

MINUTES OF
**THE REGULAR MEETING OF THE
MILLBURN BOARD OF EDUCATION**

Tuesday, October 13, 2026

The Board of Education of the Township of Millburn in the County of Essex, New Jersey
convened in regular session on Tuesday, October 13, 2026 at the Education Center of the
School District, 434 Millburn Avenue, Millburn, NJ

A. CALL TO ORDER

Board President Abby Speltz called the meeting to order at 7:00 PM

Present:	Mr. Bigman	Mr. Cassin
	Mr. Finkelstein	Ms. Huang
	Mr. Lawrence	Ms. Longley Richards (arrived 7:02pm)
	Ms. Speltz	

Absent:	Mr. Farashuddin	Ms. Shivani
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Also Present: Dr. Kathryn Diskin, Superintendent
Mr. Kyle Arlington, Assistant Superintendent
Mr. Peter Starrs, Interim Business Administrator

B. ANNOUNCEMENT OF MEETING NOTICE

In compliance with the Open Public Meetings Law of New Jersey, notice of this October 13, 2026, meeting of the Millburn Township Board of Education was posted electronically on the District website and provided on January 12, 2026, by sending notices to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, and the Township Clerk, along with posting at the Education Center.

C. PLEDGE OF ALLEGIANCE

Ms. Speltz led the Pledge of Allegiance

E. MINUTES

Mr. Cassin moved and Mr. Lawrence seconded the approval of the following minutes:

1. Regular Public Meeting of Monday, September 28, 2026

Ms. Speltz introduced the student representatives for the coming school year, Julianna DiTore, Sujeev Singh Kapur and Harlow Miller serving as an alternate.

F. PRESENTATIONS

- Millburn High School intern students of the Historical Society presented their research with the Historical Society.
- Dr. Richard Grip and Ms. Meghan Grip from Statistical Forecasting LLC, virtually presented their Demographic Study and took questions from the Board members.

G. BOARD PRESIDENT'S REPORT

Ms. Speltz thanked everyone for their support and participation with Rocktoberfest. Ms. Speltz expressed her pride with all the impressive students in Millburn.

H. SUPERINTENDENT'S REPORT

1. Fire/Security Drills for September

High School	September 4/September 14
Middle School	September 10/September 15
Deerfield	September 4/September 24
Glenwood	September 10/September 4
Hartshorn	September 10/September 8
South Mountain	September 5/September 9
Wyoming	September 3/September 16
Washington	September 4/September 8

2. Superintendent Report (attached)

I. BOARD COMMITTEE REPORTS

1. Program
Mr. Finkelstein gave the committee report from the October 2, 2026 meeting.

2. Governance
Mr. Cassin gave the committee report from the October 8, 2026 meeting.
3. Finance, Facilities, and Sustainability
Mr. Lawrence gave the committee report from the October 8, 2026 meeting.
4. Negotiations
Mr. Bigman gave the committee report from the September 29, 2026 meeting.

J. OTHER REPORTS

1. Student Representative Reports
Students discussed the recent curriculum and extra-curricular happenings at the high school.
2. Assistant Superintendent report (attached)

K. PUBLIC COMMENTS

Members of the public spoke about the following topics:

1. Chat room responsibilities
2. Thanking Mr. Finkelstein for his service on the Board
3. Providing virtual public comments
4. GoGuardian and tech limits
5. Enrollment exits/decreases at 5th and 9th grade
6. WhatsApp group chat about a 2025 BOE concern
7. Open access and improved student experience
8. Chromebook use in schools
9. Schedule C appointments and vacancies

L. DISCUSSION

- Schedule C clarification and flexibility to make changes
- Science Olympiad at the Middle School

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

Ms. Longley Richards moved and Mr. Bigman seconded the motion to approve the the Instructional Agenda Items M.1.a through M.1.e.

- a. RESOLVED, that the Board of Education confirms the receipt of confidential information regarding the following HIB Investigation(s) and Report(s) that have occurred since the last Board Meeting:

- #312304

- #312306
- #312470

- b. RESOLVED, that the Board of Education, upon recommendation of the Superintendent, to approve Professional Development Requests / Staff Conferences as per policy 6471, requiring prior approval of travel reimbursement expenses. (BOE Goal #1, #3 & District Goal # 2, # 3)

Name	Position/ Building	Conference Name & Location	Dates	Maximum Expenses
Emily Surman	Teacher/MMS	NJ Council for History Education	12/4/26	\$95
Kristen Brynildsen	Supervisor/SS PK-12	NJ Council for the Social Studies Annual Conference	10/19/26	\$100
Megan Farrell	Teacher/MMS	NJ Council for History Education	12/4/26	\$95
Catherine Bachant	Teacher/MMS	NJ Council for History Education	12/4/26	\$95
Chris Mesopotanese	Behaviorist	Annual Autism NJ Conference	10/22-10/2 3/26	\$550 (IDEA funded)
Catherine Benedetto	Behaviorist	Annual Autism NJ Conference	10/22-10/2 3/26	\$550 (IDEA funded)
Jennifer Stracquadanio	Behaviorist	Annual Autism NJ Conference	10/22-10/2 3/26	\$550 (IDEA funded)
Jennifer Vozza	Behaviorist	Annual Autism NJ Conference	10/22-10/2 3/26	\$550 (IDEA funded)
Mary Saydah	Spec Ed Teacher	Annual Autism NJ Conference	10/22/26	\$300 (IDEA funded)
Cheryl Conklin	Teacher/MMS	NJ Council for History Education	12/4/26	\$95

- c. RESOLVED, that the Board of Education, upon recommendation of the Superintendent, to approve the following professional services providers:

Vendor Name	Address	Category	Rate
LEADConnected	38 Middle Brook Drive Ocean, NJ 07712	Communication Services	\$125/hour not to exceed 32 hours (Title II Funds)

