ParentSquare

Family Training: Getting Started



parentsquare.com

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Download the app

Android

iOS

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Today’s Agenda

- What is ParentSquare?
- Good to knows for parents
- Three ways to communicate in ParentSquare
  - Posts
  - Direct Messages
  - Smart & Urgent Alerts
- Account setup and contact verifications
- Notification and language preferences



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ParentSquare Overview

One Central Tool

One spot to access information and get in touch with key personnel.

Quick Translations

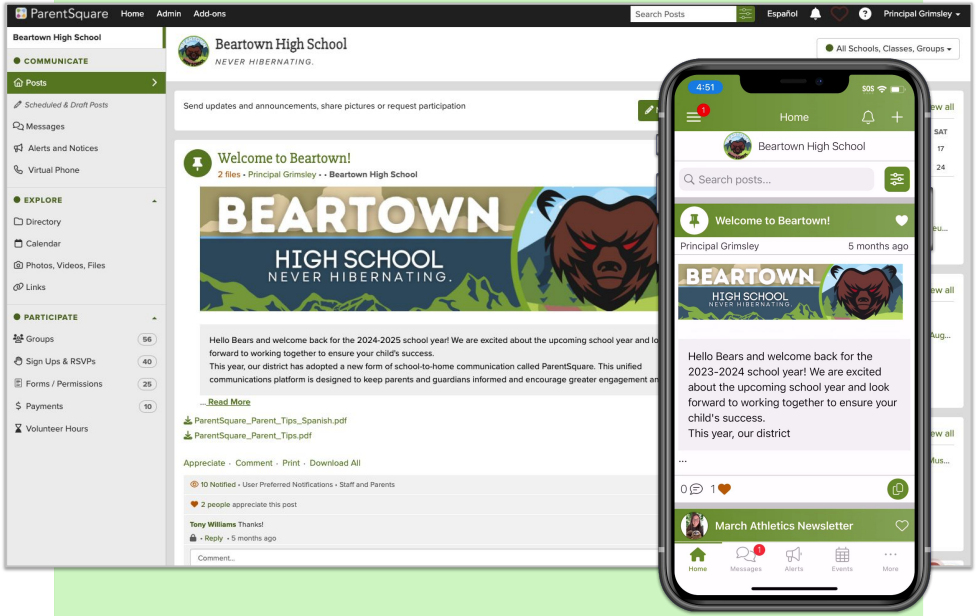
Automatic translations into over 190 languages.

Two-Way Communication

Stay up to date and engaged with the content by completing forms, volunteering, and much more right from inside ParentSquare

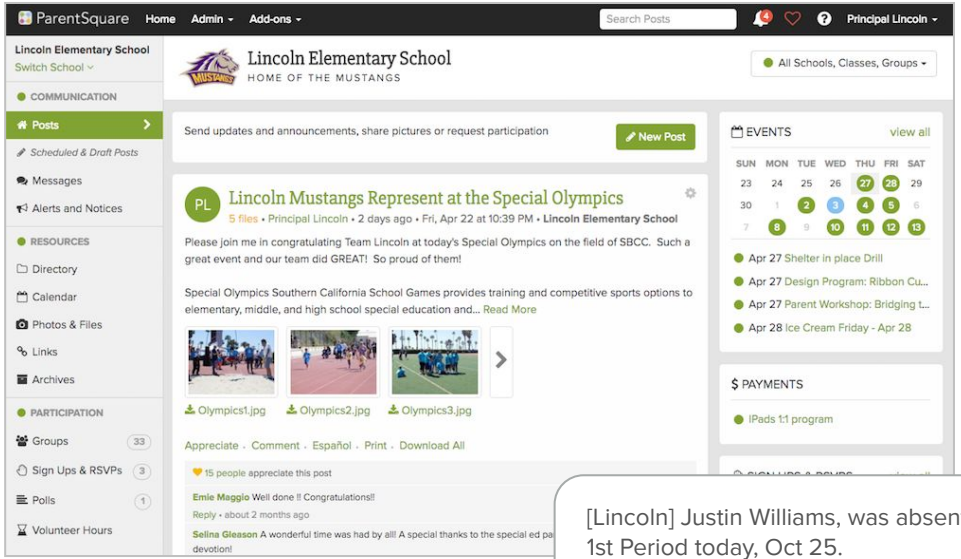
Text, Email, App, Voice

Receive notifications in a variety of ways. Users can set notification preferences for communication



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Multiple Ways to Communicate

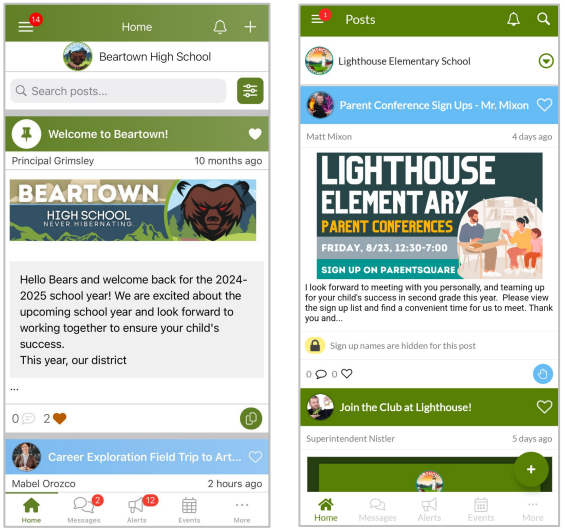


Mobile-Friendly and Familiar Website

[Lincoln] Justin Williams, was absent from 1st Period today, Oct 25.
Call 555-622-3634 x 1011 or click http://psqr.io/ZNeCYi2YH to excuse.

Email and Push Notifications

[Lincoln] First meeting this Friday
http://psqr.io/ANeCRTi6



Native iOS and Android Apps

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Good to Knows: For Families

Notifications

- You choose how and when

What to expect

- What was on paper is now on your phone.

