Personnel, Budget and Finance Committee Agenda
December 7, 2020

City Hall Conference Room
20 S. Walnut Street
London, Ohio

Call to Order

Approval of Minutes – November 9, 2020

Auditor's Update

- November books are closed
- Software upgrade is installed

Old Business

New Business

Department Head Updates

Schedule October Meeting

Personnel, Budget & Finance Committee

December 7, 2020

20 S. Walnut Street

Minutes

Committee members present: Chairperson, Brenda Russell, Joshua Peters and Carla Blazier
City representatives present: Safety Service Director, Joseph Mosier; Auditor, Kenna Combs; Treasurer, Sue Mosier; and Executive Assistant, Amy Rees
Others in attendance: Rex Castle

The meeting was called to order at 6:12pm.

The minutes of the November 9, 2020 meeting were approved as written

AUDITOR'S UPDATE - Kenna Combs

- November finances are balanced. Revenue and expenditure amounts are as expected
- Department is practicing on the new CMI software and plan to go live January 1

OLD BUSINESS – non presented

NEW BUSINESS

- Budget legislation needs amended to correct a $10,000 typo and the CARES Act fund needs added
- There are 27 pays in 2021. To accommodate this change in the budget, salaried employees and elected officials will be paid on January 4 2021 and hourly employees will be paid on December 31, 2020
- Tax revenues are down 3% for the year, up from 7% last month

DEPARTMENT HEAD UPDATES

Mr. Mosier

- The new police cruiser has not been upfitting due to delays caused by COVID-19
- A contingent offer has been given to a police officer candidate
- The Street Department's new dump truck has arrived
- Parks & Recreation is attempting to begin again the youth basketball league
- To keep the staff safe from COVID-19, City Hall is closed to the public

The next Personnel, Budget & Finance Committee meeting will take place on January 11, 2021 at 6:00pm.

The meeting adjourned at 6:28.

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Brenda Russell, Chairman

Respectfully submitted by Amy Rees