- d. RESOLVED, that the Board of Education, upon recommendation of the Superintendent, to approve additional Field Trips for SY 26-27 as listed below:

School	Participants	Activity	Location	Date(s)
Millburn High School	Grade 12 Social Studies	Visit to Museum of Illusions, Perception	77 8th Ave, New York, NY 10014	11/12/26, 11/13/26
Millburn High School	API/2D Art Classes	Students get feedback from colleges on their portfolio	Montclair Art Museum (MAM) 3 South Mountain Avenue, Montclair, New Jersey 07042	10/11/26
Millburn High School	API/2D Art Classes	Students practice urban sketching and see the current exhibit at the Whitney	Whitney Museum of American Art 99 Gansevoort St, New York, NY 10014	Late May (post AP exams)
Millburn High School	AP & Honors Art Classes	Students employ their observational drawing skills in an urban setting	Haagen Daaz 358 Millburn Ave, Millburn, NJ 07041	Spring (Typically April)

- e. RESOLVED, that the Board of Education, upon recommendation of the Superintendent, to approve the Statement of Assurance for the School District Professional Development and Mentoring Plans for the 2026-2027 School Year.

The Board approved the Instructional Agenda Items M.1.a through M.1.e by a roll call vote 7-0.

Yes:	Mr. Bigman	Mr. Cassin
	Mr. Finkelstein	Ms. Huang
	Mr. Lawrence	Ms. Longley Richards
	Ms. Speltz	

2. Personnel Agenda Items

Mr. Cassin moved and Mr. Bigman seconded the motion to approve the Personnel Item M.2.a.

- a. RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve Personnel Report dated October 13, 2026 (Attachment M.2.a)

The Board approved the Personnel Agenda Item M.2.a by a roll call vote 7-0.

Yes:	Mr. Bigman	Mr. Cassin
	Mr. Finkelstein	Ms. Huang
	Mr. Lawrence	Ms. Longley Richards
	Ms. Speltz	

3. Business Agenda Items

Mr. Bigman moved and Mr. Lawrence seconded the motion to approve the Business Items M.3.a. through M.3.d.

- a. RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following payment applications:

Vendor	Project	Pay App#	Amount
AMCO Enterprises, Inc.	Boiler replacement and HVAC upgrades	#7 FINAL	\$63,417.17

- b. RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following change orders/use of allowance:

Vendor	Project	Change Order/Allowance Use	Amount
AMCO Enterprises, Inc.	Boiler replacement and HVAC upgrades	CO#1 Final	-\$361,946.60
Thomas & Sons Builders, LLC	Turf project	AO#1	\$99,144.19

- c. RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following donations:

Gift	To	Funded By	Value
Memorial Plaque - Elena Navas Gottberg	MMS	MMS PTO	\$260.00
Leader in Me Membership	Washington School	Washington PTO	\$5,625.00
Buehler Space Center - field trip	Washington School	Washington PTO	\$19,520.00
Mural Project	Washington School	Washington PTO	\$19,950.00
Author in Residence - Anna Crowley Redding	Washington School	Washington PTO	\$12,000.00

- d. Whereas, the Local Public Contract Law (N.J.S.A. 18A-18A-1 et seq) permits award of contracts for "Professional Services" without competitive bids,

Whereas, the Board is in need of Architectural and Engineering Services as it pertains to a partial roof replacements at the Millburn High School, Millburn Middle School, and Hartshorn Elementary

Be it Resolved that the Board President and/or Board Secretary are hereby authorized to execute an agreement between Parette Somjen Architects and the Millburn Township Board of Education for such services in the amount of \$253,900.00 (including reimbursables)

Be it Further Resolved, that the Millburn Township Board of Education authorize and approve the Interim Business Administrator to submit all necessary plans and paperwork for these projects, should it be required, as "School Facilities Project" to the Department of Education for approval, and

Be It Further Resolved, this project may be an amendment to the Long Range Facilities Plan, and the project is being funded through the capital reserve account.

A copy of the resolution will be posted on the District website pursuant to P.L. 2025, c.72. The contract/proposal is available for public inspection in the office of the Board of Education.

The Board approved the Business Items M.3.a through M.3.d by a roll call vote 7-0.

Yes:	Mr. Bigman	Mr. Cassin
	Mr. Finkelstein	Ms. Huang
	Mr. Lawrence	Ms. Longley Richards
	Ms. Speltz	

4. Special Services Agenda items

Ms. Longley Richards moved and Mr. Bigman seconded the motion to approve the Special Services Item M.4.a.

- a. RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the out-of-district tuition agreements for student #'s for the 2026-2027 School Year.

Student #	School	Aide	Add't service	Tuition	Total
17843	Bergen County Special Services School District (Norman A Blesham Regional Day School)	\$56,754	N/A	N/A	\$56,754

The Board approved the Special Services Item M.4.a roll call vote 7-0.

Yes:	Mr. Bigman	Mr. Cassin
	Mr. Finkelstein	Ms. Huang
	Mr. Lawrence	Ms. Longley Richards
	Ms. Speltz	

5. Policy Agenda Items

Mr. Cassin moved and Mr. Finkelstein seconded the motion to approve the Policy Agenda Item M.5a.

- a. RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the First Reading (Attachment M.5.a)
- P7230 Gifts, Grants, and Donations (REVISION)

The Board approved the Policy Agenda Item M.5.a roll call vote 7-0.

Yes:	Mr. Bigman	Mr. Cassin
	Mr. Finkelstein	Ms. Huang
	Mr. Lawrence	Ms. Longley Richards
	Ms. Speltz	

N. OLD BUSINESS

Board members commented on the following subjects:

- Demographic study presentation
- Clarification on a statement about see something, say something

O. NEW BUSINESS

Board members spoke about the following subjects:

- Exit interviews for departing students and reasons some leave prior to 9th grade
- The High School online newspaper

P. PUBLIC COMMENTS

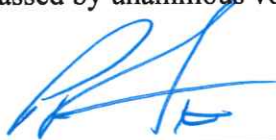
None.

