Personnel, Budget and Finance Committee Agenda
November 8, 2021

City Hall Conference Room
20 S. Walnut Street
London, Ohio

Call to Order

Approval of Minutes – October 13, 2021

Auditor's Update

- October books are closed

Old Business

- Sanctuary City for the Unborn
- 2022 Budget

New Business

- Parks & Rec Playground Equipment
- Salaried Positions Pay Range
- Fire Pension

Department Head Updates

Schedule December Meeting

Personnel, Budget & Finance Committee
November 8, 2021
20 S. Walnut Street

Minutes

Committee members present: Brenda Russell, Carla Blazier and Josh Peters
City representatives present: Mayor, Patrick Closser; Safety Service Director, Rex Castle; Auditor, Kenna Combs; Treasurer, Sue Mosier; Tax Director, Amy Marsh, Executive Assistant, Amy Rees; Councilman, Anthony Smith and Council President, Henry Comer
Community members present: Michael Norman, Elizabeth Branson, Angela Cook, Chris Cook, Jim Roddy, Anita Likens, Phyllis Hicks, Debbie Gumm, Steve Gumm, Brendan Shea, Sierra Dobbs-Brown, Ariana Ybarra, Michelle Davis, and Jordyn Close

The meeting was called to order at 4:33pm.

The minutes of the October 13, 2021 meeting were approved as written with one correction. Carl Blazier was incorrectly noted as absent.

AUDITOR'S UPDATE

- October finances are closed.
- Finalizing year-end reports.

OLD BUSINESS

Ordinance 207-21

Mrs. Russell gave community members five minutes to speak to the committee. Phyllis Hicks and Elizabeth Branson voiced their personal reasons for supporting of ordinance 207-17. Michael Norman presented financial documents from Lubbock, Texas, a city that passed similar legislation, showing the financial burden of legally defending their legislation.

Mrs. Russell made a motion to send ordinance 207-17 to City Council. Mrs. Blazier seconded the motion and it passed unanimously. Anthony Smith is sponsoring the legislation for City Council consideration.

2022 Budget

Mr. Castle gave the following updates:

- Waiting on AFSCME contracts to be negotiated and signed
- Loan payments and pay increases have been calculated into the 2022 budget
- The Medicare and pension lines have been recalculated to reflect all 2022 payments
- The expense budget was increased approximately $50,000
- The revenue budget was increased
- The budget reflects an expected increase in health insurance costs
- The budget is currently on City Council's agenda for a second reading

NEW BUSINESS

Parks & Recreation Playground Equipment

At their recent meeting, the Public Service Committee agreed to order the playground equipment for Merri Mac Park in an effort to purchase it before future price increases. The equipment will be purchased with the following funds:

- Parks & Recreation operating budget - $35,000
- Parks & Playground fund - $20,000
- City Capital fund - $25,000
- Merri Mac Park Miracle donation - $15,000

Mrs. Blazier made a motion to accept a $15,000 donation from Merri Mac Miracle to purchase playground equipment. Mr. Peters seconded the motion and it passed unanimously. Mrs. Blazier will sponsor the legislation for City Council consideration.

Mr. Peters made a motion to appropriate $20,000 from the Parks & Playground fund and $25,000 from the City Capital fund to be used to purchase playground equipment. Mrs. Blazier seconded the motion and it passed unanimously. Mr. Peters will sponsor the legislation for City Council consideration.

Mr. Peters made a motion to purchase the Merri Mac playground equipment for the cost of $91,954.00. Mrs. Blazier seconded the motion and it passed unanimously. Mr. Peters will sponsor the legislation for City Council consideration.

Salaried Position Pay Raises

To keep the salaried positions wages aligned with union employees' pay, wage ranges were increased for all non-union employees. Mrs. Blazier made a motion to increase all non-union employees' pay ranges. Mr. Peters seconded the motion and it passed unanimously. Mrs. Russell will sponsor the legislation for City Council consideration.

Fire Pension Transfer

Mrs. Blazier made a motion to transfer $75,000 into the Fire Pension line to cover remaining 2021 expenses and expected payouts. Mr. Peters seconded the motion and it passed unanimously. Mrs. Russell will sponsor the legislation for City Council consideration.

DEPARTMENT HEAD UPDATES

Tax Director, Amy Marsh

- The city received tax revenues of $446,478.06 in October; a 21% increase compared to October, 2020. The city revenues have increased 15% for the year, compared to 2020.
- The Fire/EMS Department received tax revenues of $219,740.78 in October; a 19% increase compared to October 2020. The Department revenues have increased 25% for the year, compared to 2020.
- Currently updating addresses in the tax software. When complete, letters will be sent to individuals who have unpaid tax bills.

Mayor, Patrick Closser

- Unable to attend the November 18 City Council meeting.
- The youth basketball program may have over 250 participants

SSD, Rex Castle

- The new traffic lights and equipment have been ordered

The next Personnel, Budget & Finance Committee meeting will take place on December 6, 2021 at 4:30pm at City Hall.

The meeting adjourned at 5:36pm.

Brenda Russell

Brenda Russell, Chairman

Respectfully submitted by Amy Rees