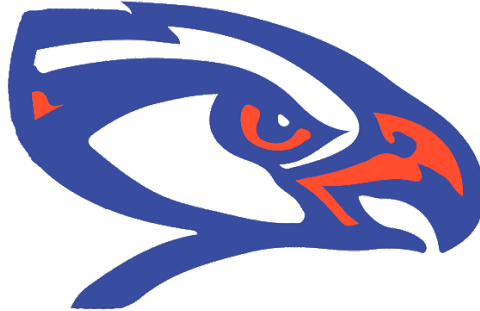




STUDENT-FAMILY HANDBOOK 2026-2027

BLOOMFIELD HIGH SCHOOL

5 Huckleberry Lane

Bloomfield, CT 06002

School Hours 7:35 a.m. - 2:15 p.m.

School Office Hours: 7:30 a.m. - 3:00 p.m.

Principal -Jesse White III

Assistant Principal -Brenda Niemitz

Main office Number - 860-286-2630

School Fax Number - 860-242-9491

School Nurse - 860-286-2630 ext. 1325

School Guidance - 860-286-2630 ext.1015

Attendance Number - 860-286-2630 ext. 1001

[Bloomfield High School Website](#)

High School Code: 070030

Superintendent of Schools

Dr. Tracy A. Youngberg

Executive Administrative Assistant to the Superintendent

Krista Cherry

Executive Director of Teaching, Learning & Leadership

Lisa Lamenzo

Executive Director of Finance & Operations

Domenico Greco

Executive Director of Talent Management & Community Partnerships

TBD

Board of Education Members

Lynette Easmon, Chair

Howard Frydman, Vice Chair

Femi Bogle Assegai, Secretary

Dr. Lisa Simone

Clovis Jones

Kimberly Dunbar

Tiffany Mack-Mohammed

August 2026

Dear Parents and Guardians,

The 2026-2027 school year will be a productive year for the Bloomfield High School community. During the upcoming year, a close partnership between educators, students, families and the community will result in the academic, social and emotional growth of our high school scholars. The Warhawk community is a firm believer in the worth and dignity of each scholar. We are committed to the pursuit of knowledge and value the process of learning as highly as the product of learning.

This handbook will provide you with the necessary information concerning school requirements, services, as well as academic and behavioral expectations. Please review this document together at the start of the school year and periodically as the year progresses. Educators will work continuously to promote the academic development and supportive school environment required for college and career readiness for all of our scholars.

Sincerely,

BHS Leadership

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BLOOMFIELD HIGH SCHOOL MISSION AND VISION

Mission Statement:

To prepare every student to become a life-long learner, who reads closely, thinks critically, asks questions, solves problems and communicates effectively.

Vision Statement:

BHS graduates will be academically, socially, emotionally and technologically equipped to gain access, adapt and graduate from the most competitive colleges, universities, and or training programs to pursue purposeful professions and careers in order to become civic minded and service-orientated citizens in a pluralistic society.

Accreditation Statement

Bloomfield High School is accredited by the New England Association of Schools and Colleges, Inc., a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction. Accreditation of an institution by the New England Association indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Inquiries regarding the status of an institution's accreditation by the New England Association should be directed to the administrative staff of the school or college. Individuals may also contact the Association.

NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES
209 Burlington Road
Bedford, MA 01730
(617) 271-0022

PREFACE

The Student and Family Handbook is designed to be in harmony with Board policy. Please be aware that the handbook is updated yearly, while policy adoption and revision may occur throughout the year. Changes in policy that affect portions of this Handbook will be made available to students and parents through newsletters, web pages, and other communications.

EQUAL OPPORTUNITY and NON-DISCRIMINATION

Each student is encouraged to develop and achieve individual educational goals. The district will provide every student with equal educational opportunities regardless of race, color, creed, gender, sexual orientation, gender identity or expression, national origin, religion, age, economic status, marital status, or disability. No student will be excluded on such a basis from participating in or having access to any course offerings, student athletics, counseling services, employment assistance, extracurricular activities or other school resources. Programs and activities shall be accessible and usable by individuals with disabilities as prescribed by law.

The Executive Director of Talent Management & Community Partnerships is the designated district compliance officer, who will coordinate compliance with the nondiscrimination requirements of Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973.

TBD

Executive Director of Talent Management & Community Partnerships

Board of Education Policy: [5145](#) - Policy Regarding Section 504 of the Rehabilitation Act of 1973

[5145.4](#) - Nondiscrimination

BLOOMFIELD HIGH SCHOOL FACULTY & STAFF

2026-2027

Administration

- Jesse White III, Principal - jjwhite@blmfld.org
- Brenda Niemitz, Assistant Principal - bniemitz@blmfld.org

Agri-Science

- Mary Jarvis Leblond – mleblond@blmfld.org (Department Head)
- Joseph Rodrigues – jrodrigues@blmfld.org
- Navita Chouhary - nchouhary@blmfld.org
- Kelley Rodriguez- krodriguez@blmfld.org
- Emilie Caron- ecaron@blmfld.org

Athletics Director

- Allison Borawski- aborawski@blmfld.org

Business/CTE

- Joshua Hall, Business – jhall@blmfld.org
- Jeffrey Giliberto, - jgiliberto@blmfld.org
- Sofia Rehmer, Business - srehmer@blmfld.org

Custodians

- Fitzroy Bell - fbell@blmfld.org

Dean of Students

- Jaunice Edwards-Hassan- jedwards@blmfld.org

English Department

- Meggan Baker – mbaker@blmfld.org
- Steve Carrier – scarrier@blmfld.org
- Michael Cone – mcone@blmfld.org
- Shayna Hron - shron@blmfld.org
- Katherine Vega – kvega@blmfld.org
- Abigail Dillon- adillon@blmfld.org

English Language Learning

- John Coloma - jcoloma@blmfld.org

School Counselors

- Kelly Drury – kdrury@blmfld.org Last Names: Gb-O
- Shannon Trombino – strombino@blmfld.org Last Names: A-Ga
- Kendra Venhorst – kvenhorst@blmfld.org Last Names: P-Z

Instructional Assistant

- Juan Crespo, BCBA- jcrespo@blmfld.org
- Steven Foote - sfoote@blmfld.org
- William Powell – wpowell@blmfld.org
- Michael Patrissi- mpatrissi@blmfld.org
- Orville Ferguson- oferguson@blmfld.org
- Isabella Vallera, BCBA - ivallera@blmfld.org

J.R.O.T.C

- LTC Greg Reuling – greuling@blmfld.org
- ISG Robert Grant – rgrant@blmfld.org

Library Media Specialist

- Kevin Staton- kstaton@blmfld.org

Math Department

- Jennifer Bisanz – jbisanz@blmfld.org
- Susan DuBois – sdubois@blmfld.org
- Dr. Reda Othman – rothman@blmfld.org
- Rachel Dawidowicz - rdawidowicz@blmfld.org
- Jennifer Carter- jcarter@blmfld.org
- Donald Sega - dsega@blmfld.org

Occupational Therapist

- Tracy Stead - tstead@blmfld.org

Physical Education Department

- Tyler Gibbs – tgibbs@blmfld.org
- Dan Matthews – dmatthews@blmfld.org
- Dhana Tulloch-Reid – dtullochreid@blmfld.org

Physical Therapist

- Jill Kenyon - jkenyon@blmfld.org

Science Department

- David Burdick - dburdick@blmfld.org
- Colleen McCaughey – cklopp@blmfld.org
- Danielle Siegel – dsiegel@blmfld.org
- Catherine Skarzynski – cskarzynski@blmfld.org
- Helena Simlick - hsimlick@blmfld.org
- Matthew Heiss - mheiss@blmfld.org

School Nurse

- Melanie Griffin – mkelley@blmfld.org

School Psychologist

- Kayce Lyles – klyles@blmfld.org

School Safety

- Andrew Brown- abrown@blmfld.org
- Stephanie Perez- sperez@blmfld.org
- Jacob Conde- jconde@blmfld.org

School Social Worker

- Amy Paluska – apaluska@blmfld.org
- Gloria Tardif- gtardif@blmfld.org

Secretarial Staff

- Anne Burrows, Principal's Executive Administrative Assistant – aburrows@blmfld.org
- Jessica Aglieco, Guidance's Executive Administrative Assistant – jaglieco@blmfld.org
- Maria Trabal, Executive Administrative Assistant to Agri-Science Dept.–
mtrabal@blmfld.org
- Jennifer Maron, Front desk/Attendance clerk – jmaron@blmfld.org
- Jodian Walker - Operations Coordinator to Agriscience - jwalker@blmfld.org

Social Studies Department

- Christopher Barcelos – cbarcelos@blmfld.org
- Dr. Frank Macchi - fmacchi@blmfld.org
- Lori Doll – ldoll@blmfld.org
- Ross Siegel – rsiegel@blmfld.org
- Nkosi Lee– nlee@blmfld.org
- Jeff Harper - jharper@blmfld.org

Special Education- Pupil Services

- Jessica Bridgeforth – jbridgeforth@blmfld.org
- Dothy Sohan – dsohan@blmfld.org
- Amelia Dodd- adodd@blmdlf.org
- Ira Swaroopa – iswaroopa@blmfld.org
- Elizabeth Cox- ecox@blmfld.org
- William Walton - wwalton@blmfld.org
- Braden Goodale- bgoodale@blmfld.org

Technology

- Dong Nguyen - dnguyen@blmfld.org
- Samuel Galloway - sgalloway@blmfld.org

Tutors

- Frank Phelps – fphelps@blmfld.org
- Damian Larkins – dlarkins@blmfld.org
- Christian Gardner - cgardner@blmfld.org
- Lincoln Samuel - lsalmon@blmfld.org