Q. BOARD MEMBER COMMENTS

None.

R. ADJOURNMENT

At 9:22pm Mr. Bigman moved and Ms. Longley Richards seconded the motion to adjourn the meeting. The motion passed by unanimous vote, 7-0.



Peter F. Starrs
Interim Business Administrator / Board Secretary



MILLBURN TOWNSHIP PUBLIC SCHOOLS

Kathryn Diskin
Superintendent

SUPERINTENDENT REPORT

OCTOBER 13, 2026

Student Representatives to the Board

A warm welcome to our student representatives for 2026-2027 – **Julianna DiTore**, **Sujeev Singh Kapur** and **Harlow Miller** serving as an alternate. We look forward to hearing their reports and updates.

Week of Respect

Last week, October 5th – 9th, we observed New Jersey's annual **Week of Respect**, highlighting the important work of our school safety and climate teams in fostering and maintaining safe, positive, and inclusive learning environments. Established under New Jersey's Anti-Bullying Bill of Rights Act (P.L. 2010, c. 122), the Week of Respect is observed each year beginning on the first Monday in October. This year's theme, "**NJ Goes Gold and Blue**," was part of a statewide effort to prevent harassment, intimidation, and bullying (HIB) while promoting inclusion and respect in our schools.

Throughout the week, our schools reinforced the importance of kindness, empathy, and acceptance through schoolwide themes, spirit days, classroom readings, and lessons that encouraged students to appreciate and respect one another's differences. The Week of Respect also coincides with **National Bullying Prevention Month**, observed each October, providing an opportunity to strengthen awareness and reinforce our shared commitment to preventing bullying and fostering a culture of kindness, acceptance, and inclusion across our district.

A presentation showcasing how our schools celebrated the Week of Respect is planned for the November 9th Board of Education meeting.

Community Connections with the Superintendent

A reminder to join us tomorrow, **Wednesday, October 14th at 12:30pm** here at the Ed Center for our first Superintendent's CommUNITY Connections (formerly called Superintendent Fireside Chats). Experience how purposeful, hands-on learning engages students and deepens understanding, advancing our district's commitment to high-quality teaching and learning.

MHS Limelight Players - Fall Play

This fall, the MHS Limelight players are thrilled to be performing *Almost, Maine*, a heartwarming and humorous play set in a place that's so far north, it's almost in the United States. It's almost in Canada. On a cold winter night beneath the northern lights, residents experience the unexpected twists and turns of love, heartbreak, and human connection. Through a series of charming and funny encounters, the play explores the joys and challenges of relationships and the possibility of healing hearts and finding love again.

Show dates are Friday, November 20th, and Saturday, November 21st, @ 7:30pm, and Sunday, November 22nd @ 2:00 pm. You can buy your tickets online at <https://mhsnj.booktix.com/>

Rocktoberfest

Rocktoberfest ROCKED! It was a great day with fantastic weather and fun for all. Many thanks to co-chairs Joanna Parker-Lentz and Micole Richter, as well as all the volunteers who worked tirelessly to make this annual fundraiser for the Millburn Education Foundation successful. Thank you to all in our Millburn community, who came out to support.



MILLBURN TOWNSHIP PUBLIC SCHOOLS

Kyle C. Arlington
Assistant Superintendent

Ed. Tech Framework

We continue to make good, strong progress on the district's Educational Technology Framework, with ongoing professional development for teachers and administrators and continued collaboration with the Millburn Intentional Technology community group.

This work is informed by feedback from parents, teachers, and students, as well as ongoing conversations about the role technology should play in teaching and learning. We are examining the distinction between passive consumption and active creation, considering community feedback on device expectations, and refining guidance around artificial intelligence that ensures students continue to build essential literacy, research, critical thinking, and problem-solving skills rather than outsource that thinking to technology.

Aligned with Strategic Plan Goal 2, this work reflects our efforts toward the development of a Digital Wellness Framework that establishes clear expectations for responsible technology use, including AI and digital citizenship, while promoting equitable access to high-quality academic opportunities across the district. From parent PTO presentations on GoGuardian to the development of practical guidance and guardrails, we are approaching this work thoughtfully and intentionally. The broader goal of this work is to continue to ensure our practices serve learning, strengthens student agency, and supports meaningful engagement.

Schedule Cs and Parent Support Organizations as Part of Parent Sponsored Clubs

Tonight's agenda includes the appointment of our high school Schedule C positions, representing a wide range of extracurricular opportunities for our students.

First, I want to thank our teachers for their willingness to lead and support these activities, as well as our high school administration for its ongoing work to ensure that students have equitable access to opportunities that reflect their interests.

This work connects directly to the Governance Committee's and Board's recent revisions to Policy 9210, Recognized Support Organizations. Those revisions establish a clearer process for expanding extracurricular opportunities when parent support may be needed.

Our first preference is always to accommodate student interest and a start up club or activity through a Schedule C, with a staff member overseeing the activity. This structure provides the district with the greatest oversight and allows us to support students through our established school programs. When that is not feasible, for reasons that may include the availability of a staff advisor, we can explore whether a PTO or another recognized support organization has the interest and capacity to help.

For example, interest in a science competition led to conversations about offering Science Olympiad through a Schedule C. Because the program benefits from access to a laboratory and hands-on activities, a teacher-led structure was the preferred approach. When a staff advisor could not be secured, that opportunity did not move forward. Separately, parents pursued Science Bowl through a PTO-supported structure, allowing students to participate in a related academic competition.

This is an example of how we can work collaboratively to create opportunities while maintaining appropriate oversight and clear structures for student participation.

