Personnel, Budget and Finance Committee Agenda
September 13, 2021

City Hall Conference Room
20 S. Walnut Street
London, Ohio

Call to Order

Approval of Minutes – August 9, 2021

Auditor's Update

- August books are closed

Old Business

New Business

- Personal Service Expense Lines for SSD & Mayor
- Raymond James Charitable for Fire Dept.

Department Head Updates

Schedule October Meeting

Personnel, Budget & Finance Committee
September 13, 2021
20 S. Walnut Street
Minutes

Committee members present: Brenda Russell and Josh Peters
Committee members absent: Carla Blazier
City representatives present: Safety Service Director, Rex Castle; Tax Director, Amy Marsh; Police Chief, Glenn Nicol and Executive Assistant, Amy Rees

The meeting was called to order at 4:33pm.

The minutes of the August 9, 2021 meeting were approved as written.

AUDITOR'S UPDATE

- August finances are closed.

OLD BUSINESS – none

NEW BUSINESS

Budget Lines

While monitoring expense lines, Auditor Combs found several that were under-funded. Mr. Castle is requesting the following transfers:

- Safety Service Budget
  - $5900 from the General Fund to the SSD salary expense line
  - $2500 from the General Fund to the SSD Clerk salary expense line
  - $5200 from the General Fund to the PERS expense line
- Mayor
  - $2500 from the General Fund to the health insurance expense line
  - $1400 from the General Fund to the PERS expense line
  - $200 from the General Fund to the Worker's Comp expense line

Mrs. Russell made a motion to appropriate the expense line shortfalls requested by Mr. Castle. Mr. Peters seconded the motion and it passed. Mrs. Russell will sponsor the legislation for City Council consideration.

Fire/EMS Donation

- Mrs. Russell moved to transfer a $1000 donation, received from Raymond James (a financial services company), from the General Fund to the Fire/EMS donation line. Mr. Peters seconded the motion and it passed. Mrs. Russell will sponsor the legislation for City Council consideration.

Police Generator

- Brenda Russell moved to increase appropriations by $11,000 to the Police equipment lease/purchase line (242.100.54001). Josh seconded the motion and it passed. Mrs. Russell will sponsor the legislation for City Council consideration.

Police Pension Fund

The Police Pension Fund needs additional money to cover expenses for the remainder of the year.

- Mrs. Blazier moved to transfer $75,000 from the Police Pension Fund into Police Pension Expense Fund. Mrs. Russell seconded the motion and it passed. Mrs. Blazier will sponsor the legislation for City Council consideration.

Police Department Strength Ordinance

Chief Nicol discussed the possibility of requesting City Council to change his strength ordinance to hire additional dispatchers that would take on more administrative duties

DEPARTMENT HEAD UPDATES

Tax Director, Amy Marsh

- The City received tax revenues of $329,185.51 in August; a 13% increase compared to August, 2020. The city revenues have increased 14.71% for the year, compared to 2020.
- The Fire /EMS Department received tax revenues of $157,780.07 in August; a 25% increase compared to August 2020. The Department revenues have increased 23% for the year, compared to 2020.

The next Personnel, Budget & Finance Committee meeting will take place on October 11, 2021 at 6:00pm at City Hall.

The meeting adjourned at 5:03pm.

Brenda Russell

Brenda Russell, Chairman
Respectfully submitted by Amy Rees