You can reach out too!

- Message any school staff (except principal), including classroom teachers and assistant/room parent.



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Posts

Everyday communication

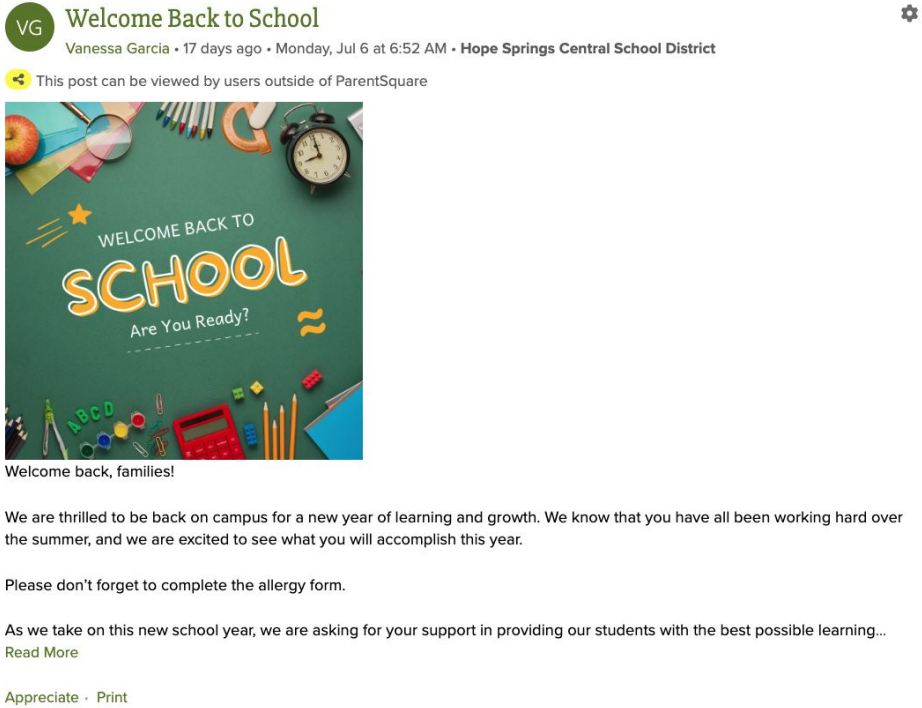
Newsletters, announcements, and updates to keep you in the know. Content is automatically translated into over 180 languages.

Engage with posts

RSVPs, volunteer sign ups, wish lists, forms, and more.

Appreciate and comment

Interact further by commenting (privately) and appreciating on posts.



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Direct Messages

Instant real-time chat

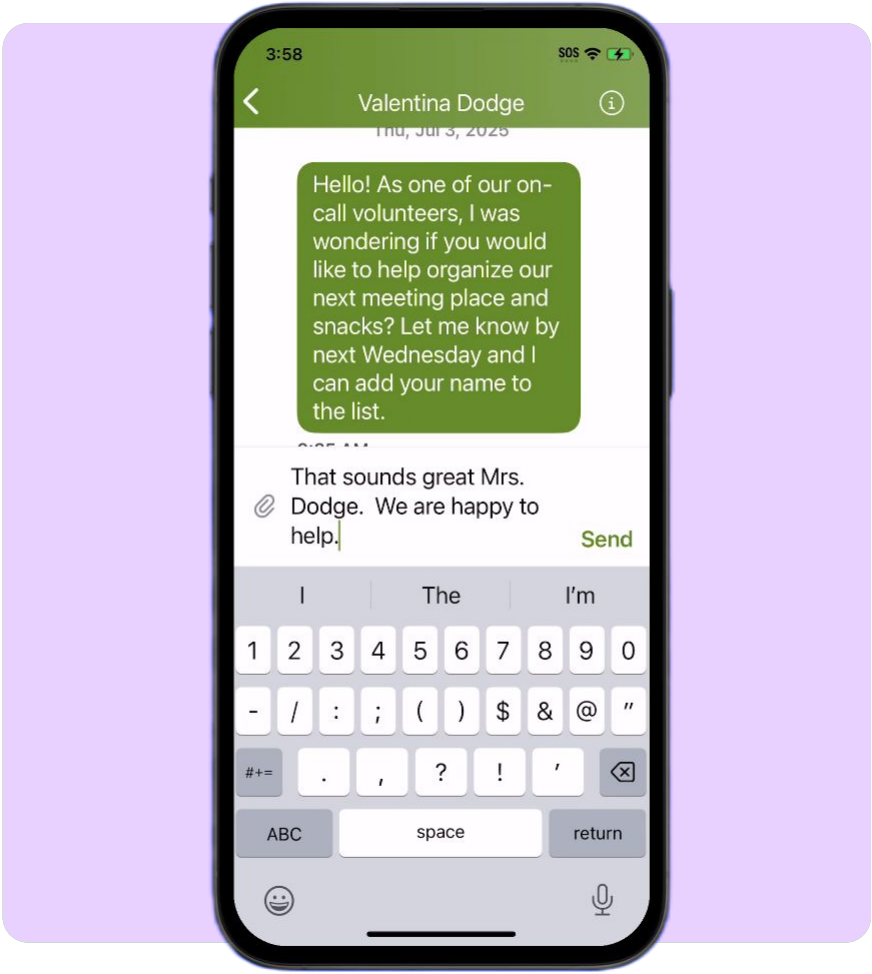
Send and receive direct messages over text, email, web, or the app.

Private or group conversations

Send a single message privately to all recipients (BCC) or hold a group conversation.

