Personnel, Budget and Finance Committee Agenda
August 10, 2020

City Hall Conference Room
20 S. Walnut Street
London, Ohio

Call to Order

Approval of Minutes – July 6, 2020

Auditor's Update

- CARES Act Funding
- Skid Loader Loan
- Pension Transfers
- OPWC Reimbursement

Old Business

- Storm Water Utility
- Capital Expenditures

New Business

Department Head Updates

Schedule September Meeting

Personnel, Budget & Finance Committee
August 10, 2020
20 S. Walnut Street
Minutes

Committee members present: Chairperson, Brenda Russell and Carla Blazier
City representatives present: Mayor, Patrick Closser; Auditor, Kenna Combs; Chief Deputy Auditor, Kim Downing; Street Superintendent, Bill Long and Executive Assistant, Amy Rees

The meeting was called to order at 6:00pm.

The minutes of the July 6, 2020 meeting were approved as written.

MAYOR'S REPORT

Mayor Closser explained the CARES Act and Local Government funding. In both cases, the County receives the funds and then designates a portion to all cities, villages and townships. May Closser stated that he disagrees with the amount each municipality is allotted and that the formula should be revised to make the disbursements equitable. He stated that he sent an email to the County Commissioners about his concerns and is awaiting a reply. Once a reply is received, he will email the committee the correspondence.

AUDITOR'S UPDATE - Kenna Combs

- Revenues are up 8.3% and expenses are down 2.4% compared to the same period las year
- A representative from CMI will be meeting with the Auditor's staff to discuss upgrading their software

NEW BUSINESS

- Several fund transfers will be requested of City Council at the next meeting:
  - $580.00 transfer from the General Fund to the Civil Service Pension Fund
  - $400.00 transfer from the General Fund to the Treasurer Pension Fund
  - $200,000 transfer from the Fire/EMS General Fund to their Pension Fund
  - $11.41 transfer from the General Fund to the City Hall Worker's Compensation Fund
  - $24,464.88 transfer from the General Fund to the Transfer Fund to correct a negative balance
  - Transfer of $212,000 OPWC reimbursement from the Miscellaneous Fund to the Municipal Permissive Fund
    - Mrs. Russell will sponsor all of the above legislation for City Council consideration.
- Mr. Mosier is requesting $279,000 of the Capital Improvements Fund to be used to complete renovations on the 20 S. Walnut Street building. Mrs. Blazier will sponsor the legislation for City Council consideration.
- A $21,945.01 Auditor's Warrant will be presented as an emergency to City Council to pay a loan payment for the renovation of the 20 S. Walnut Street building.
- Mrs. Rees stated that the City is researching a grant opportunity to fund electricl vehicle charging stations throughout the county

OLD BUSINESS

- Mr. Long stated that the OPWC storm sewer renovation along School Street is more complex than was expected and is asking City Council for $200,000 be appropriated toward the project in addition to the $200,000 OPWC grant funding. He stated that the project will not begin until 2021 but needs to be advertised for bids in 2020. Mrs. Blazier will sponsor the legislation to appropriate the funds and to allow the Safety Service director to advertise for bids.
- Mayor Closser explained the current Storm Water Utility Fee of $3.00 per city household. He requested that the fee be increased to $5.00 and to implement a 5-year plan to gradually increase the fee. This increase will help the City have the necessary funds for future repairs to the city's aging infrastructure.

DEPARTMENT HEAD UPDATES - None presented

The next Personnel, Budget & Finance Committee meeting will take place on September 14, 2020 at 6:00pm.

The meeting adjourned at 7:25pm.

Brenda Russell

Brenda Russell, Chairman

Respectfully submitted by Amy Rees