

Instructions on how to complete On Line Registration. If any questions please contact the school office at 720-424-6070.

To complete online registration for [Denver Public Schools](#) (DPS), parents or guardians must first log into the DPS Parent Portal, then access the Online Registration app, and follow the prompts to update or verify their student's information. The process is not mobile-friendly and is best completed on a computer using [Google Chrome](#) or [Firefox](#).

Here's a more detailed breakdown:

1. Access the Parent Portal:

- Go to the DPS Parent Portal website: myportal.dpsk12.org.
-
- Sign in using your existing username and password. If you don't have an account, you will need your student's ID number to create one.
-

2. Locate Online Registration:

- Once logged in, navigate to the "All Apps" section.
- Find and select the "Online Registration" app.
-

3. Complete the Registration:

- The online registration process will guide you through verifying or updating your student's information.
-
- You will need to provide information about your student's demographics, address, emergency contacts, and other relevant details.
-

- Some schools may also require additional forms, such as the [Colorado Proof of Residency Affidavit](#) or a [You Benefit! form](#), which may need to be submitted separately with a wet signature.
-
- If you need to make corrections to any information, you can usually click on the section tab and select "Edit".
-
- After completing the online registration, you will receive an email confirming its completion.
-

Important Notes:

- Online registration must be completed by the primary legal guardian listed in the student's record.
-
- If you are new to DPS or have a change of address, you may need to verify your residency with additional documents.
-
- For any questions or assistance with online registration or the Parent Portal, you can contact the school or DPS directly, according to a DPS form.
-
-