Two-way translation

All message are two-way translated



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Alerts

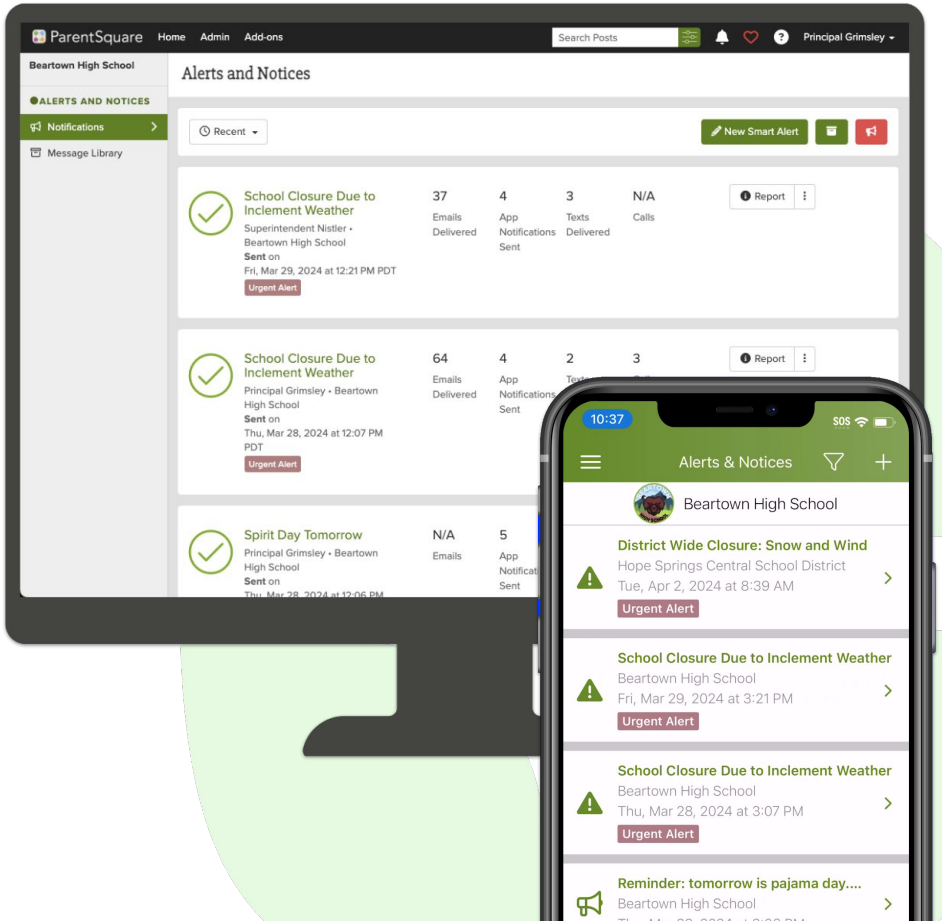
- One-way messages sent over email, text, app, and voice.
- Visible in the Alerts & Notices section

Smart Alerts: Important but *not* critical

Ideal for time sensitive school updates and announcements.

Urgent Alerts: Reserved for dire, critical situations

Ideal for closures, lockdowns, hold in place, etc.



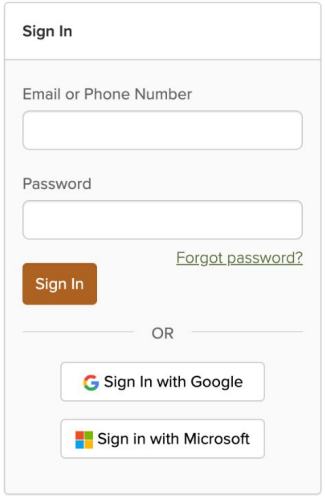
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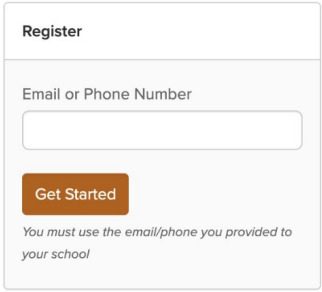
Activate or Sign In



Download the ParentSquare mobile app

Send and receive school communications on the go





www.parentsquare.com/signin

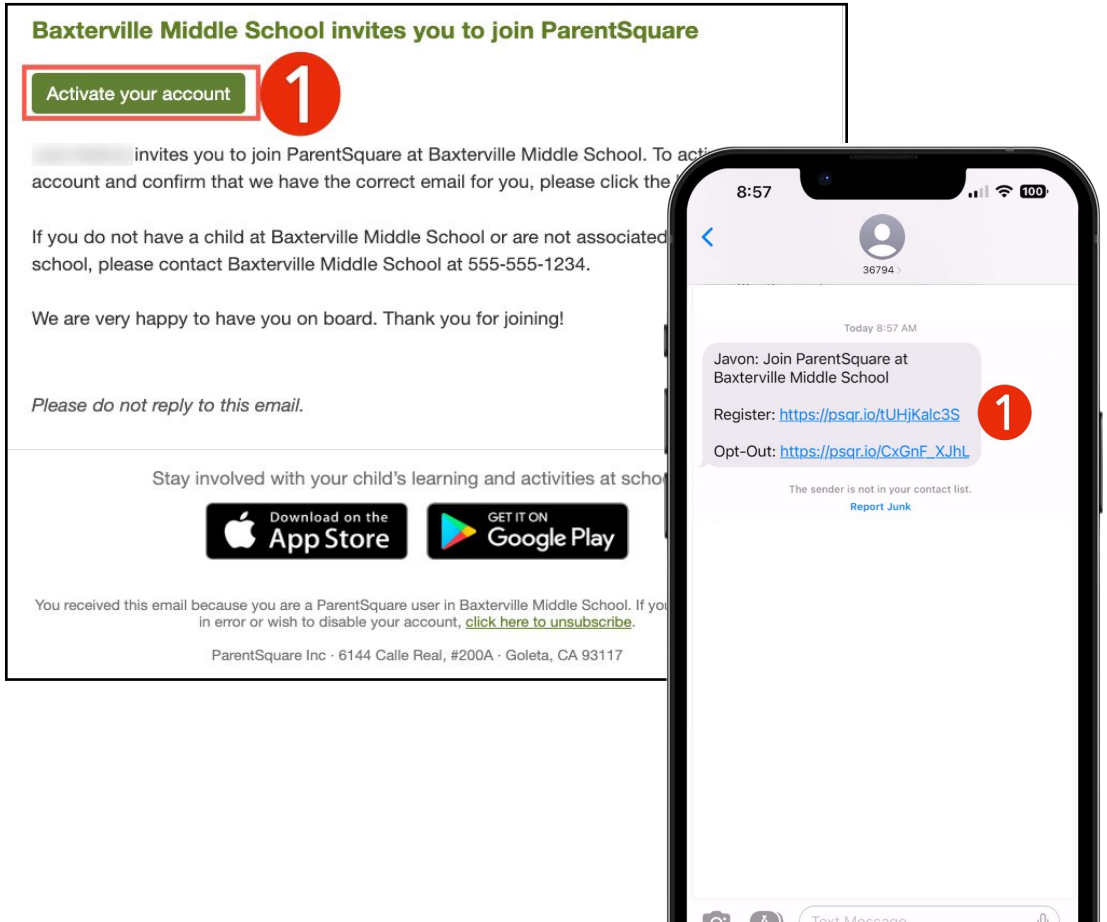
Download the free mobile app for Android or iOS