Visual Arts Department

- Sarah Ashborn-Garuti – sgaruti@blmfld.org
- Glenn Spencer – gspencer@blmfld.org

Performing Arts- Music Department

- Lisa Clayton - lclayton@blmfld.org
- Thomas Murphy - tmurphy@blmfld.org

World Language Department

- Michael Bonebo – mbonebo@blmfld.org
- Matthew Mangino - mmangino@blmfld.org
- Evelyn Rodriguez – erodriguez@blmfld.org
- Rufi Santos- rsantos@blmfld.org
- Dan Zhang - dzhang@blmfld.org

2026-2027 Important Dates

New Student Orientation/Incoming Freshman August 20 at 11 a.m.- 1 p.m

Open House September 9, 2026 at 6 pm

FIRST SEMESTER

August 27, 2026 – January 15, 2027

Quarter 1: August 27, 2026 – October 30, 2026

Grades must be finalized

Late Buses Begin - Week of 9/21

Student Conferencing 10/7/26

SAT School Day - October 21, 2026

Quarter 1 Progress Reports: September 25, 2026

Quarter 2: October 30, 2026 – January 15, 2027

Student Conferencing 1/20/27

Quarter 2 Progress Reports: December 4, 2025

First Semester Exams: January 12 – 15, 2026

Course Selection Week: January 25-29

SECOND SEMESTER

January 25, 2027 – June 11, 2027

Quarter 3: January 25, 2027 – March 26, 2027

Quarter 3 Progress Reports: February 26, 2027

SAT School Day - April 7, 2027

NGSS: Juniors- April 21, 2027

Quarter 4: March 30, 2027 – June 11, 2027

Quarter 4 Progress Reports: April 30, 2027

AP exams May 4-15, 2026

Late buses end 5/28

Unified Prom TBD

Prom May 27, 2027 TBD

Final Exams: June 7-11, 2027

Graduation: June 9, 2027

Tentative Schedule - Dependent upon the number of day(s) of school cancellations

2026-2027 HOLIDAYS (School Not In Session)

Labor Day	September 7
Indigenous Peoples' Day	October 12
Election Day	November 3
Veterans Day	November 11
Thanksgiving Recess	November 25-27
Holiday Recess	December 23- Jan 1
New Year's Day	January 1
Martin Luther King Day	January 18
Presidents Day	February 15
Good Friday	March 26
Spring Recess	April 12-16
Memorial Day	May 31
Juneteenth	June 19

BLOOMFIELD PUBLIC SCHOOLS | 2026-2027 CALENDAR



DAYS: 0

3 Independence Day
observed: offices
closed

JULY '26						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY '27

S	M	T	W	Th	F	S
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

DAYS: 19

01 New Year's Day: schools
& offices closed
13 PD: early dismissal
PreK-12
18 M.L. King Day: schools &
offices closed
27 PD: early dismissal
PreK-12

DAYS: 3

24 Convocation
25-26 Staff PD
27 First Day of School

**PD = Professional
Development

AUGUST '26						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY '27

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

DAYS: 18

15 Presidents' Day:
schools & offices
closed
16 Teacher PD: **schools
closed**

DAYS: 21

07 Labor Day: schools &
offices closed
16 PD: early dismissal
PreK-12
30 PD: early dismissal
PreK-12

SEPTEMBER '26						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MARCH '27

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

DAYS: 22

10 PD: early dismissal
PreK-12
23-25 Parent Conferences:
early dismissal PreK-12
26 Good Friday: offices
closed

DAYS: 20

12 Indigenous Peoples'
Day: schools & offices
closed
13 Teacher PD: **schools
closed**
28-30 Parent Conferences:
early dismissal PreK-12

OCTOBER '26						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL '27

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DAYS: 17

12-16 Spring Recess: **schools
closed**
28 PD: early dismissal
PreK-12

DAYS: 16

03 Election Day: **schools
closed**
11 Veterans Day: **schools
closed**
25-27 Thanksgiving Recess:
schools & offices
closed

NOVEMBER '26						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY '27

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DAYS: 20

12 PD: early dismissal
PreK-12
31 Memorial Day:
schools & offices
closed

DAYS: 16

09 PD: early dismissal
PreK-12
23-31 Holiday Recess:
schools closed
24-25 Christmas Eve &
Christmas: offices
closed

DECEMBER '26						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE '27

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DAYS: 8

01 Teacher PD: **schools
closed**
11 Projected last day of
school: early dismissal
PreK-12
18 Juneteenth observed:
offices closed

Schools closed
 First or last day of school

Early dismissal (conferences or PD)
 Professional Development (schools closed)

Approved: February 17, 2026

Schools and Offices closed

SCHOOL HOURS

Classes for all students begin at 7:35 AM and conclude at 2:15 PM on most days except when noted on the school calendar. Teachers are normally available from 7:25 AM until 2:50 PM and, consequently, students should not plan to arrive at school before 7:20 AM. Once students arrive on school property they should report to the cafeteria or go directly to their first period classroom.

2026-2027 - BELL SCHEDULE

<u>MONDAY-TUESDAY-FRIDAY</u>		
<u>Period 1</u>	<u>7:35-8:23</u>	<u>48</u>
<u>Period 2</u>	<u>8:27-9:15</u>	<u>48</u>
<u>Period 3</u>	<u>9:19-10:07</u>	<u>48</u>
<u>Period 5</u>	<u>11:03-12:33</u>	<u>90</u>
<u>Lunch 1</u>	<u>11:03-11:33</u>	<u>30</u>
<u>Class</u>	<u>11:37-12:33</u>	<u>56</u>
<u>Class 1</u>	<u>11:03-11:33</u>	<u>30</u>
<u>Lunch 2</u>	<u>11:33-12:03</u>	<u>30</u>
<u>Class 2</u>	<u>12:07-12:33</u>	<u>26</u>

<u>WEDNESDAY</u>		
<u>Period 2</u>	<u>7:35-9:05</u>	<u>90</u>
<u>Warhawk Block</u>	<u>9:09-10:38</u>	<u>89</u>
<u>Period 4</u>	<u>10:42-12:42</u>	<u>120</u>
<u>Lunch 1</u>	<u>10:42-11:12</u>	<u>30</u>
<u>Class</u>	<u>11:16-12:42</u>	<u>86</u>
<u>Class 1</u>	<u>10:42-11:25</u>	<u>43</u>
<u>Lunch 2</u>	<u>11:27-11:57</u>	<u>30</u>
<u>Class 2</u>	<u>11:59-12:42</u>	<u>43</u>

<u>THURSDAY</u>		
<u>Period 1</u>	<u>7:35-9:05</u>	<u>90</u>
<u>Period 3</u>	<u>9:09-10:38</u>	<u>89</u>
<u>Period 5</u>	<u>10:42-12:42</u>	<u>120</u>
<u>Lunch 1</u>	<u>10:42-11:12</u>	<u>30</u>
<u>Class</u>	<u>11:16-12:42</u>	<u>86</u>
<u>Class 1</u>	<u>10:42-11:25</u>	<u>43</u>
<u>Lunch 2</u>	<u>11:27-11:57</u>	<u>30</u>
<u>Class 2</u>	<u>11:59-12:42</u>	<u>43</u>

<u>Class</u>	<u>11:03-11:59</u>	<u>56</u>
<u>Lunch 3</u>	<u>12:03-12:33</u>	<u>30</u>
Period 6	<u>12:37-1:24</u>	<u>47</u>
Period 7	<u>1:28-2:15</u>	<u>47</u>

<u>Class</u>	<u>10:42-12:08</u>	<u>86</u>
<u>Lunch 3</u>	<u>12:12-12:42</u>	<u>30</u>
Period 6	<u>12:46-2:15</u>	<u>89</u>

<u>Class</u>	<u>10:42-12:08</u>	<u>86</u>
<u>Lunch 3</u>	<u>12:12-12:42</u>	<u>30</u>
Period 7	<u>12:46-2:15</u>	<u>89</u>

Early Release Schedule (Wednesday)

Early Release Schedule (Thursday)

Period 2	<u>Class</u>	<u>7:35-8:56</u>	<u>81</u>
	<u>Pass</u>	<u>8:56-9:00</u>	<u>4</u>
Period 4	<u>Class</u>	<u>9:00-10:21</u>	<u>81</u>
	<u>Pass</u>	<u>10:21-10:25</u>	<u>4</u>
Period 6	<u>Lunch 1</u>	<u>10:25-10:55</u>	<u>30</u>
	<u>Class 1</u>	<u>10:55-12:15</u>	<u>40</u>
	<u>Class 2</u>	<u>10:25-11:05</u>	<u>40</u>
	<u>Lunch 2</u>	<u>11:05-11:35</u>	<u>30</u>
	<u>Class 2</u>	<u>11:35-12:15</u>	<u>40</u>
	<u>Class 3</u>	<u>10:25-11:45</u>	<u>80</u>
	<u>Lunch 3</u>	<u>11:45-12:15</u>	<u>30</u>

