RECORD OF PROCEEDINGS
Minutes of London City Council Meeting
Casto & Harris Inc. Form S-301 E1412692LD
Held May 1, 2025 20

London City Council

20 S. Walnut Street, London, Ohio 43140

May 1, 2025 at 6:30pm

Minutes

Call to Order

The meeting was called to order by President Peters at 6:30p.m. The Pledge of Allegiance was recited with a moment of Silent Reflection.

Roll Call

Present – *President Peters, Councilman Eades, Councilman Hays, Councilman McDaniels, Councilman Stahl, Councilwoman Treynor, Councilwoman Jackman, Councilman Hitt*

Motion to exit regular meeting and enter into Executive Session to consider certain confidential information related to economic development administered under ORC 5709.43 by Councilwoman Treynor, 2nd Councilman Stahl. The motion carried by the following vote

Absent:	**0-**	
Affirmative:	**7-**	**Treynor, Eades, Hays, McDaniels, Stahl, Jackman, Hitt**
Against:	**0-**	

Motion to exit executive session and enter into regular meeting by Councilman Eades, 2nd Councilman Stahl. The motion carried by the following vote

Absent:	**0-**	
Affirmative:	**7-**	**Treynor, Eades, Hays, McDaniels, Stahl, Jackman, Hitt**
Against:	**0-**	

Minutes – Approval of April 17th, 2025 minutes, approved by unanimous vote

Public Hearing – None

Communications/Announcements – none

Audience Concerns

Anita Likens, 157 E. First Street spoke regarding the National Day of Prayer.

Zahid Siddiqi, 337 Mabel Court expressed concerns about speeding in Brooksedge community and requested a stop sign on Jacob Lane. Noted prior police traffic studies were inconclusive but observed drivers frequently speeding and using phones.

Michelle Stewart, 315 Jacob Lane reported frequent speeding on Jacob Lane and shared personal experiences of near misses and safety concerns, especially for children. Recalled a past incident where a dog was killed and emphasized the need for traffic calming measures such as stop signs or speed bumps.

Michael Arp, 325 Jacob Lane shared law enforcement experience, confirming frequent speeding on

Jacob Lane, often up to 50 mph. Noted limited traffic enforcement and repeated violations, especially by delivery drivers. Urged action to prevent a potential tragedy.

President Peters
Referred the matter to the Safety Committee and Safety Service Director.

Committee Reports

Mr. Eades reported on a Special Finance Committee meeting to revise the job description for the Executive Assistant position. Also noted participation in a Zoom meeting regarding the recent audit by the State of Ohio, mentioning the audit included suggestions for improvement rather than significant findings. Deferred further comments to Ms. Combs.

Mr. McDaniels announced the next Public Service and Public Safety Committee meeting will be held on May 13th. Noted he has previously raised concerns about speeding in the city but feels no action has yet been taken.

Mr. Hays reminded residents who spoke about speeding concerns to attend the Safety Committee meeting on the 13th at 6:00 p.m. to further discuss the matter.

Mr. Hitt announced the Public Service Committee meeting is scheduled for the 13th at 5:00 p.m.

City Official Reports

Mayor report attached

Ms. Combs reported that the City met with state auditors via Zoom regarding the draft findings for the 2023 fiscal year. The audit identified a few non-compliance issues and provided some verbal recommendations. She noted that many practices have been longstanding and may require minor adjustments. The issues identified were not alarming, and the City will work thoroughly to address them. A full summary and corrective plan will be presented at a future meeting.

Ms. Treynor commented that although she could not attend the meeting, she reviewed the audit concerns. Most of the items appear manageable with internal policy adjustments and improved general security measures, such as stronger password protocols. Asked whether any recommendations would require external resources.

Ms. Combs confirmed that all corrective actions can be handled internally.

Old Business

11th Reading

ORDINANCE 209-24 Sponsored by: Shannon Treynor, Andrew Hitt and Greg Eades An ORDINANCE declaring the improvement of certain real property located in the City of London, Madison County, Ohio to be a public purpose pursuant to Ohio Revised Code Section 5709.41; Declaring such property to be exempt Real Property taxation; Designating improvements that, once made, will directly benefit the parcels for which improvement is declared to be a public purpose; Requiring annual service payments in lieu of taxes; Establishing an urban redevelopment tax increment equivalent fund; authorizing the execution of a tax increment financing TIF agreement; and providing related authorizations pursuant to Ohio Revised Code Sections 5709.41, 5709.42, 5709.43, 5709.832 and 5709.85

Councilwoman Treynor moved to amend the ordinance currently under consideration from the version included in the council meeting agenda to the revised version that was circulated earlier today. The amendment incorporates the approved School Compensation Agreement as an

attachment. This update reflects action taken by the London City School Board, which held a special session earlier this week and passed the compensation agreement. The amendment does not change the language of the ordinance itself but updates the supporting attachments to include this agreement. It may also include insertion of relevant dates related to the passage of the compensation agreement.