Access ParentSquare from your device at www.parentsquare.com

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School Invitation

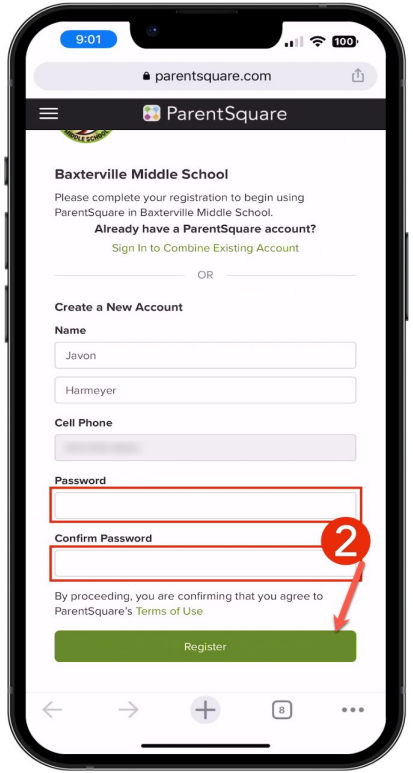
1. Open the invitation email or text. Click **Activate your account** or tap the link to activate your account.

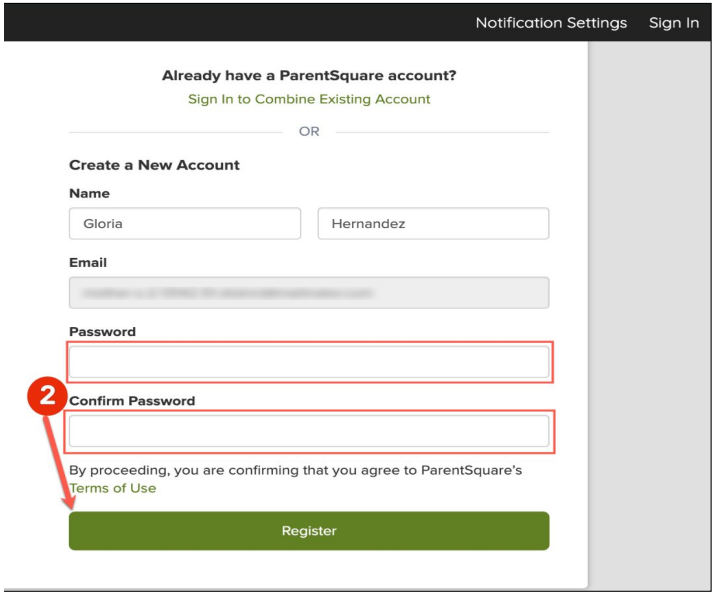


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School Invitation

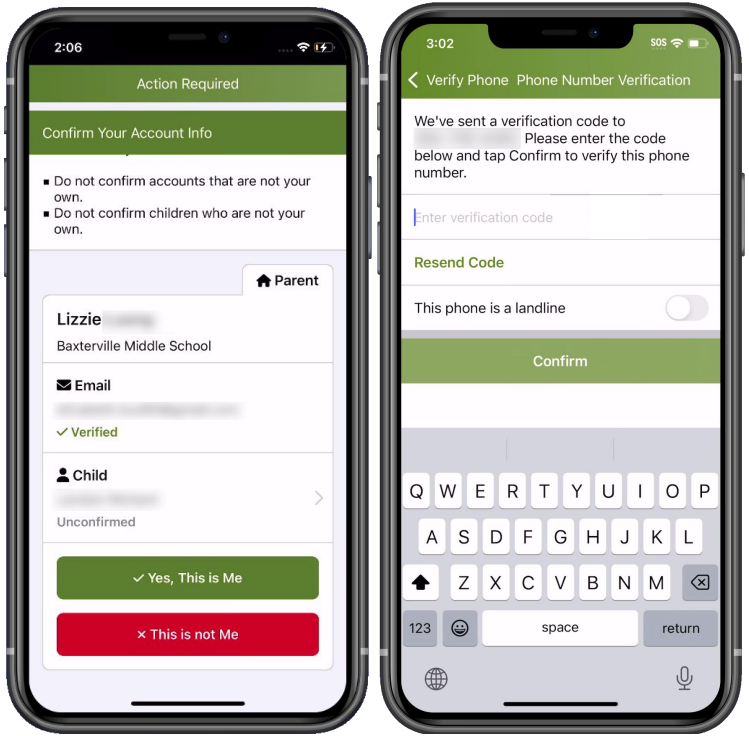
2. Create a password for your account and click **Register.**