Period 1	<u>Class</u>	<u>7:35-8:44</u>	<u>69</u>
	<u>Pass</u>	<u>8:44-8:48</u>	<u>4</u>
Period 3	<u>Class</u>	<u>8:48-9:57</u>	<u>69</u>
	<u>Pass</u>	<u>9:57-10:01</u>	<u>4</u>
Period 5	<u>Lunch 1</u>	<u>10:01-10:31</u>	<u>30</u>
	<u>Class 1</u>	<u>10:31-11:31</u>	<u>60</u>
	<u>Class 2</u>	<u>10:01-10:31</u>	<u>30</u>
	<u>Lunch 2</u>	<u>10:31-11:01</u>	<u>30</u>
	<u>Class 2</u>	<u>11:01-11:31</u>	<u>30</u>
	<u>Class 3</u>	<u>10:01-11:01</u>	<u>60</u>
	<u>Lunch3</u>	<u>11:01-11:31</u>	<u>30</u>
	<u>Pass</u>	<u>11:31-11:35</u>	<u>4</u>
Period 7	<u>Class</u>	<u>11:35-12:15</u>	<u>40</u>

Early Release Schedule (Friday)

<u>Period 1</u>	<u>Class</u>	<u>7:35-8:03</u>	<u>28</u>
	<u>Pass</u>	<u>8:03-8:07</u>	<u>4</u>
<u>Period 2</u>	<u>Class</u>	<u>8:07-8:34</u>	<u>27</u>
	<u>Pass</u>	<u>8:34-8:38</u>	<u>4</u>
<u>Period 3</u>	<u>Class</u>	<u>8:38-9:06</u>	<u>28</u>
	<u>Pass</u>	<u>9:06-9:10</u>	<u>4</u>
<u>Period 4</u>	<u>Class</u>	<u>9:10-9:37</u>	<u>27</u>
	<u>Pass</u>	<u>9:37-9:41</u>	<u>4</u>
<u>Period 5</u>	<u>Class</u>	<u>9:41-10:09</u>	<u>28</u>
	<u>Pass</u>	<u>10:09-10:13</u>	<u>4</u>
<u>Period 6</u>	<u>Class</u>	<u>10:13-10:41</u>	<u>28</u>
	<u>Pass</u>	<u>10:41-10:45</u>	<u>4</u>
<u>Period 7</u>	<u>Lunch 1</u>	<u>10:45-11:15</u>	<u>30</u>
	<u>Class 1</u>	<u>11:15-12:15</u>	<u>60</u>
	<u>Class 2</u>	<u>10:45-11:15</u>	<u>30</u>
	<u>Lunch 2</u>	<u>11:15-11:45</u>	<u>30</u>
	<u>Class 2</u>	<u>11:45-12:15</u>	<u>30</u>
	<u>Class 3</u>	<u>10:45-11:45</u>	<u>60</u>
	<u>Lunch 3</u>	<u>11:45-12:15</u>	<u>30</u>

Two-Hour Delay Schedule

<u>Monday, Tuesday, Friday</u>			<u>Wednesday</u>			<u>Thursday</u>		
<u>Period 1</u>	<u>9:35-10:02</u>	<u>27</u>	<u>Period 2</u>	<u>9:35-10:33</u>	<u>58</u>	<u>Period 1</u>	<u>9:35-10:33</u>	<u>58</u>
<u>Passing</u>	<u>10:02-10:06</u>	<u>4</u>	<u>Passing</u>	<u>10:33-10:37</u>	<u>4</u>	<u>Passing</u>	<u>10:33-10:37</u>	
<u>Period 2</u>	<u>10:06-10:33</u>	<u>27</u>	<u>Warhawk Block</u>	<u>10:37-11:35</u>	<u>58</u>	<u>Period 3</u>	<u>10:37-11:35</u>	<u>58</u>
<u>Passing</u>	<u>10:33-10:37</u>	<u>4</u>	<u>Passing</u>	<u>11:35-11:39</u>		<u>Passing</u>	<u>11:35-11:39</u>	<u>4</u>
<u>Period 3</u>	<u>10:37-11:04</u>	<u>27</u>						
<u>Passing</u>	<u>11:04-11:07</u>	<u>4</u>	<u>Period 4</u>	<u>11:39-1:09</u>		<u>Period 5</u>	<u>11:39-1:09</u>	
<u>Period 4</u>	<u>11:07-11:34</u>	<u>27</u>	<u>Lunch 1</u>	<u>11:39-12:09</u>	<u>30</u>	<u>Lunch 1</u>	<u>11:39-12:09</u>	<u>30</u>
<u>Passing</u>	<u>11:34-11:38</u>	<u>4</u>	<u>Class 1</u>	<u>12:09-1:09</u>	<u>60</u>	<u>Class 1</u>	<u>12:09-1:09</u>	<u>60</u>
<u>Period 5</u>	<u>11:38-1:08</u>	<u>30</u>						
<u>Lunch 1</u>	<u>11:38-12:08</u>	<u>30</u>	<u>Class 2</u>	<u>11:39-12:09</u>	<u>30</u>	<u>Class 2</u>	<u>11:39-12:09</u>	<u>30</u>
<u>Class 1</u>	<u>12:08-1:08</u>	<u>30</u>	<u>Lunch 2</u>	<u>12:09-12:39</u>	<u>30</u>	<u>Lunch 2</u>	<u>12:09-12:39</u>	<u>30</u>
			<u>Class 2</u>	<u>12:39-1:09</u>	<u>30</u>	<u>Class 2</u>	<u>12:39-1:09</u>	<u>30</u>
<u>Class 2</u>	<u>11:38-12:08</u>	<u>30</u>						
<u>Lunch 2</u>	<u>12:08-12:38</u>	<u>30</u>	<u>Class 3</u>	<u>11:39-12:39</u>	<u>60</u>	<u>Class 3</u>	<u>11:39-12:39</u>	<u>60</u>
<u>Class 2</u>	<u>12:38-1:08</u>	<u>30</u>	<u>Lunch 3</u>	<u>12:39-1:09</u>	<u>30</u>	<u>Lunch 3</u>	<u>12:39-1:09</u>	<u>30</u>
<u>Class 3</u>	<u>11:38-12:38</u>	<u>60</u>	<u>Passing</u>	<u>1:09-1:13</u>	<u>4</u>	<u>Passing</u>	<u>1:09-1:13</u>	<u>4</u>
<u>Lunch 3</u>	<u>12:38-1:08</u>	<u>30</u>	<u>Period 6</u>	<u>1:13-2:15</u>	<u>63</u>	<u>Period 7</u>	<u>1:13-2:15</u>	<u>63</u>
<u>Passing</u>	<u>1:08-1:12</u>	<u>4</u>						
<u>Period 6</u>	<u>1:12-1:39</u>	<u>27</u>						
<u>Passing</u>	<u>1:39-1:43</u>	<u>4</u>						
<u>Period 7</u>	<u>1:43-2:15</u>	<u>32</u>						

ACADEMIC HONOR CODE

At Bloomfield High School, we strive to create an environment where each individual acts honestly. We believe it is the right, privilege, and responsibility of each individual to contribute to and work in an environment of trust.

Even though the following document refers to academic policy, honorable behavior covers the full range of activities within the school environment. Infractions of a “non-academic nature” will fall under the guidelines of student behavior and discipline and may result in a school suspension.

The Bloomfield High School Academic Honor Code addresses academic cheating, plagiarizing, lying, and stealing.

Academic Dishonesty

Cheating: Intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise. Example:

- Looking on someone’s paper or using a “cheat sheet” while taking a test
- Turning in a research paper that you bought from a service or received from some other source
- Submitting your same work more than once for credit without teacher’s permission
- Using someone else’s answers for lab/homework assignment
- Using an electronic device to solve problems

Fabrication: Intentional and unauthorized falsification or invention of any information or citation in an academic exercise. Examples:

- Making up data on a lab assignment
- Making up a source to use as citation in a paper.

Facilitation: Intentionally or knowingly helping or attempting to help another student violate any provision of the Honor Code: Examples:

- Giving another student one’s work so that he/she can copy the answers
- Letting someone copy one’s answers on a quiz or test
- Texting an answer to a question on an exam
- Giving test information/answers to students in other sections of the same class

Plagiarism: Intentionally or knowingly representing the words or ideas of another as one’s own in any academic exercise: Examples:

- Quoting a source (copying information word for word) and failing to give the proper citation
- Putting a source’s text into one’s own words (paraphrasing) and not citing the source
- Copying someone else’s work for a project and submitting it as one’s own

Consequences:

1. Students committing academic dishonesty will receive a zero for their work.
2. Parents of the students will be notified by the teacher(s) of honor code violation.
3. Additional offense will result in numbers 1 and 2 above, as well as one day of in-school suspension regardless of whether or not the first offense occurred in the same class.

Additionally, students may face one or more of the following consequences as determined by their teacher(s) and the Principal:

1. Removal from the National Honor Society (if applicable).
2. Removal from the honor roll (if applicable).
3. Removal from club or sports. (if applicable).

ACCOUNTABILITIES

Students who owe money to the school for such items as lost or damaged textbooks, library books, chromebooks, or other school property possess accountability. This accountability is monitored by high school personnel and the student's administrator. It is recommended that any debt to the school be settled prior to the start of the next school year. Students having outstanding accountabilities at the time of their graduation will not receive official transcripts or their Bloomfield High School Diploma until all accountabilities are settled. In addition any student transferring to another district and who has an accountability will not receive his/her transcripts

AGE OF MAJORITY

In view of Public Act 127 of the 1972 legislature which establishes 18 years of age as the age of majority, the following policies have been adopted by the Bloomfield Board of Education.

1. School regulations concerning all school matters shall continue to be handled as they were previously. Eighteen year olds not living with parent(s) or guardian will be dealt with directly in such matters;
2. The school system recognizes its moral responsibility to the parent regardless of the age of the student in its charge. All contacts shall continue to be maintained at home. Eighteen-year-old students may request direct communication and parents shall be notified of that action. The school may continue or resume contact with parents at any time.