When an activity cannot be accommodated through a Schedule C or PTO sponsorship, Policy 9210 provides another pathway for parent-sponsored clubs and activities. The policy, as reviewed and developed through the Governance Committee, gives us a framework for considering these proposals while maintaining appropriate district oversight.

Parents interested in establishing a new club or activity are encouraged to begin by contacting their building principal. The first step is to explore whether the opportunity can be accommodated through a Schedule C. If that is not feasible, the next step is to determine whether a PTO can support the activity. When neither option is viable, Policy 9210 provides a framework for considering parent-sponsored clubs and activities. Building principals can connect interested parents with me or another member of the leadership team to help navigate the process.

Ultimately, we want our students to find their people, discover new interests, pursue their passions, and engage with ideas beyond the classroom. Whether through athletics, the arts, academic competitions, service, or student-led clubs, these experiences help make school a place where students feel connected and can explore what matters to them. We look forward to another year of meaningful extracurricular opportunities that enrich the student experience across our district.

October 12 PD Session

During the October 12 delayed-opening professional development session, educators across the district engaged in instructional training, data analysis, curriculum planning, and collaborative articulation. Elementary teachers focused on word study, read-aloud strategies, science pacing,

formative reading conferences, and i-Ready training and data analysis. Specialized elementary departments also addressed articulation and safety protocols.

At the middle and high school levels, departments focused on strengthening curriculum, instruction, and assessment. ELA teams analyzed assessment data, Social Studies educators planned common assessments, and Mathematics teachers examined grading practices. The Business department explored new offerings, including AP Personal Finance, while Science faculty reviewed Science and Engineering learning progressions. Special Education staff addressed budgets and IEP progress reporting. Additional sessions included K–12 World Language and ESL articulation, PE/Health Adventure Education, and Student Support Services training on state reporting and the New Jersey Tiered Systems of Support.



MILLBURN TOWNSHIP PUBLIC SCHOOLS

Kyle C. Arlington
Assistant Superintendent

Program Committee MINUTES
Meeting Date: October 2 @ 2:00 PM

BOE Attendees: Andrew Finklestein(Committee Chairperson)
Noel Bigman (Committee Member)
Cynthia Longley Richards (Committee Member)
Abby Speltz (Alternate Committee Member)

Admin: Dr. Diskin, Superintendent
Mr. Arlington, Assistant Superintendent
Ms. Sowa, Assistant Superintendent

Agenda

AP Math Pilot

- The Committee continued its discussion of an AP Math grading and assessment pilot, including the use of a curve on Unit II assessments in AP Math courses only alongside test corrections. The Committee discussed the goals of this limited effort, communication with students and families, and how the pilot is progressing including the importance of gathering teacher and student feedback. Part of this work also includes continuing to ensure high quality assessments. Our math administration is actively engaged in supporting this work by leading teachers in professional conversations about assessments and also completing math assessments themselves.

CPA/CPB

- The Committee reviewed information related to CPA/CPB courses, including Ms. Sowa's prior CPA/CPB investigation report and 2025–2026 CPB grade data in ELA, Math, Science, and Social Studies. The Committee identified several areas for continued study, including naming conventions, weighting, and grading distributions. This study, and subsequent actions borne from it, will be year long work for the Committee.

Midterms & Finals

- The C&I team is currently working with Mr. Nixon to map out a plan for midterms and finals. The plan will be finalized and shared with the Program Committee by mid-October and communicated to the school community soon thereafter.

AP Data and Course Grade Crosswalk

- Updates were provided about areas where there are discrepancies or gaps between AP exam grades and course grades. This work continues to be a priority for the committee and district.

Middle School Grades

- The administration is reviewing middle school grade distributions. Part of that work includes reviewing MMS cut off scores and possibly expanding the use of waivers for advanced coursework.

Calendars

- Continued conversations regarding calendars occurred.

Other Business

- Test scheduling and return of tests were also discussed, particularly at MHS, with the committee outlining expectations that this conversation will continue.

The committee adjourned at 4:00pm.

Respectfully submitted,

Andrew Finkelstein

-Program Committee Chairperson



MILLBURN TOWNSHIP PUBLIC SCHOOLS

Kyle C. Arlington
Assistant Superintendent

Governance Committee MINUTES
Meeting Date: October 8, 2026 @ 5:30 PM

BOE Attendees: Priya Shivani (Committee Chairperson)
Jeff Cassin (Committee Member)
Cynthia Longley Richards (Committee Member)

Admin: Dr. Diskin, Superintendent
Mr. Arlington, Assistant Superintendent
Ms. Sowa, Assistant Superintendent

Agenda

Special Education | Board Agenda Update

- The committee reviewed a proposed amendment to an existing tuition contract for a student attending a private school for students with disabilities pursuant to the student's IEP.

Permanent Business Administrator / Board Secretary Search

- The committee received an update on the search for a permanent Business Administrator/Board Secretary. The administration has accelerated the hiring timeline. Application screenings are underway, with first-round interviews commencing shortly.

Educational Technology Framework

- The committee received an update on the development of the district's Educational Technology Framework in support of Strategic Plan Goal 2: Teaching and Learning. The administration shared progress on the framework and plans for continued development and implementation.

Mentoring Plan and Professional Development Plan

- The committee reviewed updates to the district-wide mentoring plan for teachers new to the profession and the district-wide Professional Development Plan (PDP). Revisions to

the mentoring plan emphasize job-embedded, sustainable support for new teachers. The PDP has been revised to align professional learning with the district's Strategic Plan.

2026–2027 School Calendar

- The committee discussed the Spring 2027 parent-teacher conference schedule and its conflict with the first night of Passover for Washington School. The discussion included moving Washington School's conference date to Monday, April 19, 2027.