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Confirm you contacts (mobile)



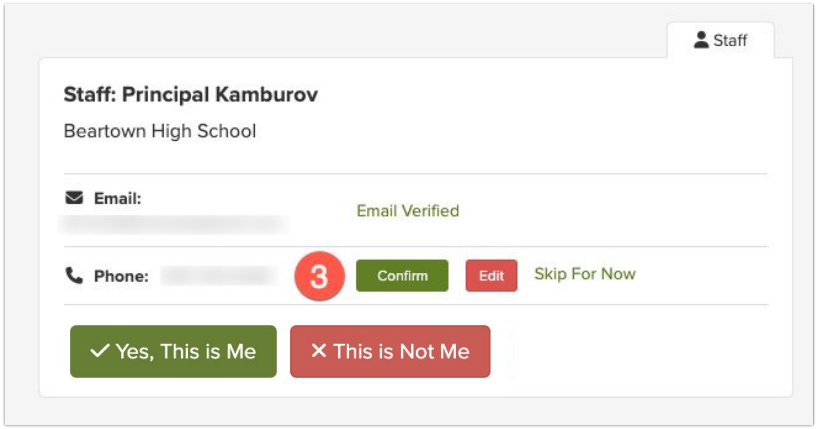
3. Click **Confirm** for your phone number and/or email.

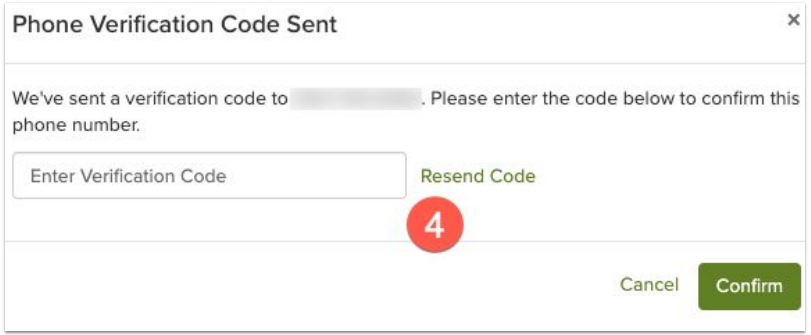
A verification code will be sent to your email or phone number.

4. Enter the verification code(s) to confirm.

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Confirm you contacts (web)





3. Click **Confirm** for your phone number and/or email.

A verification code will be sent to your email or phone number.

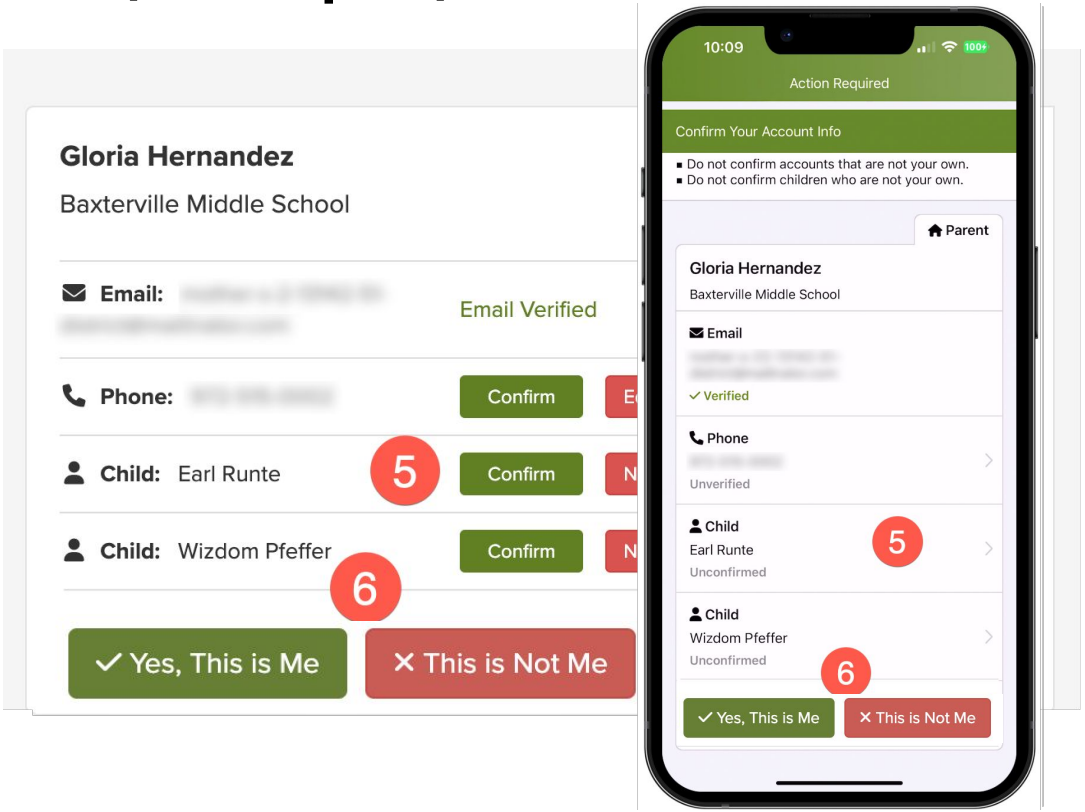
4. Enter the verification code(s) to confirm.