ATHLETIC DEPARTMENT MISSION

The mission of our athletic department is to motivate and encourage student-athletes to achieve high levels of success in a holistic fashion through athletic participation. Our athletic department places a strong emphasis on academic success hence making it a requirement for participation. We believe the many life lessons offered through sports inspire our students to become productive members of society and that is the expectation. We stress the importance of physical

fitness, and healthy habits, and we teach our athletes to work together as a cohesive unit in order to accomplish a common goal.

Our dedicated professional staff provides high quality leadership for all of our sports programs and they offer opportunities for students to demonstrate good sportsmanship all the while maintaining high levels of skill, production and positive performance on and off the field.

Objectives of the Bloomfield High School Athletic Program are to:

- Provide student athletes with the opportunity to engage in interscholastic competition.
- Provide a “whole school” interest and involve students other than naturally gifted athletes.
- Teach students proper habits of health, cleanliness and safety.
- Teach new skills and improve on those skills already learned.
- Provide opportunities for the development of lasting friendships with both teammates and opponents.
- Provide opportunities to exemplify and observe good sportsmanship.
- Provide leadership training as a privilege that carries responsibilities.
- Provide opportunities for students to place the interest of the group above self and to practice self-discipline for the overall benefit of their team.
- Provide an environment where students can learn the benefits of following the rules.
- Provide students with the opportunity to experience the satisfaction of self-sacrifice, contribute to the development of *esprit de corps*, belonging, team pride, teamwork and respect for rules and authority.
- Expose students to a diverse athletic program.
- Provide a cross-cultural experience for students of all races, ethnic backgrounds, genders and religions.

Our goal, as an athletic department is to encourage student athletes to achieve success by maintaining academic eligibility and to keep athletics in proper perspective. We strive to develop good citizenship, honesty, emotional control, dependability, and respect for rules, property and authority. We offer opportunities for student athletes to exemplify and observe good sportsmanship all the while maintaining a high standard of credible and positive performance on and off the field. We stress the importance of physical fitness, healthy habits, and safety in athletics and teach athletes to work together as a cohesive unit in order to accomplish a common goal. We provide high quality leadership for all athletic programs so as to exemplify to students a desired behavior developed within the athletic department. Above all, we provide opportunities for the development of a feeling of unity and belonging, team pride, work ethic, teamwork and commitment.

If you have any questions regarding athletics at BHS please feel free to contact our **Athletic Director, Ms. Allison Borawski at 286-2630, ext. 1232** by phone, or by email at aborawski@blmfld.org. You can also speak to your PE teacher on the first day of classes.

ATTENDANCE

Connecticut state law requires parents to make sure that their children between the ages of 5 to 18 attend school regularly. Daily attendance is a key factor in student success, thus any absence from school is an educational loss to the student. These rules are designed to minimize student absenteeism while providing students the opportunity to make up school work missed due to a legitimate absence. Students are required to attend school on a regular basis both in-person and virtually.

Absence means an excused absence or an unexcused absence.

A student is considered to be “in attendance” if present at his/her assigned school, or an activity sponsored by the school, such as a field trip, for at least half of the regular school day. A student serving an out-of-school suspension or an expulsion will always be considered absent.

The parent or person having control of a child shall have the option of waiting to send the child to school until the child is six or seven years of age, upon signing an option form at the school district offices.

A child whose total number of absences at any time during a school year is equal to or greater than 10 percent of the total number of days that the student has been enrolled at the school during the school year is considered a “chronically absent child.” The child will be subject to review by the district and/or the school attendance team.

All children attending district schools must obtain the required immunizations unless they have medical contraindications. This obligation may be waived for homeless students.

Board of Education Policy: [5112](#) - Age of Attendance

ATTENDANCE APPEALS

It is the **responsibility** of the student’s parent/guardian to schedule an attendance appeal meeting. Parents must submit a request for an appeal within ten school days of receiving their student’s denial of credit letter.

The appeal committee will be composed of the attendance clerk, the student’s guidance counselor, an administrator and a certified staff member (i.e., teacher, social worker, or psychologist). It is also recommended that the student and parent be present at the hearing. Any documentation relevant to the student’s absences should be brought in at this time.

The administrative team as well as the guidance department shall conduct a thorough review of the circumstances leading to the excessive absences and exercise one or more of the following options:

- Restore credit for the course
- Impose social probation (**no participation in extracurricular activities, including athletics and upperclassmen activities (i.e., senior trip, outing, and proms)**)
- Impose attendance probation (**the attendance required for the remainder of the course would be specified in order to retain credit**)
- Deny course credit

Any senior who jeopardizes their graduation due to attendance will not be permitted to engage in any senior activities; i.e. commencement ceremony, prom, senior outing, etc. In addition any BHS student, not a senior who has lost credit in a course due to attendance will not be permitted to engage in prom, homecoming, field trips.

ATTENDANCE POINTS

High school is a time of increased academic demand as students challenge themselves with rigorous coursework in preparation for post-graduate plans. The loss of instructional time for any absence creates stress for the student. Students have the best chance of succeeding in school with regular attendance in classes.

Daily, on-time attendance at school and in classes is an integral part of a student's educational success at Bloomfield High School. Regular attendance at school is, by state statute (Conn. Gen. St. Sec. 10-184, 10-198a), the shared responsibility of the parents/guardians and of the students. Unexcused tardies and absences from class/school may result in loss of credit. Students and parents are encouraged and urged to review BHS attendance guidelines and become knowledgeable regarding potential attendance issues that may impact credit toward graduation.

4 Unexcused Tardies (T) = 1 attendance point

Class Cut (C) = 1 attendance point

Unexcused Absence (A) = 1 attendance point

Absence Procedure

It is the **responsibility** of the parent/guardian to contact the attendance clerk at (860) 286-2630 X 1001 (voicemail is available after school hours) each day to report their student's absences from school and to submit documentation within 10 days of the student's absence. Failure to submit documentation will result in an unexcused absence.

If a student is absent, he or she may not participate in any athletic or school activities scheduled on the day of that absence. **If a student misses more than three class periods of a school day, he/she is considered absent.**

Tardy Procedures

If a student arrives late to school they are to report to the Main Office. The student must present a note to the attendance clerk to determine if the tardiness is excused. They will then be given an excused or unexcused pass to class.

Excused Absences (1-9 days absent) or Tardies – Acceptable Reasons for a Student Absences to be considered excused:

Documentation (Parent Note) required within 10 days:

- Student Illness or injury
- Student observance of a religious holiday
- Extraordinary educational opportunities pre-approved by district administrators.
- Death in the immediate family
- Mandated court appearances

**Only 9 absences excused by a parent/guardian will be permitted per year. Parental excuses still generate attendance points, attendance points are only waived in accordance to one of the excuses mentioned above. For one of the above to be excused, documentation will have to be submitted to the attendance clerk. It is recommended that any student out of school for more than 2 days due to illness bring in a statement from their physician.

In cases of an excused absence, appropriate provisions will be made by school staff regarding assistance with missed assignments, homework and tests.

Excused Absences 10 and above. Same reasons cited above shall constitute "excused" absences. Documentation by a medical professional is required for illness regardless of the length of the absence once the 10th absence is recorded. Documentation is required within 10 days. Documentation should be specific to the reason for absence.

Truancy. Truancy is defined by statute as absence(s) from school without the knowledge or approval of parents/guardians and/or school officials. A student age five to eighteen** inclusive with 4 (four) unexcused absences in one month or 10 (ten) unexcused absences in a school year will be considered a truant.

Parents have the responsibility to assist school officials in remedying and preventing truancy. School staff are mandated by the state to report excessive absences or patterns of concern.

Information about truancy will also be posted in the annual district report cards required by the Every Student Succeeds Act (ESSA).

5113.2 - Attendance - Unexcused Absences - Truancy (Students)

Unexcused Absences and Tardies - When a student's absence does not meet the criteria for an excused absence, (see list above). In addition the following are also considered unexcused absences:

- Class Cut – an unexcused absence from class when a student is present in the building or **is tardy more than 15 minutes** (students may not receive credit for missed work)
- Missing a ride or the bus
- Car trouble
- Oversleeping
- Attending any school activity or event during class time without prior notification of the teacher
- ****Family trips or vacations ****

****When an absence is the result of family initiated travel, it is not considered an excused absence. Teachers are under no obligation to provide advance assignments or to review work missed during the period of absence. Parents are required to notify administration in writing prior to the absence.**

Unexcused Tardy – not present when the bell rings for class without a legitimate pass from a staff member. **Four unexcused tardies is equivalent to one unexcused absence.**

Excused Tardy - late to school or class due to an approved reason (listed above). Tardiness will not be excused for oversleeping, missing the bus, transportation problems, etc.

Cut Tardy- Students who arrive to class between 10-15 minutes late without permission will be assigned a cut tardy.

BEHAVIOR ON BUSES

Orderly behavior on school buses is essential for the safety and health of passengers and drivers.

- Conduct that is disruptive or distracting to the driver is forbidden.
- Smoking is forbidden on school buses.
- Students shall remain seated while buses are in motion.
- Students whose conduct is unacceptable or unusual will be reported as soon as possible to the appropriate building administrator. Administrators are authorized to suspend a student for unacceptable behavior on the school bus. Offenses may include but are not limited to, bullying, harassment, stealing, inappropriate or profane language, fighting, destruction of school property, insubordination, possession and/or concealment of weapons and/or knives and possession and/or concealment of illegal substances.

Bus Conduct – 5131.1

 5131.1 - Bus Conduct.pdf

 5131.1 - Bus Conduct - Administrative Regulation.pdf

BREAKFAST AND LUNCH

All Bloomfield students receive free breakfast and lunch

Breakfast is served from: 7:20-7:30

To add money to your child account for snacks, please go to <https://family.titank12.com/> to set up an account and to add.