Motion to amend ORDINANCE by Councilwoman Treynor, 2nd Councilman Eades. The motion carried by the following vote:

Absent: 0-
Affirmative: 7- Eades, Hays, Treynor, Stahl, Jackman, Hitt, McDaniels
Against: 0-

Motion to adopt ORDINANCE by Councilwoman Treynor, 2nd Councilman Hays. The motion carried by the following vote:

Absent: 0-
Affirmative: 7- Eades, Hays, Treynor, Stahl, Jackman, Hitt, McDaniels
Against: 0-

4th Reading

RESOLUTION 134-25 SPONSORED BY: SHANNON TREYNOR A RESOLUTION determining that the establishment of the London Gateway New Community Authority will be conducive the public safety, convenience, and welfare and is intended to result in the development of a new community authority to be organized and a body politic and corporate, and defining the boundary of the New community district

Councilwoman Treynor moved to amend the resolution currently under consideration to revise the language regarding board member appointments. Specifically, the amendment would allow City Council up to ten (10) days to identify and name its appointees to the board.

Motion to amend ORDINANCE by Councilwoman Treynor, 2nd Councilman Stahl. The motion carried by the following vote:

Absent: 0-
Affirmative: 7- Eades, Hays, Treynor, Stahl, Jackman, Hitt, McDaniels
Against: 0-

Motion to adopt ORDINANCE by Councilwoman Treynor, 2nd Councilman Stahl. The motion carried by the following vote:

Absent: 0-
Affirmative: 7- Eades, Hays, Treynor, Stahl, Jackman, Hitt, McDaniels
Against: 0-

New Business

RESOLUTION 136-25 Sponsored by: Greg Eades A RESOLUTION adding a new job description

Councilmember Eades reported that the Police Department is requesting the creation and approval of a new position titled Police Support Specialist. This role is intended to absorb a variety of responsibilities, some currently performed by dispatchers, and others that have been unaddressed or handled by administrative personnel such as the Chief or Sergeants. The request is timely due to the imminent transition of dispatch services from the City of London to the Madison County Sheriff's

Department. Once that transition is complete, the City will no longer employ its own dispatchers. As a result, establishing this new position will help ensure continuity in support functions and administrative operations within the department. This resolution is being requested as an emergency measure so that, once passed, it can take effect immediately, allowing the department to begin hiring for the position without delay. Councilmembers were asked to review the job description. While the resolution does not necessarily need to be passed at tonight's meeting, it will need to be approved soon to prevent staffing gaps.

Leave for 2nd Reading

ORDINANCE 137-25 Sponsored by: Greg Eades AN ORDINANCE for strengths on job descriptions

Councilman Eades provided additional context regarding the Police Support Specialist positions requested by the Police Department. He noted that the department is asking for two positions—not just one. This was discussed at length during the Finance Committee meeting. While there was some debate as to whether both positions are necessary, it was decided to bring the proposal forward as written, with two support specialist positions included. The Police Chief indicated flexibility, suggesting that the department might be able to operate with one full-time and one part-time position if necessary. Councilmember Eades emphasized that council does not need to approve this tonight if members wish to further review the job description and associated staffing needs. He also raised a related issue from a recent special meeting, during which the Mayor requested a temporary increase in the administrative assistant position. This would allow the department to train a replacement before the current administrative assistant's departure on July 7. The proposal is to temporarily increase the administrative assistant position from now until July 8, after which the position would revert to its previous staffing level. At present, the Strength Ordinance still includes dispatchers, since dispatching responsibilities have not yet officially transferred to the Sheriff's Office. Once that transition occurs, an update to remove dispatcher positions from the strength ordinance will also be necessary.

Councilmember Hitt moved to amend the Strength Ordinance to add a temporary full-time Administrative Assistant position, effective immediately and ending July 8, 2025, to allow for onboarding and training.

Law Director Hitt confirmed that it is appropriate to amend the strength ordinance temporarily and noted that the calendar will be used to ensure removal of the temporary position at the appropriate time.

Motion to amend ORDINANCE by Councilman Hitt, 2nd Councilman Eades. The motion carried by the following vote:

Absent:	**0-**	
Affirmative:	**7-**	**Eades, Hays, Treynor, Stahl, Jackman, Hitt, McDaniels**
Against:	**0-**	

Councilmember Eades returned the conversation to the original proposal: the addition of two Police Support Specialist positions in the strength ordinance.

Councilmember Hitt expressed support for leaving the ordinance as written, which includes two positions, noting that the Police Chief indicated this staffing level is necessary to cover both shifts effectively.

Councilmember Hays seconded that position, emphasizing the operational need for coverage across two shifts, which justifies two staff members.

Councilmember Eades clarified that his original intent was not to provide 16 hours of coverage per day, but rather to cover a 12-hour window, such as from 7:00 AM to 7:00 PM.