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Confirm your students (multiple)

5. Confirm your students by clicking **Confirm.** Select **Not My Child** if a child is not associated with you.

6. Select **Yes, This is Me** as your final confirmation.

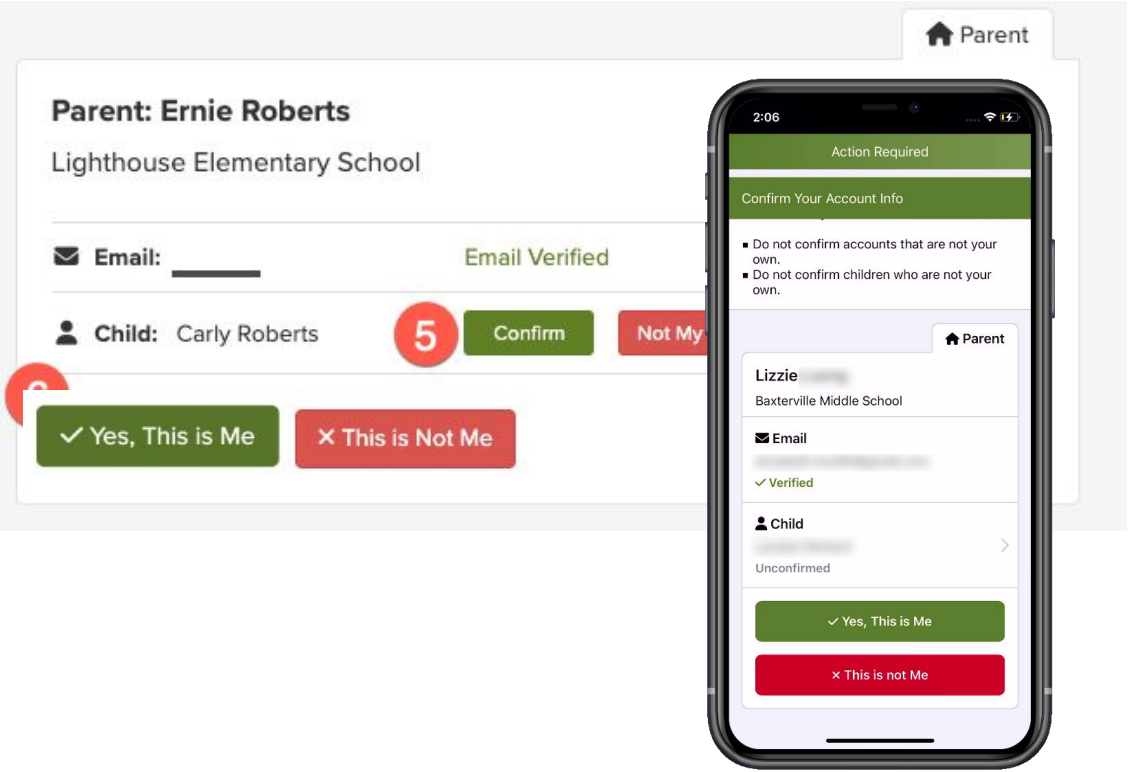


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Confirm your student (single)

5. Confirm your students by clicking **Confirm.** Select **Not My Child** if a child is not associated with you.

6. Select **Yes, This is Me** as your final confirmation.



Name misspelled?
Wrong email or phone number?
Missing a student on your account?

Contact your district or school administrator to update your information.

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Notification settings (mobile)

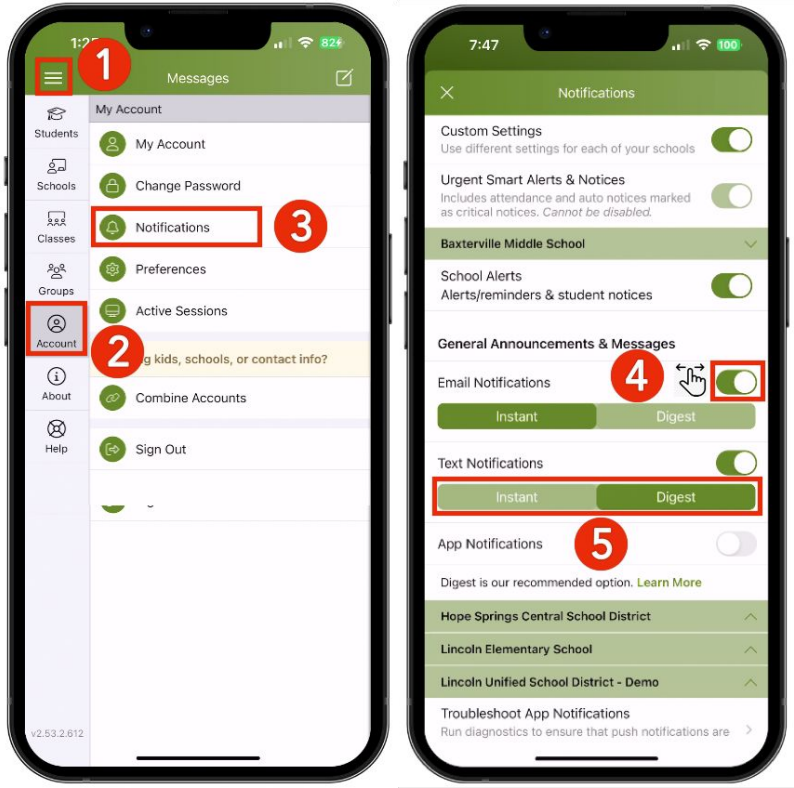
1. From Home, tap the **Menu** (three horizontal bars) at top-left.