Cafeteria

Students are expected to keep the cafeteria clean and neat. No food (i.e., candy, snacks, lunches) or beverage (i.e., soda, water, juice) is to be consumed by students in any unauthorized area of the high school; including areas such as hallways, classrooms, locker rooms, public areas, gymnasiums, library, computer rooms, stairwells, lavatories, guidance, social services and detentions at any time during the day without permission.

During lunchtime, food or drink provided by the school is not to leave the cafeteria without permission. In addition, anyone involved in littering or throwing items will face disciplinary action. Finally, no student is to leave the high school campus at any time during the school day for the purposes of acquiring food or beverage.

Outside Food

Parents/Guardians are not allowed to bring outside food (i.e., McDonald's, Subway, Dunkin Donuts, etc.) to the school for your child during the school day. Lastly and most importantly, it is strictly forbidden to "order out" during the school day and your child will not be called out of class to retrieve food. No food deliveries can be made to the high school. Food deliveries from outside vendors will be confiscated and returned to the child after the school day has ended.

CELL PHONE/ELECTRONIC DEVICES

Public Act 10-233j allows local boards of education to set policy legally disallowing cellular telephones. Cellular telephones, Ipads, I-Pods, MP3 players, headphones/earbuds, radio headphones, recording devices, radios, pagers, laser pointers, hand-held video games, all accessories and similar devices of any size should be turned off and kept out of sight during the academic school day (7:35am-2:15pm). Electronic devices should be stowed in student lockers.

They should not be visible or used in class.

Students who choose to bring these items to school do so at their own risk. Bloomfield High School is not responsible for lost, missing or damaged electronic devices or accessories.

Infraction	1st Offense	2nd Offense	3rd Offense
Cell Phone Use in Class or Cell phone NOT in Locker	Confiscation by security + Referral, Student picks up from security at EOD.	Confiscation by security + Referral, parent picks up at the end of the day	Parent Conference, Phone turned into security for 5 days.

Repeated Cell Phone Violations	Confiscation + Referral. Parent pickup required	Referral + parent pickup required	Parent Conference, Phone turned into security for 10 days.
Electronic Recording of Fights/Inappropriate Activity	2 Day OSS	2 Day OSS	3 + Days OSS = potential expulsion review

CLASS RANK

Class rank is only calculated for students who have been at Bloomfield High School for 2 consecutive semesters. To qualify for class rank, students must take a minimum of 5.5 credits at Bloomfield High school each year.

CHILD ABUSE, NEGLECT AND SEXUAL ASSAULT

All school employees, including teachers, superintendents, administrators, coaches of intramural or interscholastic athletics, paraprofessionals and other professional school staff including guidance counselors, school counselors, paraprofessionals, social workers, psychologists, licensed nurses, physicians, licensed behavior analysts, and substitute teachers are obligated by law (C.G.S. 17a-101) to report suspected child abuse, neglect, or if a child is placed in imminent danger of serious harm or sexual assault by a school employee to the Connecticut State Department of Children and Families Services. Specific procedures governing the reporting of abuse and neglect are in effect, and staff receive training in their use, as required by state law.

Reporting of child abuse, neglect and sexual assault by a school employee is a responsibility which is taken seriously. If there is any doubt about reporting suspected abuse, neglect or a sexual assault a report will be made. The school will work with the parents and appropriate social agencies in all cases.

Child abuse is defined as any physical injury inflicted by other than accidental means or injuries which are not in keeping with the explanation given for their cause. Improper treatment such as malnutrition, sexual molestation, deprivation of necessities, emotional abuse, cruel punishment or neglect are also considered child abuse.

The Board of Education will post in each school the telephone number of the Department of Children and Families' child abuse hotline, Careline, and the Internet web address that provides information about the Careline in a conspicuous location frequented by students. Such posting shall be in various languages appropriate for the students enrolled in the school.

Board of Education Policy: [5141.4](#) - Report of Child Abuse or Neglect

CONDUCT (suspension/expulsion/due process) (Restorative Practices Response)

Students are responsible for conducting themselves properly in a responsible manner appropriate to their age and level of maturity. They must accept responsibility for misbehavior and engage with school staff to identify how a different choice of action could result in a better outcome. The district has authority over students during the regular school day and while going to and from school on district transportation. This jurisdiction includes any school-related activity, regardless of time or location, and any off campus school-related misconduct, regardless of time or location.

Students are subject to disciplinary action, including suspension and expulsion, for misconduct which is seriously disruptive of the educational process and is a violation of publicized Board of Education policy, even if such conduct occurs off-school property and during non-school time. In determining whether conduct is “seriously disruptive of the education process” for purposes of suspension and expulsion, the administration in cases of suspension, and the Board of Education or impartial hearing board, in matters of expulsion may consider, but consideration is not limited to (1) whether the incident occurred within close proximity of a school, (2) whether other students were involved, or whether there was gang involvement, (3) whether the conduct involved violence, threats of violence, or the unlawful use of a weapon and whether any injuries occurred, and (4) whether the conduct involved the use of alcohol.

Board of Education Policy:  [5114 - Suspension and Expulsion - Due Process.pdf](#)

[5144.12](#) - Restorative Justice Practices

Smoking

Students shall not possess nor smoke or use tobacco products or e-cigarettes or vapor product devices on all school property both inside and outside, or at any school-related or school-sanctioned activity, on or off school property as provided by state and federal law.

Board of Education Policy: [1331](#) - Prohibition Against Smoking

Substance Abuse

As stated in the Board of Education Conduct and Discipline Policy, the school prohibits the manufacture, distribution, dispensing, possession or use of alcohol or controlled substances on school grounds or during school activities. Any student in violation of this will be subject to the following disciplinary actions:*

In addition to the prohibition pertaining to alcohol, drugs, tobacco and inhalants, the Board of Education prohibits the use of performance-enhancing drugs, including anabolic steroids and food supplements, including Creatine, by students involved in school-related athletics or any co-curricular or extracurricular school activity or program, other than use for a valid medical purpose as documented by a physician.

Substance abuse or distribution of drugs and/or drug paraphernalia including alcohol may indicate serious, underlying problems. Every effort will be made to offer student assistance, including early identification, referral for treatment to private or community agencies and aftercare support.

Students are prohibited from possessing, using, selling, delivering, manufacturing, or being under the influence of any substance containing cannabidiol (CBD) or tetrahydrocannabinol (THC), regardless of whether it constitutes a controlled substance under federal laws.

Disciplinary procedures will be administered with the best interests of the student, school population and community in mind and with due consideration of the rights of students. However, consideration must be given to the fact that substance abuse is illegal and subject to criminal prosecution. Unauthorized possession, distribution, sale or consumption of dangerous drugs, narcotics or alcoholic beverages may result in a recommendation for expulsion.

As required by statute, instruction will be provided regarding the “knowledge, skills and attitudes required to understand and avoid the effects of alcohol, of nicotine, of tobacco, and of drugs.”

The Board is required by Connecticut law to prescribe rules for the management and discipline of its schools. In keeping with this mandate, the use, sale, distribution or possession of controlled drugs, controlled substances, drug paraphernalia, as defined in C.G.S. Section 21a- 240, or alcohol on or off school property or during any school- sponsored activity is prohibited. It shall be the policy of the Board to take positive action through education, counseling, discipline, parental involvement, medical referral, and law enforcement referral, as appropriate, in the handling of incidents in the schools involving the possession, distribution, sale or use of substances that affect behavior.

CONNECTICUT SCHOOL CLIMATE

Bullying of a student by another student is prohibited. Such behavior is defined as unwanted and aggressive behavior that involves a real or perceived power imbalance.

Challenging behavior means behavior that negatively impacts school climate or interferes or is at risk of interfering with the learning or safety of a student or the safety of an employee.

The School Climate Specialist is responsible for taking a report of “challenging” behaviors and investigating the complaint, implementing interventions including restorative practices, leading the school climate committee, and leading the implementation of the school improvement plan.

Board of Education Policy: [5131.911](#) - CT School Climate (formerly Bullying Behavior policy)

COURSE LEVELS

Students at Bloomfield High School are carefully placed in classes that will challenge and benefit them in the future. The following is a summary of the various academic levels and the guidelines used to determine placement.

Academic level courses

Courses at this level are rigorous and designed for students who are college bound as well as those who will pursue careers upon graduation. Materials are grade appropriate and are presented by various techniques to encourage academic success.

Advanced Placement/AP courses (college credit)

Bloomfield High School offers both advanced placement and college credit courses. Students electing these courses should have a record of high achievement in Honors related courses and be highly motivated. Many colleges in the United States will award college credit for successful completion of AP courses when a student scores a 3, 4, or 5 on the AP exam.

Advanced placement examinations

All students taking Advanced Placement (AP) courses are required to take the Advanced Placement (AP) examination in May in order to be awarded AP credit. Based on a student's score, college credit may be awarded for the course by the selected college. Exams may be offered in U.S. History, World History, Psychology, English, Calculus, Environmental Science, and Biology. The AP exam is given in lieu of the year-end final exam. In addition to the AP exam students are required to complete an end of the year project. Students who do not take the exam will be charged a fee of \$60-\$100 per exam missed.

Board of Education Policy: [6141.51](#) - Advanced Courses or Programs

Honors level courses

Bloomfield High School also offers Honor level courses. Courses at this level are designed for the student who is a high achiever. A student placed at this level must possess intellectual curiosity, be capable of handling abstract concepts, demonstrate a willingness to accept challenges, and function above grade level in comprehension and written expression. Honors

level courses require students to master more material in greater depth and detail at a faster pace than the academic level courses. Students in honors level courses are expected to utilize analytical and critical thinking skills, to draw conclusions based on research, to work independently, and to exhibit consistently superior work.