2027–2030 School Calendars

- The committee continued its discussion of a three-year calendar outlook. Staff and family survey results were included as resources to inform future calendar planning, which includes reinstating a February break in years when the calendar and school year can accommodate it, as it can in the 2027-28 school year.

Field Trips / International Trips / University of Salamanca

- The committee discussed the district's University of Salamanca program, which provides students with the opportunity to participate in a Spanish language program in Spain and potentially earn college credit. The committee is in agreement with the Administration's assertion that the trip has a good deal of educational and cultural value and supports the trip. The Committee asked questions related to insurance and liability.

Policy Review: P7230, Gifts, Grants, and Donations

- The committee discussed proposed revisions to *Policy 7230, Gifts, Grants, and Donations*. The administration's review identified a need for clearer protocols to ensure the district is aware of donations and follows a consistent process for acknowledging and recognizing them.

Human Resources: Personnel Update

- The committee reviewed the draft personnel report in preparation for the upcoming Board of Education meeting, including proposed MHS Schedule C appointments. Draft personnel materials were provided for committee review.

Other

- Dr. Diskin shared that the district will begin a look into potential/possible options to bring sports teams to MMS (potentially in partnership with the township).

The committee adjourned at 6:30 pm.

Respectfully submitted,

Priya Shivani

-Governance Committee Chairperson

Finance, Facilities and Sustainability Committee MINUTES

Meeting Date: October 8, 2026 @ 7:00 PM - Virtual

BOE Attendees: Brian Lawrence (Chairperson)
Noel Bigman
Jeff Cassin

Admin: Mr. Starrs, Interim Business Administrator
Dr. Diskin, Superintendent
Ms. Rios, Assistant Business Administrator (for first agenda item)

1. Audit report

Discussion - New school auditors Mr. Gary Higgins and Mr. Ralph Picone from the firm of PKF O'Connor Davies reviewed the District 6//30/26 ending fund balances and reserves with the committee. They indicated the District was in a good financial position and had no findings or recommendations for the audit. The auditors reviewed a restatement of prior year compensated absences required due to GASB 101, the implementation of GASB 103 and the fact they were waiting on information from both the State and Federal governments prior to finalizing the report.

Recommendations - None at this time. The auditors will present at a later full BOE meeting when the audit is accepted.

2. 10/13/26 Business Agenda review

Discussion - The committee reviewed the draft of the 10/13/26 action items. The committee reviewed the rationale for the Turf project use of allowance for the GameOn product. They were informed of the final payment and credit change order for Boiler replacement and HVAC upgrade projects. The Committee discussed the roof project proposals for 2027 summer.

Recommendation - Committee supports approval of all the business agenda action items. Business administrator to inquire about solar roofs with the architect.

3. Other Matters

Discussion - The committee discussed the following:

- Turf project has been slowed by the rainy weather but with the GameOn turf the completion date has not changed
- The OSC letter concerning professional services appointments
- The District will be seeking proposals for both Health Insurance Brokers and Food Service Management Co this school year
- A Plumbing bid is being issued tomorrow for two drain pipe repair and three backflow preventer projects
- The Wyoming PTO looking to donate a basketball court to Slayton field
- Possible key lock replacement project at high school with remaining referendum money
- Calendar survey information and proposed school calendars

Recommendation - None at this time.

4. Next meeting scheduled for November 17, 2026 @ 7PM

5. Meeting adjourned at 7:49 PM

Negotiation Committee MINUTES
Meeting Date: September 29, 2026 at 5:30pm via Video

BOE Attendees: Asaf Farashuddin (Committee Chairperson)
Abby Speltz (Committee Member)
Noel Bigman (Committee Member)
Jeff Cassin (Committee Member)
Board Counselor David Disler

Admin: None

The committee discussed confidential matters pertaining to negotiations.

The meeting ended at 6:30pm.

Respectfully Submitted
Asaf Farashuddin

Millburn Township Public Schools
Millburn, New Jersey

PERSONNEL REPORT
Public Meeting of Tuesday, October 13, 2026

“The Superintendent recommends the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by*) conditional upon the final approval by the New Jersey Department of Education, and the Board further authorizes the submission of an application for emergency hiring pursuant to NJSA 18A:6-71, et. Seq., NJSA 18A:6.4.13, et. Seq.”

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>DETAIL</u>
1. <u>Approval to Hire New Certified Staff Member:</u>			
Fontanelle, D'Andre	Music Teacher Long Term Substitute (MS)	10/12 – 12/23/2026	\$66,000. /yr. (to be pro-rated)
2. <u>Approval to Hire New Non-Certified Staff Members:</u>			
Jasinover, Caryn	Lunch Aide (DF)	TBC	\$29.50. /hr. 1 hr./ day - Timesheet
Hill, Denasha	Paraprofessional (WY)	10/27/2026	\$38,537. /yr. \$5,000. ABA (to be pro-rated)
Shairer, Kevin	Maintenance/ HVAC Worker (District-wide)	11/2/2026	\$61,900. /yr. CWA; Step 9
3. <u>Approval of Confirmed Employment Start Dates for New Staff Members:</u>			
Orlando, Madeline	Lunch Aide (WA)	9/28/2026	\$29.50. /hr. 1 hr. /day -Timesheet
DiPasquale, Joanne	Lunch Aide (WY)	9/28/2026	\$29.50. /hr. 2 hrs. /day -Timesheet
4. <u>Approval for Leave of Absence Date Adjustments:</u>			
Johnson, Curtis	Custodian (WY)	26/27 SY	FMLA: w/o pay; w/benefits 9/16 – 12/9/2026 RTW: 12/10/2026

Millburn Township Public Schools
Millburn, New Jersey

PERSONNEL REPORT
Public Meeting of Tuesday, October 13, 2026

“The Superintendent recommends the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by*) conditional upon the final approval by the New Jersey Department of Education, and the Board further authorizes the submission of an application for emergency hiring pursuant to NJSA 18A:6-71, et. Seq., NJSA 18A:6.4.13, et. Seq.”