2. Select **Account.**

3. Select **Notifications.**

4. Use the toggle to turn notifications on or off (text, email, app).

5. Select Instant or Digest for each mode.

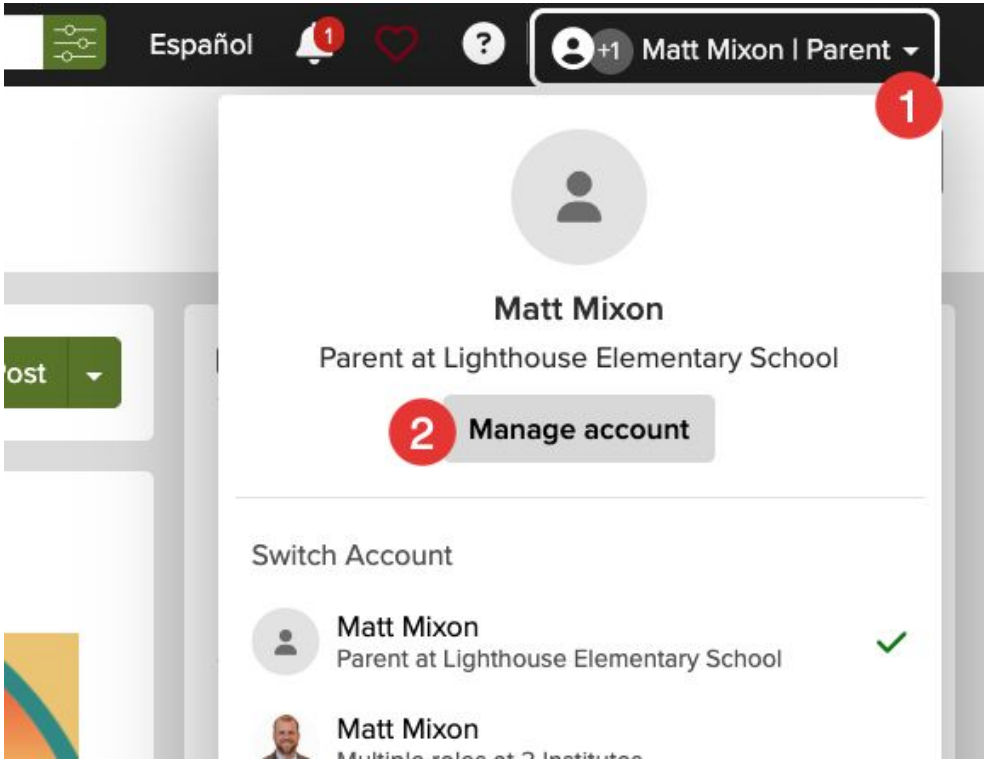


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Notification settings (web)

1. Click your name in the upper right.

2. Select **Manage account.**

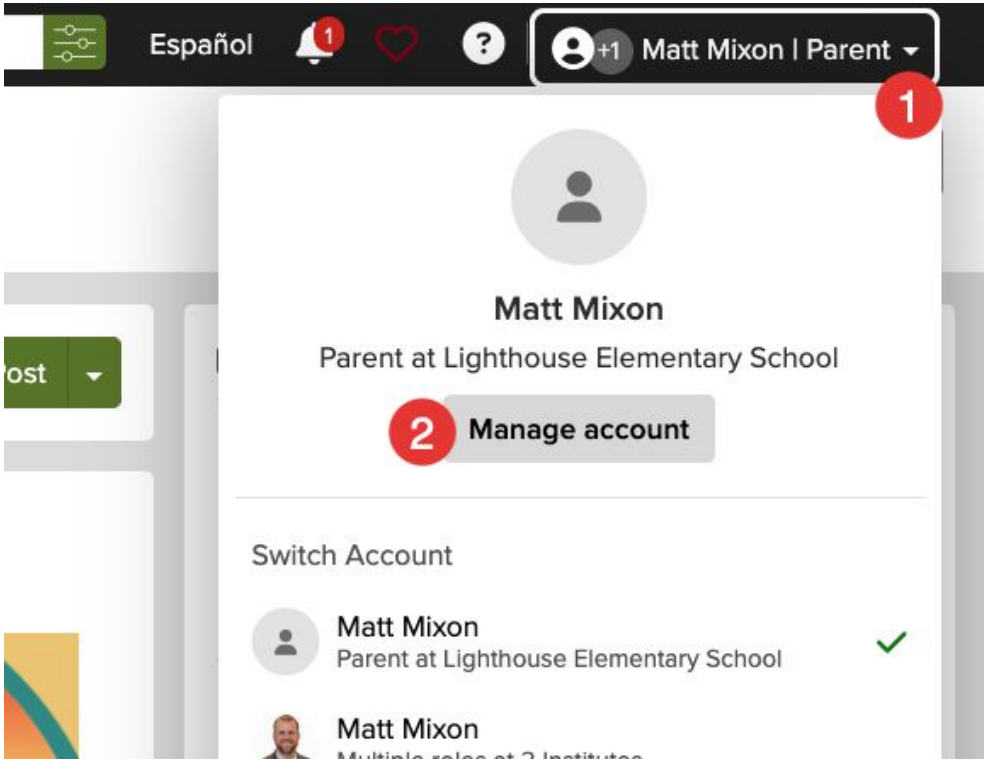


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Notification settings (web)

1. Click your name in the upper right.

2. Select **Manage account.**



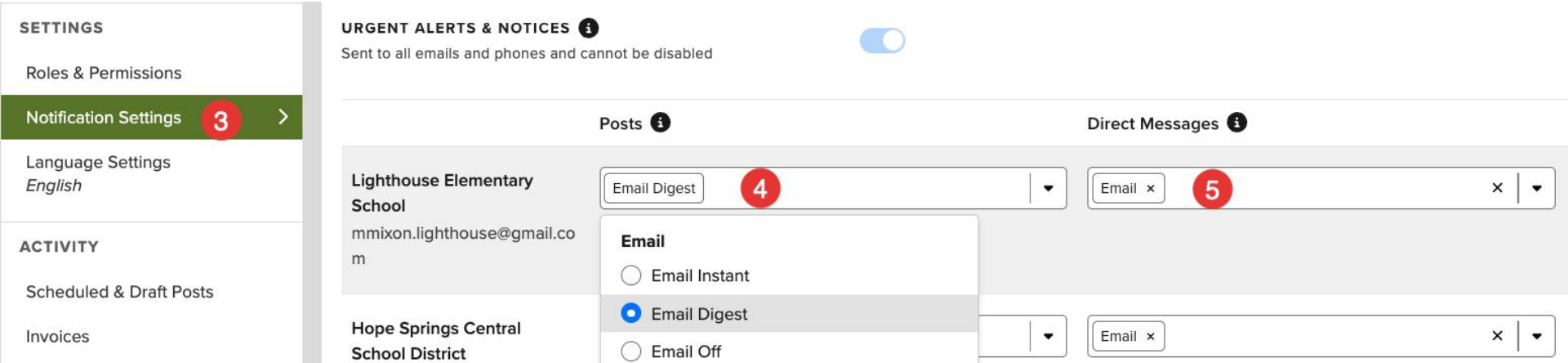
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Notification settings (web)