Motion to suspend the 3-reading rule by Councilman Eades, 2nd Councilman Hitt. The motion carried by the following vote:

Absent:	**0-**	
Affirmative:	**6-**	**Eades, Hays, Treynor, Stahl, Jackman, Hitt**
Against:	**1-**	**McDaniels**

Motion to adopt ORDINANCE by Councilman Eades, 2nd Councilman Hitt. The motion carried by the following vote:

Absent:	**0-**	
Affirmative:	**7-**	**Eades, Hays, Treynor, Stahl, Jackman, Hitt, McDaniels**
Against:	**0-**	

ORDINANCE 138-25 Sponsored by: Greg Eades AN ORDINANCE amending ORDINANCE 194-20 to reflect a range of salaries of department heads and non-union personnel

Councilman Eades recalled a discussion at the end of the previous year about whether it was necessary to approve three years of salary up front. At the time, it was believed that only the initial salary needed to be approved. However, the City Clerk confirmed that Council did, in fact, pass a salary schedule covering three years, with annual 4% increases built in. As a result, this ordinance would be amended to include the initial salary range for the position and to reflect the 4% increases for years two and three, aligning it with previously approved salary structures.

Leave for 2nd Reading

RESOLUTION 139-25 Sponsored by: Greg Eades A RESOLUTION revising job descriptions

Councilman Eades stated that the changes to the Executive Assistant/Office Manager position were previously discussed at the special Finance Committee meeting. During that meeting, a few modifications were requested, but the salary for the position will remain unchanged. Several duties previously assigned to the Office Manager have been removed, as they will no longer be part of the role. Additionally, two new responsibilities have been added: Item 6 relates to public communications, and Item 7 pertains to event support. These changes are reflected in the updated attachment to the job description, which will help in advertising the position and clearly outlining the duties in the advertisement. Councilmember Eades requested that the motion be passed as an emergency measure so the changes can take effect immediately.

Motion to suspend the 3-reading rule by Councilman Hays, 2nd Councilman Hitt. The motion failed by the following vote:

Absent:	**0-**	
Affirmative:	**5-**	**Eades, Hays, Treynor, Jackman, Hitt**
Against:	**2-**	**McDaniels, Stahl**

Leave for 2nd Reading

ORDINANCE 140-25 Sponsored by: Andrew Hitt AN ORDINANCE approving and authorizing the execution and delivery of a community reinvestment area agreement

Councilman Hitt discussed that the property in question will be used for Airbnb and special events. He clarified that the property tax will remain the same, even with improvements, and there will be no increase for up to 15 years.

Councilmember Eades noted an issue with Item #7 in the application. He mentioned that he had contacted the Law Director about a potential error in the language, but the issue was revised before the meeting.

Law Director Hitt confirmed that this was the first reading of the ordinance, and that notices still need to go out.

Leave for 2nd Reading

Round Table

Councilwoman Jackman thanked everyone who took the time to attend the meeting, acknowledging that it takes effort to be present and participate.

Councilman Stahl also expressed his appreciation, thanking everyone who came out that evening.

Councilwoman Treynor thanked attendees for coming to the meeting.

Councilman Hitt expressed gratitude to both those who attended in person and those watching from home. He also reminded everyone that the next Service Committee meeting will be on May 13th at 5:00 PM.

Councilman Hays thanked everyone for attending and emphasized the importance of speaking out on issues that concern the community. He mentioned that while councilmembers cannot always visit all areas of town, their input helps council address issues and get things done. He also thanked city employees for their hard work, and noted that the community had been fortunate with the weather, urging continued prayers for safety. He announced that the next Safety meeting will be on May 13th at 6:00 PM.

Councilman McDaniels expressed thanks to everyone for attending, both in person and those watching. He is looking forward to seeing the Brookesedge community at the next Safety/Service meeting.

Councilman Eades expressed appreciation for the residents who attended and brought their concerns to the meeting. He also mentioned that the Finance Committee meeting is scheduled for May 19th at 5:30 PM. He raised a concern about the July 3 council meeting conflicting with the holiday and suggested considering the schedule. He noted that the June 19th meeting falls on Juneteenth and asked whether the meeting should proceed or be rescheduled.

President Peters confirmed that the meeting would still take place on June 19th.

Councilman Hays reminded everyone that Juneteenth is a federal holiday.

Motion to move June 19th meeting to June 26th by Councilman Eades, 2nd Councilman Hitt. The motion failed by the following vote:

Absent:	**0-**	
Affirmative:	**7-**	**Eades, Hays, Treynor, Jackman, Hitt, McDaniels, Stahl**
Against:	**0-**	

Adjournment - Motion to adjourn at 8:01pm

Attestation: Minutes approved, filed in Auditor's Office, and posted on City of London website for public review.

Matthew Edgington, Council Clerk
5/15/2025
Date

~~Joshua Peters~~ Greg Eades, Council President Pro tem
5/15/2025
Date