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>DETAIL</u>
Employee ID #5307	Bus Aide (EDC)	9/11 – 9/30/2026	RTW: 10/1/2026 from Paid Administrative Leave

5. Approval for Leaves of Absence:

Natuzzi, Katharine	Technology Facilitator (MS)	10/1/2026	Intermittent FMLA: (not to exceed 60 days)
Quant, Jason	Computer Technician (EDC)	26/27 SY	FMLA: w/o pay; w/benefits 1/4 – 4/2/2027 RTW: 4/5/2027
Saydah, Mary	SPED Teacher (WY)	26/27 SY	Sick Utilization: 3/17 – 4/21/2027 FMLA: w/o pay; w/benefits 4/22 – 6/17/2027 RTW: 27/28 SY

6. Approval of Part-Time School Nurse’s Additional Hours (Timesheet Required):

Crigler, Therese	School Nurse (HS)	10/5/2026	\$63.26. /hr. (up to 75 hrs.)
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7. Approval of Staff Services for High School Student Programs (Timesheets Required):

Barry, Jordy	Judge/Chaperone (Debate & Forensic Club)	26/27 SY	\$100 - 230. /day
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8. Approval to Correct Middle School 6th Period Coverage Compensation previously approved on PR of 8/24/2026 (No Timesheets Required):

Cano, Sebastian	Spanish 7 (Prd. 1)	9/1 – 11/4/2026 (45 days)	\$3,532.05
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Millburn Township Public Schools
Millburn, New Jersey

PERSONNEL REPORT
Public Meeting of Tuesday, October 13, 2026

“The Superintendent recommends the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by*) conditional upon the final approval by the New Jersey Department of Education, and the Board further authorizes the submission of an application for emergency hiring pursuant to NJSA 18A:6-71, et. Seq., NJSA 18A:6.4.13, et. Seq.”

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>DETAIL</u>
Romeo, Alexa	Spanish 7 (Prd. 3)	9/1 – 11/4/2026 (45 days)	\$4,022.55
Prado, Stacey	Spanish 7 (Prd. 6)	9/1 – 11/4/2026 (45 days)	\$3,677.40
Plumacker, Angela	Spanish 7 (Prd. 7)	9/1 – 11/4/2026 (45 days)	\$4,385.55
Kromka, Jenifer	Spanish 7 (Prd. 7)	9/1 – 11/4/2026 (45 days)	\$2,934.

9. Approval for Column Change:

Kim, Nicolle	Elementary Teacher (WA)	26/27 SY	From: \$81,506. /yr. MA/MS; Step 8 To: \$91,088. /yr. MA+30; Step 8
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10. Approval for Placement of College Students for Experience/Student Teaching in the District:

Yarnez, Simon	Phys Ed. (Hartshorn)	Fall 2026	no salary action Cooperating Teacher: Katherine Hodic (Kean University)
Aaron, Bailey	Guidance Counselor Internship (MS)	Spring 2027	no salary action Cooperating Teacher: Cooperating Counselor: Lisa Marron (Rutgers University)

Millburn Township Public Schools
Millburn, New Jersey

PERSONNEL REPORT
Public Meeting of Tuesday, October 13, 2026

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<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>DETAIL</u>
11. <u>Approval for Elementary Schedule C Assignment Compensation Updates previously approved on 9/14/2026:</u>			
Blampey, Mia	Enrichment - Spelling Bee (DF)	26/27 SY	From: \$1,030. To: \$1,185.
Nord, Jennifer	Enrichment - Spelling Bee (DF)	26/27 SY	From: \$1,030. To: \$1,185.
Irons, Mark	Elementary Club - Broadcast (WY)	26/27 SY	From: \$1,400. To: \$700.
Linker, Michal	Elementary Club - Broadcast (WY)	26/27 SY	\$700.
Irons, Mark	Enrichment - Wildcat Creators (WY)	26/27 SY	\$1,185.
Linker, Michal	Enrichment – Wildcat Creators (WY)	26/27 SY	\$1,185.
12. <u>Approval for Updates to High School Full Year 6th Period Coverage previously approved on PR of 9/28/2026 (No Timesheets Required):</u>			
Brown, Carla	Extra Lab	26/27 SY	From: 16 % of base salary To: 4 % of base salary

Millburn Township Public Schools
Millburn, New Jersey

PERSONNEL REPORT
Public Meeting of Tuesday, October 13, 2026

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<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>DETAIL</u>
13. <u>Approval of Staff for Student Support for Extra Curricular Activities (Timesheets Required):</u>			
Smith, Robert	Paraprofessional (HS)	10/22, 11/19/2026, 3/12, & 4/20/2027	\$38.42. /hr. Unified Social Night (6:45 – 8:30 PM)
Schantz, Ines	Paraprofessional (WY)	10/8, 10/15, 10/22, 11/19, 12/3, 12/10, & 12/17/2026	\$38.42. /hr. Environmental Club (3:40 – 4 PM - Student # 23168)
14. <u>Approval of Staff Hours for College Essay Review (Timesheets Required):</u>			
Siegel, Jessica	College Essay Review	26/27 SY	\$65. /hr.
Ng, Niall	College Essay Review	26/27 SY	\$65. /hr.
15. <u>Approval for Changes in Assignment/Transfers:</u>			
Tesoriero, Dana	From: Paraprofessional (DF) To: ABA Paraprofessional (SM)	12/3/2026	+ \$5,000. ABA Stipend
Robinson, Troy	Paraprofessional From: WY To: MS	10/13/2026	no salary action
16. <u>Approval for Temporary Change in Position/Transfer:</u>			
Maguire, Lily	Paraprofessional From: GW To: WA	10/14 – 11/4/2026	no salary action

Millburn Township Public Schools
Millburn, New Jersey

PERSONNEL REPORT
Public Meeting of Tuesday, October 13, 2026

“The Superintendent recommends the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by*) conditional upon the final approval by the New Jersey Department of Education, and the Board further authorizes the submission of an application for emergency hiring pursuant to NJSA 18A:6-71, et. Seq., NJSA 18A:6.4.13, et. Seq.”

