Personnel, Budget and Finance Committee Agenda
October 5, 2020

City Hall Conference Room
20 S. Walnut Street
London, Ohio

Call to Order

Approval of Minutes – September 15, 2020

Auditor's Update

Old Business

- London City Schools CRA payment

New Business

Department Head Updates

Schedule October Meeting

Personnel, Budget & Finance Committee
October 5, 2020

20 S. Walnut Street

Minutes

Committee members present: Chairperson, Brenda Russell and Carla Blazier
City representatives present: Mayor, Patrick Closser; Safety Service Director, Joseph Mosier; Chief Deputy Auditor, Kim Downing; Treasurer, Sue Mosier; Police Chief, Glenn Nicol; City Council President, Henry Comer and Executive Assistant, Amy Rees

The meeting was called to order at 6:04pm.

The minutes of the September 15, 2020 meeting were approved as written

AUDITOR'S UPDATE - Kenna Combs

- Have signed a contract with CMI to upgrade the financial software
- September finances are balanced
- Chief Nicol has requested to transfer funds from the training budget line to the equipment maintenance line. Mrs. Blazier will sponsor the legislation for City Council consideration

OLD BUSINESS

- London City Schools CRA – total owed to LCS-$290,474.66. LFD/EMS share-$96,824.88 and City's share - $193,649.78. The city will be discussing a payment plan with LCS.

NEW BUSINESS

- Mrs. Blazier questioned why there is not a budget line specifically for supplies. Mrs. Downing explained that funds in the budget not allocated to personnel are able to be used at the discretion of department managers and that the Auditor's Office keeps detailed records of all expenses. Mrs. Downing encouraged those with questions to call the Auditor's Office for clarification

DEPARTMENT HEAD UPDATES

Chief Nicol

- Requesting quotes from contractor to fix the front of the LPD building
- New cruiser should be arriving soon
- Ford giving a $2,200 credit toward the maintenance of vehicles due to the delays of receiving 2020 vehicles

Joseph Mosier

- OPWC projects have been submitted – sludge dewatering and new water meters
- Discussed 2020 budget – so far, revenues are over and the expenses are under the original estimate. Due to economic concerns caused by COVID-19, the 2021 budget should not have a significant increase. Requesting all departments to submit their budgets as soon as possible
- Explained the additional option of adopting a self-funded insurance plan

Parks & Recreation

- Concrete will be installed tomorrow at the entrance of the dog park and on the floor of the shelter house in the dog park
- Installing ceiling fans in the gymnasium to prepare for the youth basketball league

Street Department

- New dump truck will be arriving soon

The next Personnel, Budget & Finance Committee meeting will take place on November 9, 2020 at 6:00pm.

The meeting adjourned at 6:46.

Brenda Russell

Brenda Russell, Chairman

Respectfully submitted by Amy Rees