Personnel, Budget and Finance Committee Agenda
September 7, 2022

City Hall Conference Room
20 S. Walnut Street
London, Ohio

Call to Order

Approval of Minutes – August 8, 2022

Auditor's Update

- August books are closed
- Overall – Revenue $ 1,522,402.37
  Expenses $ 1,194,769.71

Old Business

New Business

- Increase Police Salaries – Retention Grant Bonuses
- Building Demolition
- BPU – 8" pipes
- Sludge Press bid and contract

Department Head Updates

Schedule October Meeting

London City Council FINANCE COMMITTEE September 7, 2022

Attending: Chairman Josh Peters, Council Committee members Greg Eades and John Stahl, City Auditor Kenna Combs, Tax Director Amy Marsh, Mayor Closser, Safety Service Director Rex Castle, Council President Henry Comer, Council Members Andy Hitt, Rich Hays, Bryan Robinson, Council Clerk Amy Rees, Street Superintendent Bill Long, Recreation Director Landon McKenzie, Waste Water Superintendent Richard Duncan, residents Tommy Boyd and Michael Norman

Chairman Peters called the meeting to order at 710PM.

There are no minutes at this time, they will be presented at the next meeting by Chairman Peters.

AUDITORS REPORT Auditor Combs advised that the August books are closed. For the month of August the Revenue was $1,522,402.37, and the Expenses were $1,194769.71. For the year the revenue is $15,155,715.28, and the Expenses are $13,157,641.24. The funds at this time should have 66.67 spent, and the funds seem to be in line. She does not have any concerns at this time about the accounts.

NEW BUSINESS :

1. Increase Police Salaries- The Retention grant was received for a total of $176,576. The salaries need to be increased by $31,600 for the year. This will be spread over 2 years, and the bonuses are based on current Salaries for each officer. The grant only applies to officers that were on the force as of the date of the grant. There is no additional expense to the City, and the Grant money given to each officer is NOT pensionable. Since this is a Grant, the money can be spent immediately. Auditor Combs requests that this be taken to Council as an emergency. **Councilman Eades moved to take this to Council. Chairman Peters seconded. Motion passed 3-0**.
2. Building Demolition Grant- Councilman Hitt advised that this has been discussed in the City properties committee, and was taken to the Public service Committee. The Grant is for approximately $461,000. Amy Rees advised that the original grant request included the Arts Guild building and she will check if it has to be changed. Basketball will be run in the gym, and the deadline to complete the project is May 1, 2023. The timeline will be set once the bid is awarded. Andy Hitt will sponsor, and the motion to take it to council came out of the safety committee.
3. Setting a price for 8 inch meters- This was requested by the BOPU. Mayor Closser stepped out to call Carol Benedict, Utilities director. Upon his return he advised that this can be removed from the Agenda, as it will be brought back next month.
4. Sludge Press Bid – Waste Water Superintendent Richard Duncan advised that the previous Superintendent Dan Leavitt started this project. The cost to replace the press is $1,736,300. There is an Ohio Public Works Commission Loan for 50% of the cost and the City will be required to pay the other 50%, or $868,150. The BOPU has agreed to pay for the match using the Sewer Capacity and Sanitary Sewer funds. There is a 0% loan available to the City to be paid over 30 years. The Sewer Capacity funds have not been used for 12 years, and currently has $819,000 in it. The sanitary sewer fund will also be used, which currently has about 2.5 million. The majority of the funds will come from the Capacity funds. The project was supposed to start July of 2021 and be completed in August of 2022. He will request an extension from the Ohio Public works Commission. The construction timeline is about 18 months. Since they do not have a permit to

install yet, this can go thru the three readings, however, if the emergency clause is attached the money will be available once passed.

Chairman Peters moved to take this to Council. Councilman Stahl seconded. Motion passed 3-0.

DEPARTMENT HEAD REPORTS

Tax Director Amy Marsh advises that for the month, the Tax Department collected $368, 694.95 in the General Fund, and $182,037.40 in the Fire Fund. Both amounts are increase over August of 2021. For the year the General Fund has collected $3,584,747.21 which is an increase of $325,734.95, or 9.09%. For the year the Fire Fund has collected $1,752,853, which is an increase of $294,695.23, or 16.81%.

Street Superintendent Bill Long advised that he shared a list of his equipment with the Service Committee. He requested that a new Dump/plow truck be purchased and outfitted, and the Service committee agreed to take it to Council. Councilman Eades asked how much is Unencumbered in the Capital Improvement fund? After a discussion with Auditor Combs and SSD Castle, it was determined that the fund currently has $945,665.84, but the left over funds for traffic lights has not been encumbered, so there is about $650,000 unencumbered. Mayor Closser shared that the City likes to keep $300-400,000 in the fund for contingencies.

Safety Service Director Rex Castle advised that the City received an invitation to participate in the Municipal Bridge Inspection program. There is no cost to participate. The deadline to apply is within a month, so he asked that the rules be suspended and the Emergency clause be included.

Chairman Peters moved to take it to Council. Councilman Eades seconded. Motion passed 3-0.

The Police and Fire Departments have nothing at this time.

Next meeting is October 12th at 6PM.

Meeting adjourned at 7:52 PM.