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>DETAIL</u>
17. <u>Approval of High School 2026-2027 School Year Schedule C Assignments:</u>			
See Attachment # 1			
18. <u>Approval for Separation Date Update:</u>			
Campbell-Myles, Yvonne	Custodian (MS)	26/27 SY	From: 10/1/2026 To: 11/1/2026 Retirement
19. <u>Approval for Separation:</u>			
Voorhees, Sara	English Teacher (HS)	26/27 SY	12/5/2026

Assignment	Employee Name	Total Approved
Academic Journal: Cellar Door	Shirley Lazar	\$3,227.00
Academic Quiz Bowl Team	Frank Gontier	\$3,227.00
Academic Quiz Bowl Team (co-leader) (Asst.)	Meghan Garland	\$3,227.00
Activities Coordinator: Calendar	Teresa Blumstein	\$1,400.00
All-State Band	Anthony Frabizio	\$1,400.00
All-State Chorus	Rodrigo Vega	\$1,400.00
All-State Jazz Band	Matthew Spatz	\$700.00
All-State Jazz Chorus	Rodrigo Vega	\$700.00
All-State Orchestra	Matthew Spatz	\$700.00
Art Club	Linda Kim	\$1,400.00
Art History Club	Pamela Boccia	\$1,400.00
Band Activites (Asst.)	Jason Bloomquist	\$2,744.00
Band Activities (Asst.)	Emily Ho	\$2,744.00
Band Director I.	Matthew Spatz	\$6,603.00
Band Director II.	Anthony Fabrizio	\$6,603.00
Battle of the Classes Co-Director/Advisor	Elizabeth J. Manis	\$1,400.00
Battle of the Classes Co-Director/Advisor	Rachel Falco	\$1,400.00
Battle of the Classes Co-Director/Advisor	Melissa Clinton	\$1,400.00
Bibliophiles (1/2 year)	Jane Kade	\$700.00
Black Student Union (AF AM)	Kristina Holness	\$1,400.00
Business Matters (DECA)	Jacob Bentz	\$700.00
Business Matters (DECA)	Michael Paul	\$700.00
C&I Coordinator (Lead Teacher) PE (9-12)	Patrick Leonardis	\$1,400.00
C&I Coordinator: (Lead Teacher) Art (9-12)	Katherine Reilly	\$1,400.00
Celtic Club (1/2 year) 1 of 2	Annabel Smart	\$700.00
Celtic Club (1/2 year) 2 of 2	TBC	-
Cheerleading, Asst. (fall only)	Stephanie Cardoso	\$2,779.00
Cheerleading, Head (fall)	Robin Finkelstein	\$4,117.00
Cheerleading, Head (winter)	Robin Finkelstein	\$2,058.50
Cheerleading, Head (winter)	Stephanie Cardoso	\$2,058.50

Assignment	Employee Name	Total Approved
Chess Club	Kian Barry	\$1,400.00
Class Advisor Grade 09	Gina Cocchiaro	\$2,744.00
Class Advisor Grade 10	Jessica Purpura	\$2,744.00
Class Advisor Grade 11	Bridgette Nevola	\$2,744.00
Class Advisor Grade 12	Maria Vazquez	\$2,744.00
ClubsforCauses (Opportunity Project)	Lisa Nydick	\$1,400.00
Commencement Coordinator	Teresa Blumstein	\$1,400.00
Computer Club	Ishaan Subramanian	\$1,400.00
Creative Writing Club	TBC	-
Dance Club	Arvin Arjona	\$1,400.00
Debate Team (Forensics): Coach/Advisor (Asst.)	Roger Askins	\$1,400.00
Debate Team (Forensics): Coach/Advisor #1	Jordy Barry	\$3,057.00
Debate Team (Forensics): Coach/Advisor #2a	TBC	-
Debate Team (Forensics): Coach/Advisor #2b	Maria Vazquez	\$509.50
Debate Team (Forensics): Coach/Advisor #2c	Jordy Barry	\$509.50
Debate Team (Forensics): Coach/Advisor #2d	Roger Askins	\$509.50
Debate Team (Forensics): Team Coordinator	Maria Vazquez	\$4,000.00
Drama Club	Stephen Breslow	\$1,400.00
Drama Director	Matthew Dranzik	\$5,492.00
Drama Director (Asst.) - 1648	Jessica Siegel	\$824.00
Drama Director (Asst.) (Producer) - 1648	Angela Bardes	\$824.00
Environmental Club	Jessica Landis	\$700.00
Environmental Club	Sean Farrell	\$700.00
eSports Club	Frank Gontier	\$1,400.00
Far East Asian Club	Hui Mei King	\$1,400.00
Feminist Club	Suzanne Snyder	\$1,400.00
French Club	Amii Spear	\$1,400.00
Literary Magazine: French	Amii Spear	\$1,827.00
Future Physicians & Nurses	Susan Arrigoni	\$1,400.00
Gender & Sexuality Alliance (GSA)	Meghan Garland	\$1,400.00