Criteria for honors level placement

Incoming grade nine students must achieve 1,2, and 3.

1. PSAT 8/9, SBAC, and iReady- goal in reading and writing for English & Social Studies;
2. PSAT 8/9 at goal in Math for Mathematics and Sciences;
3. B+ or better in an appropriate 8th grade course with teacher recommendation.
4. Diagnostic assessment score.

Current students in grade nine, ten, or eleven must achieve:

1. B or better in an honors course;
2. B-- or better in an honors course with teacher recommendation;
3. B+ or better in an academic level course.

COURSE REGISTRATION AND SCHEDULING

Students must understand that the school maintains the responsibility of arranging student course choices into a schedule. All students must choose their courses carefully in order to ensure placement in necessary courses. After June, program and schedule changes may be made for the following reasons only:

1. Computer or human error
2. June failures
3. Summer school results
4. Teacher change (a teacher change may be possible if the student is rescheduled for the same teacher in the same course which the student failed in previous years.)

No schedule changes will be made after the published drop/add dates unless the reason for the change is a level change. The add/drop period is the first 5 school days of the year.

DISCIPLINE

A student who violates the district's code of conduct shall be subject to disciplinary action. Bloomfield's disciplinary actions may include using one or more discipline management techniques, such as a restorative justice model, detention, removal from class, removal to an alternative education program, in school suspension, out of school suspension, and expulsion. Disciplinary measures will be appropriate for the offense. In addition, when a student violates the law that student may be referred to legal authorities for prosecution. Students are subject to discipline, up to and including suspension and expulsion for misconduct, which is seriously disruptive of the educational process and violates publicized board of education policy even if

such conduct occurs off-school property and during non-school time. The school district believes that exclusionary discipline practices (suspension, expulsion) limit students' access to classroom instruction and fail to improve student outcomes and school climate. These practices will be used as a last resort.

Board of Education Policy: [5131](#) - Conduct and Discipline

BHS Standards of Conduct

Students are expected to:

- behave in an orderly manner, respecting the rights of others;
- use appropriate language and refrain from use of profanity and verbal rudeness follow BHS Dress Code
- be on time to school, class and scheduled appointments
- take ownership of their education
- adhere to BHS rules, policies, and protocols

Should a student's behavior fail to meet Bloomfield High School's Standard of Conduct, one or more of the following consequences will apply:

- Teacher Detention- Time assigned by a teacher in his/her classroom at the end of the school day – may range from 10 minutes to one hour. The teacher will contact the parent regarding the reason for detention, as well as date and time of detention.
- Failure to report will result in an office detention.
- Students are expected to exit the building after detention is served.
- Office Detention- Office detention will be assigned in most cases where teacher detention has been ineffective. The dean will contact the parent regarding the reason for the detention, as well as date and time of the detention.
- Office detention is scheduled for one hour and twenty five minutes (2:30 pm to 3:55 pm).
- Students are expected to exit the building after detention is served.
- Failure to serve the office detention will result in an ISS the following day.
- Office detentions will not be rescheduled for any reason. If a student misses an assigned detention, he or she will not be able to participate in any school related program until the consequence is served.

Detention Regulations

- No student will be admitted to the detention room late.
- Students may not participate in ANY extra-curricular activities until their detention is served.

- Disciplinary problems or lack of willingness to study or cooperate will result in further disciplinary action and forfeiture of all time served on the day of detention.
- Failure to serve a detention will result in an in-school suspension. Continued refusal to serve the consequence will result in out of school suspension.
- Students are to bring schoolwork or appropriate material with them to occupy their time during detention. There will be no talking, working with other students, sleeping, or use of electronic devices allowed during detention.

DRESS CODE

As clear communication is one of the major pillars of Bloomfield High School, it is important that scholars and families recognize the importance of non-verbal communication via student apparel. It is in the spirit of proper communication that students wear clothing that communicates the high expectations that we have for all Bloomfield High School scholars.

*Outerwear worn to school must be placed in student lockers upon arrival

Dress Code Policy – 5132

 5132 - Student Dress Code.pdf

 5132 -Student Dress Code - Administrative Regulations.pdf

EARLY DISMISSAL

Early dismissal of students is discouraged and should be used only in unforeseen circumstances or for doctor's appointments that cannot be scheduled after school hours. Students must have both parental and administrative permission to leave school early.

- Every applicant for early dismissal must bring a note from a parent/guardian explaining why the early dismissal is necessary. **This is required of all students, even those who are 18 years of age or older.** The note is to be brought to the main office before 7:35 A.M. This note should include a telephone number for the parent/guardian for verification. Parental requests, which cannot be confirmed, will **not** be honored.
- Students who are dismissed early from school **must stop at the main office to sign out before leaving the school building.** Students are to wait for their arranged rides in the main office and leave the building and grounds immediately.
- Students who become ill during the school day should report to the Nurse's office. The school nurse will determine whether a student should remain in school. If a student leaves without proper authorization, absences will be considered unexcused.
- Students with a shortened schedule or with an approved early release must leave school grounds immediately following their last scheduled class. **There will be no loitering on school grounds after a student is early dismissed. Failure to adhere to this policy will result in early dismissal privileges being revoked.**

Any senior who jeopardizes their graduation due to attendance will not be permitted to engage in any senior activities; i.e. commencement ceremony, prom, senior outing, etc.

ENGLISH LANGUAGE LEARNERS (ELL)

Parents of English Learners participating in a language instructional program will be notified within 30 days of their child's placement in the program. The notification will include an explanation of why, a description of the program, and the parent's rights to remove their child from the English Learners program. In addition, the notification will explain how the program will help the child to develop academically, learn English and achieve the standards necessary for promotion.

Students not meeting the English mastery standard or demonstrating limited progress will be provided with additional language support services, which may include, but are not limited to, English as a Second Language program, sheltered English programs, English Immersion programs, summer school, after-school assistance, homework assistance and tutoring. Students after 30 months in a bilingual program will not be offered additional bilingual education.

EXTRA-CURRICULA AND ATHLETICS

The extracurricular programs at Bloomfield High School consist of a host of challenging activities designed to appeal to diverse interests and talents. From the artist to the athlete, the student may seek to participate in activities where he/she can further develop him or herself academically, socially, emotionally, and physically. After school clubs will be announced at the beginning of the school year.

ATHLETIC ACTIVITIES		
FALL	WINTER	SPRING
Football	Boys Basketball	Baseball
Girls Volleyball	Girls Basketball	Softball
Girls Soccer	Boys Indoor Track	Girls Tennis
Girls Cross Country	Girls Indoor Track	Girls Track
Boys Cross Country	Cheerleading	Boys Track
Boys Soccer	Unified Sports	Golf (co-ed)
Cheerleading		Boys Volleyball

		Girls Flag Football
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Academic Requirements for Extra-Curricular Activities

Any student who belongs to an athletic team, club or other school organization must meet the eligibility standards and policies of Bloomfield High School.

- Students must have a 1.7 un-weighted GPA (C- average) of all classes in order to participate.
- The 1.7 average can include 1 “F”, but those students must be on a weekly progress report.
- Weekly progress reports must reflect good academic standing and behavior in all classes or playing time may be adversely affected and is at the discretion of the Athletic Department Staff.
- Report cards with 2 or more “F”s **and a 1.7 average**: the student is ineligible to participate in any capacity but may practice with the team at the coaches’ discretion and CAN appeal their eligibility at official progress report time.
- Parents and students are reminded that a Grade Point Average of 1.7 must be maintained each marking period in order to be eligible for participation in extra-curricular activities.

Requirements for Participation in Athletic Activities

A. **In order to BE ELIGIBLE** to try out, practice or play in BHS Interscholastic Athletics a student-athlete must:

1. Acquire the necessary Consent form and Return the signed Consent forms to the coach (note: all of the necessary registration forms will be available via PowerSchool as of 2021)
2. **Students must have a Physical Examination** and the proper form can be obtained from the nurse or coach. The physical examination must be dated within one year of the current season of participation.

B. CIAC Rules state that student-athletes are not eligible if:

1. They have reached his/her twentieth (20th) birthday during the year of participation. A student-athlete will not be allowed to start a season or compete during a season in which his/her twentieth birthday falls.
2. The student transfers schools without a legal change of residency. This student would have to sit out of 50% of the season of the first sport they play at BHS after having played that sport at their previous high school – (freshmen are exempt from this rule)
3. They played or practiced with an outside team in the same sport while a member of the school team in season. This includes participation in any tournament, road race, or other activities sponsored by an organization other than the CIAC or BHS.
4. They have exceeded their four years of eligibility. Each student has (8) consecutive semesters or (4) consecutive years of eligibility from the date of entry into the ninth grade to be eligible for interscholastic competition. **There is no fifth year of eligibility.** Students do not preserve additional semesters for use at a later time if they elect not to participate.

5. To participate in Fall Sports, a student must have acquired at least Four Carnegie Units of credit.
6. You can find all of the CIAC eligibility rules at [CIAC Handbook](#)

Such participation by an ineligible athlete would cause immediate forfeiture of games in which the student-athlete had been a participant

Students must maintain a 1.7 average in all of their classes in order to be eligible to participate in athletics. Each grade is assigned a number from 0 (for an F) to 12 (for an A+). Those numbers are averaged together and the average must equal a 4 (equivalent to a C-). **If a student has more than one “F” (even if they have a C- average) they cannot participate until their official progress report shows improvement as approved by the athletic administration during an appeal process.** Ineligible students may appeal at official progress report and report card time only.