3. Select **Notification Settings**.

4. Choose your preferred notification settings for general announcements (**Off, Instant, or Digest**).

5. Choose your Direct Messages preference (**Email, App/Text**).



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Language settings (mobile)

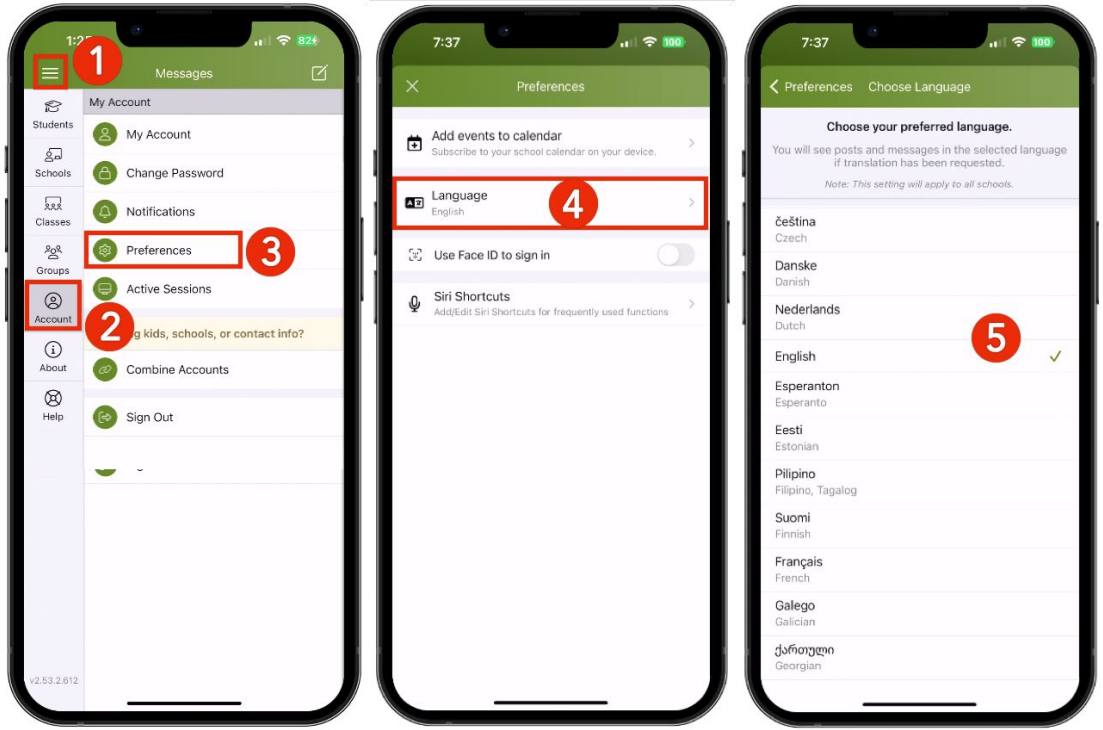
1. From Home, tap the **Menu** (three horizontal bars) at top-left.

2. Select **Account.**

3. Select **Preferences.**

4. Select **Language**.

5. Scroll and tap the language of your choice.



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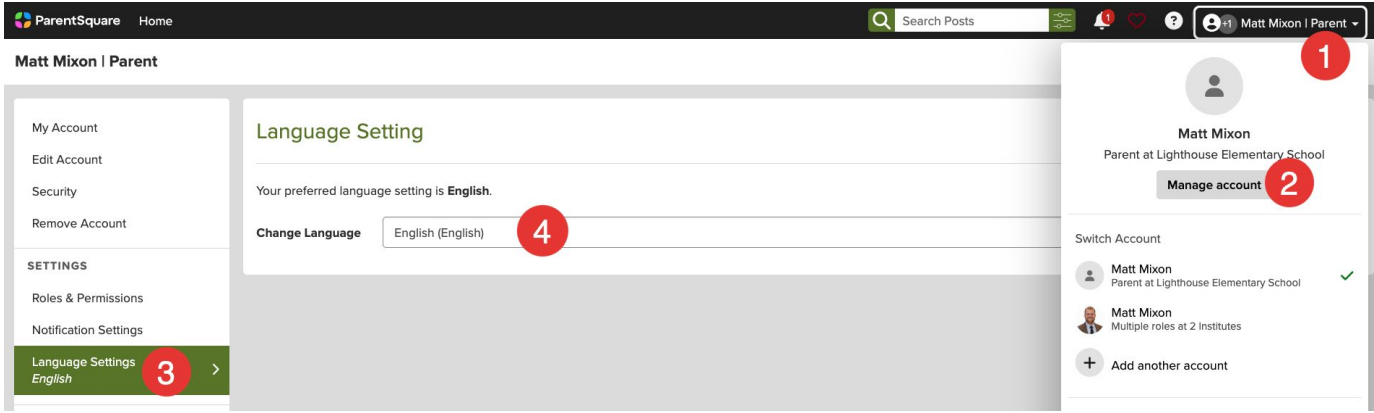
Language settings (web)

1. Click your name in the upper right.

2. Select **Manage account.**

3. Select **Language Settings** on the left

4. Click the **drop-down menu**, select **language**, and **Save.**





Questions?



Thank you!

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