Assignment	Employee Name	Total Approved
Greenhouse Club (Fall)	Christine Benson -Vos	\$700.00
Greenhouse Club (Spring)	Christine Benson -Vos	\$700.00
International Club (ELL)	Anna Kleshelskaya	\$1,400.00
Italian Club	Valeria Luppino	\$1,400.00
Literary Magazine: Italian	Valeria Luppino	\$1,827.00
Jazz Band	Matthew Spatz	\$2,564.00
Jewish Culture Club	Cheryl Becker	\$1,400.00
Key Club	Bridgette Nevola	\$1,400.00
Key Club Asst. (Finances)	Rose Aquavia	\$700.00
Latin Club	Jonathan Warner	\$1,400.00
Literary Magazine (Word)	Linda Kim	\$3,227.00
Lunch Buddies	Roger Askins	\$700.00
Lunch Buddies	Dawn Nowak	\$700.00
Make a Wish	Melissa Clinton	\$700.00
Make a Wish	Jessica Purpura	\$700.00
Math Club	Thomas Bernhardt	\$1,400.00
Media Arts (Movie) Club	Douglas Dixon	\$1,400.00
Mock Trial	Jonathan Grauer	\$1,400.00
Model UN (Boston/Washington) 1	Michael Paul	\$700.00
Model UN (Boston/Washington) 2	Arvin Arjona	\$700.00
Model UN (Princeton/NY)	Michael Paul	\$700.00
Modern Issues Club	TBC	-
Musical Choreographer	Lindsay Maron	\$3,053.00
Musical Director	Lindsay Maron	\$5,492.00
Musical Orchestra Conductor	Anthony Fabrizio	\$3,524.00
Musical Co - Producer 1	Angela Bardes	\$2,046.00
Musical Co - Producer 2	Jessica Siegel	\$2,046.00
Musical Vocal Director	George Weil	\$5,013.00
New Student Club	Yesenia Hermann	\$1,400.00
Newspaper (The Miller)	Jessica Siegel	\$3,622.00

Assignment	Employee Name	Total Approved
Newspaper (The Miller)	Frank Gontier	\$3,622.00
PAC	Suzanne Snyder	\$1,400.00
P.A.I.R.S Club (1/2 year)	Roger Askins	\$350.00
P.A.I.R.S Club (1/2 year)	TBC	-
Peer Leaders	Robin Herger	\$700.00
Peer Leaders	Susan Dewoski	\$700.00
Princeton Model Congress	Michael Paul	\$1,400.00
Red Cross Club	Valeria Luppino	\$1,400.00
Region Band	Anthony Fabrizio	\$1,400.00
Region Chorus	Rodrigo Vega	\$1,400.00
Region Jazz Band	Matthew Spatz	\$700.00
Region Jazz Chorus	Rodrigo Vega	\$700.00
Region Orchestra	Matthew Spatz	\$1,400.00
Robotics: Robotics (Asst.) - Fall	TBC	-
Robotics: Robotics (Asst.) - Spring	TBC	-
Robotics: Robotics (Asst.) - Winter	TBC	-
Robotics: Robotics Advisor (A) - Fall	Hilton Seibert	\$2,100.00
Robotics: Robotics Advisor (A) - Spring	Jameson Chin	\$2,100.00
Robotics: Robotics Advisor (A) - Winter	Richard Greco	\$2,100.00
Robotics: Robotics Advisor (B) - Fall	Hilton Seibert	\$2,100.00
Robotics: Robotics Advisor (B) - Spring	Jameson Chin	\$2,100.00
Robotics: Robotics Advisor (B) - Winter	Richard Greco	\$2,100.00
Robotics: Robotics Advisor (C) - Fall	Hilton Seibert	\$2,100.00
Robotics: Robotics Advisor (C) - Winter	Jameson Chin	\$2,100.00
Robotics: Robotics Advisor (C) - Spring	Richard Greco	\$2,100.00
S.A.D.D.	Pamela Boccia	\$1,400.00
PSAT (Fall) Coordinator	Douglas Dixon	\$700.00
SAT Coordinator/Supervisor (FALL)	Douglas Dixon	\$1,400.00
SAT Coordinator/Supervisor (SPRING)	TBC	-
Science & Technology Club (Science Olympiad)	Thomas Bernhardt	\$1,400.00

Assignment	Employee Name	Total Approved
Science Activities (League)	Christopher Schilp	\$1,400.00
Senior Projects	Gina Watts	\$1,400.00
Senior Projects	Robin Herger	\$1,400.00
Senior Projects (# varies by year)	Jessica Siegel	\$1,400.00
Senior Projects (# varies by year)	-	-
Senior Projects (# varies by year)	-	-
Senior Projects (# varies by year)	-	-
Shakespeare Club	Angela Bardes	\$1,400.00
Social Justice	Victoria Buxbaum	\$700.00
Social Justice	Gina Watts	\$700.00
Social Studies Activities	Jonathan Grauer	\$1,400.00
Spanish Club	Maria Vazques	\$1,400.00
Literary Magazine: Spanish	Anna Kleshelskaya	\$1,827.00
Sports Score Reporting (Varsity Club)	Patrick Leonardis	\$1,400.00
Squash	TBC	-
Stage Management: Drama Set	Frank Gontier	\$3,284.00
Stage Management: Musical Set	Frank Gontier	\$4,926.00
Stage Management: Scheduler (\$821./mo)	Matthew Spatz	\$821. /month - 10 months
Student Issues Club (Government)	Jessica Siegel	\$700.00
Student Issues Club (Government)	Michael Paul	\$700.00
Studio 462	Gabriel Rhodes	\$7,243.00
Unified Club	Roger Askins	\$1,400.00
Wildlife Conservation (P.A.W.)	Cynthia Parlavecchio	\$1,400.00
Woodworking Club	Christine Benson-Vos	\$700.00
Woodworking Club	Vincent Dionisio	\$700.00
World Language Travel: Chinese	TBC	-
World Language Travel: French	TBC	-
World Language Travel: Italian	TBC	-
World Language Travel: Spanish	TBC	-
World Language Travel: Spanish	TBC	-

Assignment	Employee Name	Total Approved
Yearbook (Millwheel)	Jessica Siegel	\$3,622.00
Yearbook (Millwheel)	Maria Vazquez	\$3,622.00