment to an individual for Maintenance Worker position contingent upon successful pre-employment requirements.

Commissioner of Public Works/Utilities Conner made a motion to Offer employment to an individual for Maintenance Worker position contingent upon successful pre-employment requirements.. Commissioner of Fire Safety and Emergency Services Dailey seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None

7. Adjourn

Commissioner of Public Works/Utilities Conner made a motion to Adjourn. Commissioner of Police Services Judy seconded.

Vote:

Yes:	Mayor Smith, Commissioner of Public Property and Finance Mattmiller, Commissioner of Police Services Judy, Commissioner of Fire Safety and Emergency Services Dailey, Commissioner of Public Works/Utilities Conner
No:	None