FIELD TRIPS

Attending field trips is a privilege. Students must have a signed permission slip to attend. Students with poor attendance and/or grades may be prohibited from attending a field trip.

GRADE PLACEMENT

GRADE	TO BE IN	Credits needed
9th Grade	10th Grade	6.0 credits*
10th Grade	11th Grade	12.0 credits*
11th Grade	12th Grade	18.0 credits

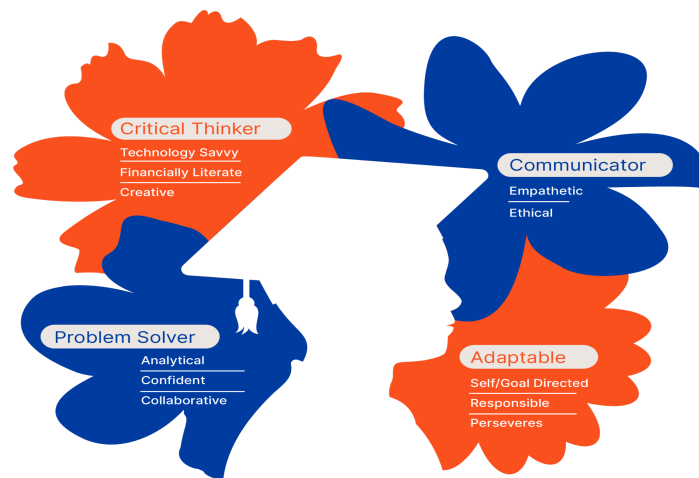
*= beginning with the class of 2023

GRADING PRACTICES

Grading Breakdown:

Research has shown that there are several elements that can inaccurately impact a student’s final grade within any given course at the secondary level. These erroneous elements include: Student’s Behavioral Issues, Incorporating Subjective Judgements and Expectations, Using Grades as a Punishment or Reward, Convolved Weighting Practices, Grading Homework and Other Formative Assessments, Grading on a Curve, & Allowing Extra Credit. These practices result in inaccurate measures of student **mastery and growth**. It is our intention to construct common grading protocols that accurately chart student progress and clearly communicate grading criteria to students and parents.

- Summative Assessments will be defined as any task assigned to students that is designed to determine their acquisition of specific content knowledge or academic skills pertinent to the subject being instructed upon. This may take the form of a Test, Quiz, Project, Essay, Checkpoints in larger projects, etc.
- Formative work will be defined as any task assigned to students designed to improve or practice a given concept, apply addressed academic skills, or build upon recently taught content. These may take the form of classwork, homework, informal group discussions, etc., so long as the grading of the assignment is structured to assess a student's development of content knowledge or academic skills.
- Portrait of the Graduate is a category that will assess the four characteristics of the Portrait of the Graduate Rubric (**pictured below**), as displayed through the student's completion of various classroom activities that are identified as evaluations of the student's level of proficiency within the criterion.



- Completion/Homework will examine a student's ability to adequately complete assigned tasks to either practice or display proficiency of key concepts addressed in a recent lesson. Assignments under this category can be graded for accuracy.

All gradebooks within PowerSchool must be aligned with the categories & percentages stated below:			
Summative Assessments 40%	Formative Assessments 35%	Portrait of the Graduate 15%	Completion/ Homework 10%
Summative Assessments • Answers the question: Has the student met the target? • Measure a student's	Formative Work • Answers the question: How is the student progressing	P.O.G. • Throughout the course of the quarter, teachers will identify	Completion/Homework • Students complete all expected assignments throughout the time period assessed.

mastery of learning standards. - Require a student to synthesize and apply skills and content learned during the unit. - May be long or short term and may take a variety of forms. - Are administered less frequently but always with advance notice. - There will be a minimum of 3 - 5 summatives per quarter.	towards the learning target? - Provides feedback to both the student and teacher regarding progress towards mastery of learning standards. - Typically focuses on one or two specific skills or pieces of content - Help guide improvements to teaching and learning. - May be long or short term and are administered more frequently	activities that assess a student's performance on one or more of the five criteria of the Portrait of the Graduate rubric (5 activities minimum for the quarter) - Using the Portrait of the Graduate Rubric, Teachers will identify an assignment or a portion of an assignment that will evaluate how the students perform on that section of the rubric. - Teachers can select an entire criterion or a specific portion of a criteria to evaluate students on.	- While homework can certainly be the focus of this category, it can include classwork completed for the practice of a previously instructed concept or skill pertinent to the course. - Assignments in the category can be graded for completion as well as accuracy.
Items for category	Items for category	Items for category	Items for category
Unit Tests or Quizzes Large Projects Lab Reports Final Draft Speeches Final Discussions Performance Tasks	Regular or Routine Quizzes Classwork Vocabulary Work Rough Drafts Responding to Questions (Written or Oral)	Assessments Classwork/Homework In-Class Discussions Oral presentations Projects Notebook Checks	Homework Exit Slips Lesson Openers Practice Sheets
Note: Percentages reflect the category weight contributing to the student's overall average.			

Grading Calculations:

- Quarterly Grades** represent twenty percent (20% or 40%) of a student's final mark and they are the average of the four categories (Summative Assessments, Formative Work, Portrait of the Graduate, & Completion/Homework) stated above. Each class's percentage breakdown is dependent on the number of summative assessments given throughout the quarter.
- Exam Grades** are based on the student performance on the Midterm and Final Examination for each of the student's respective courses. Each exam will represent ten percent (10% or 20%) of the student's final mark for the course.

- **Semester Averages** consist of the first and second quarter (20% each) combined with the midterm examination (10%) or the third and fourth quarter (20% each) combined with the final examination (10%). The semester averages will indicate the student's performance in half of the course.
- The **Final Grade** will represent the average of the two semester marks in full year courses or the semester grade in half year courses. This is the grade that will appear on the student official transcript.

Course	Q1	Q2	E1	S1	Q3	Q4	E2	S2	Y1
Full Year	20%	20%	10%	50%	20%	20%	10%	50%	100%
Half Year	40%	40%	20%	100%					100%

Assignment Limitations:

Bloomfield High School believes that student grades should not be based on compliance or simply the completion of numerous tasks in the name of strengthening student independent work completion. To this end, we are establishing an assignment limitation to a minimum of ten (10) graded assignments with no more than twenty-five (25) within a given quarter, as well as having a minimum of three (3) & a maximum of five (5) summative assessments. All other formative work above the graded assignment limitations, will be accounted for within the completion/homework category. Additionally, teachers will utilize the rubric below to implement an assessment of each student's development in the holistic academic skills, we believe this is essential to every student's success. Each assignment will be designated under one of the four established categories contributing to the overall average a student receives for the given quarter.

All gradebooks at Bloomfield High School should have the following for each quarter:

- **Minimum three (3) & a maximum of five (5) Summative Assessments**
- **No less than ten (10) Formative Assignments.**
- **Minimum of five (5) Portrait of the Graduate Grades**
 - **The characteristics being assessed by the Portrait of the Graduate grade will be identified within the gradebook (i.e. Portrait of the Graduate - Communicator or PoG - Critical Thinker).**
- **No more than 25 homework assignments**

Late Work Policy:

As our grading philosophy focuses on student performance, academic skill proficiency, and the demonstration of non-technical skills. While we recognize that the meeting of deadlines, effective time management, and task prioritization are essential life skills, they are not the driving force behind determining a student's academic performance at Bloomfield High School. As such our late work policy allows for the following:

- Students can achieve full credit for an assignment that is completed by the due date of the assignment in question.
- Students will receive a **maximum of a 25% deduction from the final grade** for any late assignment so long as it is submitted prior to the summative assessment that the content and/or skill is initially evaluated. Once the instructed knowledge or skill moves from ‘new knowledge’ to ‘expected content’, the assignment can no longer be submitted for credit.
 - **Final Grade x 0.75 = Deducted Score**
 - Should a student submit a late assignment and receive 85% on the final grade, the deduction would come off of the 85 and not off the total score allowed; **85 x 0.75 = 63.75**
 - No deduction will be assessed for the Portrait of the Graduate section so long as it is submitted prior to the issuing of the summative assessment.
- Students will receive a zero for assignments not submitted by the stated due date and will be changed once the assignment is submitted, graded, and late penalties assessed so long as said assignment is submitted prior to the summative assessment for that particular content or skill.
- All submitted assignments, so long as they are presented to the teacher within the timeframes established above, will be graded and receive the requisite credit as detailed above.
- For extended assignments, such as projects, larger essays, or presentations, students should be graded for the portions that they do complete. The 25% deduction will come off the portion of the assignment that is not submitted on the due date.
 - Late submissions on extended Summative Assessments can be submitted for the 25% deduction prior to the first assignment being returned to any student in the class (i.e. essays, projects, presentations, etc.).
- The late work policy can be adjusted in the following cases:
 - Excused Absence (including Extraordinary Educational Opportunity, Medical Absences, etc.)
 - Students will have the number of days absent to complete the missing work prior to any deduction being imposed (2 Excused Absences = 2 days to complete work).
 - Specific IEP or 504 plan accommodations that speak to extra time on work or assessments.
 - Extenuating circumstances as mutually agreed upon between the student and teacher discussed prior to the assessment/assignment being given.

