Personnel, Budget and Finance Committee Agenda
February 8, 2021

City Hall Conference Room
20 S. Walnut Street
London, Ohio

Call to Order

Approval of Minutes – December 7, 2020

Auditor's Update

- January books are closed
- Hoping to be live in new software by the end of the month

Old Business

New Business

Department Head Updates

Schedule March Meeting

Personnel, Budget & Finance Committee

February 8, 2021

20 S. Walnut Street

Minutes

Committee members present: Joshua Peters and Carla Blazier
City representatives present: Safety Service Director, Rex Castle; Auditor, Kenna Combs; Treasurer, Sue Mosier; Police Chief, Glenn Nicol; Street Superintendent, Bill Long and Executive Assistant, Amy Rees

The meeting was called to order at 6:00pm.

The minutes of the December 7, 2020 meeting were approved as written

AUDITOR'S UPDATE - Kenna Combs

- January finances are balanced. Revenue and expenditure amounts are as expected
- The staff will complete one last training session on the new CMI software

OLD BUSINESS – non presented

NEW BUSINESS

Mr. Castle

- Updated the committee on the public auditorium and theater improvements
- Researching how much funds can be appropriated to the 2021 Capital Improvements fund

Mr. Long

- Recently replaced and 1999 dump truck with a 2019 model. All other vehicles in the Street Department are approximately 16-18 years old. Researching the possibility of purchasing a single axel dump truck with $170,000 of Capital Improvement funds
- Will soon be requesting bids for the CDBG storm water repair project
- Requested to move $300,000 out of the Storm Water Utility fund to finish repairs to the School Street storm sewer
    - Mr. Peters will sponsor legislation for City Council consideration
- Discussed the need to replace all traffic lights throughout the city at a cost of $20,000-$30,000 per intersection
- Street repair and repaving needs addressed as no projects were done in 2020
- Stated that the street departmental salaries are lower than other departments and requested Council to look into it
- Need an additional FT or PT employee
- Inquired about who is responsible for the maintenance of the veterans' banners hung along High Street
- Inquired about the responsibility of replacing mail boxes that were pushed down by the heavy snow
- There has been no response to the letters requesting the developer to install a top coat of paving on Sheffield Boulevard
- May need to purchase additional road salt

Chief Nicol

- Requesting $22,154.00 be transferred into the Law Enforcement Trust Fund
- $25,382 in the Law Enforcement Trust Fund needs appropriated and transferred to the LATF expense line
- Requested $12,000 for a needs assessment to be completed for the renovations or construction of a new Police facility
    - Mr. Peters will sponsor the above three pieces of legislation for City Council consideration
- Requesting $3,453.51 of donations that were received in 2020 to be re-appropriated
    - Mrs. Russell will sponsor this legislation for City Council consideration
- Requesting $55,000 for the capital purchase of a new police cruiser

Kenn Combs

- The Parks and Recreation Department has previously received $888.06 in donation money and the excess money was transferred to the General Fund. The Parks and Recreation Department is requesting that the funds be re-appropriated
    - Mr. Peters will sponsor this legislation for City Council consideration
- The Fire Department has received a $22,109.50 grant from BWC and would like to purchase power cots with these funds. The available funds must be appropriated prior to expenditure.
    - Mr. Hitt will sponsor this legislation for City Council consideration
- The City needs to make a loan payment for the cardiac monitors and the squads used by the Fire Department and a is requesting a $181,149.21 increase in appropriations
    - Mr. Peters will sponsor this legislation for City Council consideration
- The City needs to make a loan payment for the Keny Boulevard Extension and is requesting a $45,000 increase in appropriations
    - Mr. Peters will sponsor this legislation for City Council consideration
- The City needs to make the loan payment for the City Hall Building and is requesting a $115,000 increase in appropriations
    - Mr. Peters will sponsor this legislation for City Council consideration
- The City needs to make the loan payment for the skid loader and is requesting a $48944.38 increase in appropriations
    - Mr. Peters will sponsor this legislation for City Council consideration
- Madison County EMA is requesting that the City adopt the Madison County Multi-Jurisdictional Hazard Mitigation 5-Year Plan Update
    - Mr. Hitt will sponsor this legislation for City Council consideration
- The City is requesting to adopt a temporary Strength Ordinance Increase to the Fire/EMS department to expire on December 31, 2021
    - Mr. Hitt will sponsor this legislation for City Council consideration

The next Personnel, Budget & Finance Committee meeting will take place on March 8, 2021 at 6:00pm at City Hall

The meeting adjourned at 7:10pm.

Brenda Russell

Brenda Russell, Chairman

Respectfully submitted by Amy Rees