Assessment Retake Policy:

It is the belief of the Bloomfield High School community that grades should reflect what students know and what they are able to do. Recognizing that students can arrive at a concept or reach proficiency in an academic skill area at differing times, we establish that students can retake any summative assessment that was initially graded below 75% of the total percentage awarded for said summative assessment provided that the student meets the following criteria:

- Within 48 hours from the receipt of the graded summative assessment through email, the student must inform their teacher of their intention to retake it
- The student must have completed all formative assignments addressing the content being assessed prior to the taking of the initial assessment

- The student will have **one week** from the time they received the original summative assessment to complete the retake
- The grade received on the retake (even if lower) will be an average of the original grade and the new grade

The retake may take a slightly different form than the initial summative assessment, however it is to assess the same content and academic skills. Students can retake the summative assessment with their teacher, case manager, school counselor, or in the main office.

Incompletes:

Incompletes will be awarded to students who have presented documentation regarding extreme occurrences (medical, familial issues, etc.) that were proven to have detrimental effects on the accuracy of the student's average for the given marking period. Incompletes are awarded through Bloomfield High School administration and school School Counselors. Students will have two (2) weeks to complete any outstanding assignments or assessments at which point their grade will be officially recorded.

Scoring Rubrics:

All assignments or assessments should be graded with the use of a commonly utilized scoring rubric, where applicable, that is provided to the students prior to the issuing of the assignment. These rubrics should be designed to progress monitor student proficiency in a particular and relevant academic skill area and/or course or grade specific content. These rubrics need to be commonly agreed upon and utilized by at least two staff members within a shared content or grade level. The use of school wide rubrics (either a portion of or in their entirety) is strongly encouraged.

Summation of Key Points:

- First and foremost, these policies are designed to place the focus of grading on student learning.
- Student grades are an averaging of three elements: content knowledge, academic skill acquisition, and nontechnical skills.
- Final Grades are averages of the four quarters (20% each) and the two exams (10% each) or two quarters (40% each) and one exam (20%) in the case of semester courses.
 - Quarterly Grades are the average of four categories within a student's PowerSchool; Summative Assessments (40%), Formative Work (35%), Portrait of the Graduate (15%), & Homework/Completion (10%)
 - Portrait of the Graduate will assess the level of student proficiency within one attribute of the Portrait of the Graduate Rubric which may be attached to an assignment or a standalone task for students to complete.
- Late submission of assignments will be permitted so long as they are submitted prior to the assigning of the summative assessment, which assesses the academic skill or content addressed within the assignment.
- Summative Assessments are able to be retaken as long as the student has completed all the relevant formative work, the request is made within 48 hours of the student receiving the work back, and the assessment is taken within a week of the original assessment.

- Note: the retake will override the initial grade and only one retake will be permitted per quarter.
- Students will receive an Incomplete for a grade should their individual circumstance warrant that designation. The administrative team will determine when an Incomplete is warranted and the student will have two weeks to submit any outstanding work.

GRADING (WEIGHTED)

The Board of Education is in favor of weighted grading for honors and advanced placement courses. The grading system reflects their position.

Board of Education Policy: [6146.11](#) - Grade Weighting - Class Ranking

GRADING PHILOSOPHY AND SCALE

Bloomfield High School has developed a grading scale consistent with its philosophy and objectives. The school operates on a two-semester system with a progress report and report card issued two times each semester (once each quarter). **Report cards are available via the PowerSchool Parent Portal.**

<u>GRAD</u> <u>E</u>	<u>RANGE</u>	<u>GRAD</u> <u>E</u>	<u>RANGE</u>
A+	97-100	D+	67-69
A	93-96	D	63-66
A-	90-92	D-	60-62
B+	87-89	F	1-59
B	83-86	0	0
B-	80-82	I	Incomplete
C+	77-79	P	Pass
C	73-76	W	Withdrawal
C-	70-72	ME	Medical

Incomplete Grading

Students must resolve incomplete grades with the course instructor **no later than two weeks** after a marking period closes. Unresolved incomplete grades after this two-week deadline will be assigned an “F” grade.

Teachers will then assign the student a grade for the marking period computed with the inclusion of incomplete work as zero. Students must take the responsibility to ensure that incomplete grades do not become zeros. A zero grade has a devastating effect on the final grade and GPA (Grade Point Average).

Exceptions, such as extended illness, will be decided on an individual basis by the student's administrator. After the first two weeks of the start of the 2nd, 3rd, and 4th marking periods, any incomplete grades from the previous marking period will be recorded as failures.

Quality Point Policy

For many reasons, high schools all over the country are asked each year to submit the scholastic averages (grade point average or GPA) of their senior students and to relate how these students compare to each other in scholastic achievement. The various reasons are: scholarship programs, special awards, employment, and college admissions. Schools also use a student's scholastic average to determine Honors or High Honors status at graduation time.

Although many factors are considered for college admissions, colleges feel that a student's scholastic average and corresponding class rank are significant indicators for predicting scholastic success in college. Bloomfield High School cooperates in computing scholastic average and class rank to aid students in gaining acceptance to college programs that will match their academic achievements.

Our school provides instruction and course materials to challenge all of our students in Standard, Academic, Honor and AP/UCONN courses. Honors and AP/UCONN courses are offered to students who are willing to meet the expectations and demands of an honors curriculum and who desire an exceptional challenge. A quality point value is assigned to each level.

Quality-Point (QP) values:

GRADE	AP/UCONN	HONORS	ACADEMIC
A+	4.50	4.25	4.00
A	4.25	4.00	3.75
A -	4.00	3.75	3.50
B+	3.75	3.50	3.25
B	3.50	3.25	3.00
B -	3.25	3.00	2.75
C+	3.00	2.75	2.50
C	2.75	2.50	2.25
C -	2.50	2.25	2.00
D+	2.25	2.00	1.75
D	2.00	1.75	1.50
D -	1.75	1.50	1.25

The student's scholastic average is determined by multiplying the quality-point value of the grade of each course by its credit value. These scholastic values are then totaled and divided by the total number of course credits completed. Where a student's scholastic average falls in relation to the scholastic average of his/her classmates is what determines individual class rank.

Pass/Fail Policy

Students in grades 9 through 12 may elect to take an extra elective course beyond the expected minimum requirement (5.5 credits) on a pass/fail basis providing there is room in the class. Students must declare the course as pass/fail prior to the first class and may not change its status once the course has begun. Students will be expected to abide by all school and course requirements regarding class attendance and scholastic expectations. Marking period grades and semester exam grades will be recorded as “P” (pass) or “F” (fail). At the conclusion of the course, students will have a pass or fail recorded on their scholastic records. Pass/fail grades will not be computed as part of the student’s GPA.

GRADUATION REQUIREMENTS

Graduation Requirements: Class of 2023 and Beyond	
A graduate of the Bloomfield Public Schools must have earned the minimum number of credits and met the established credit distribution requirement. In accordance with law 10-233a, students must also meet additional performance standards. NGSS performance standards must be met in Science. The SAT will be the performance standard for Math, Reading and Writing.	
Minimum Credits and Course Requirements:	
Subject Area	Number of Credits
English	4.0
Mathematics	3.0
Science (including Biology)	3.0
Social Studies (Including Civics, World History & US History)	3.0
Arts or Vocational Ed	1.0
Physical Education/Health	2.0
Humanities Elective (English, Social Studies, Arts)	1.0
World Language	1.0
S.T.E.M. Elective (Science, Technology, Engineering, and Math)	3.0
Elective	2.5
Financial Literacy	.5
Total Needed for Graduation	25.0
Graduation requirements include the number of credits in addition to specific course work passed successfully in grades 9 through 12. To be considered full-time students, all students must carry a minimum of 5.5 credits.	

HEALTH SERVICES

Nurse’s Office

A Registered Nurse is available during school hours to meet the health service needs of all students throughout the school day. School nurses keep students healthy, safe, in school and

ready to learn. The goal of the health office is to promote good health practices, assist with immediate and chronic medical conditions, and provide first aid and emergency care. Please contact the school nurse at 860-769-4186 to discuss medical conditions or health care needs for your student.

Illness during the school day

If a student becomes ill during the school day, they are to report to the school nurse for assessment. All students entering the health office must have a pass or permission from the classroom teacher. In the event that your student exhibits any symptoms from the Stay at Home Guideline (see below) you may be called to pick up your child. Students must not leave the building because of illness without authorization; therefore, dismissal due to illness should occur through the nurse's office. If the nurse is not available, students are to report to the main office. We request that your child be picked up with-in one hour of notification.

Stay at Home Guidelines for Illness and Injury

Deciding when a child is too sick to go to school can be a difficult decision for parents to make. When trying to decide, use the guidelines below and seek the advice of your health care provider. Please do not send your ill or injured child to school and ask the nurse to "check him/her out". Please have a thermometer and check your child's temperature at home. If you think your child needs assessment, contact his/her health care provider.

- If your child has a temperature over 100 degrees he/she must stay home. Your child cannot return to school the next day and should remain at home until the fever has gone for at least 24 hours without fever reducing medication.
- If your child has diarrhea, he/she should stay home through the next school day after the diarrhea has passed.
- If your child vomits during the night, or is sent home from school, he/she should stay home minimally through the next school day and until there is no vomiting for 24 hours and is able to tolerate a meal.
- If your child woke up with one or both eyes red, sealed with discharge, and/or is itchy or painful, he/she should stay home and be seen by their health care provider. If prescribed an antibiotic eye drop, he/she may return after 24 hours of use.
- If your child is complaining of severe sore throat they should stay home and be seen by their health care provider. If an antibiotic is prescribed, he/she may return after 24 hours of use.
- If your child has severe cold symptoms with thick discharge, especially green discharge, from the nose or has a wheezing, croupy cough they should stay home.
- If your child has an unknown rash he/she should stay home and be evaluated by their health care provider. If prescribed an antibiotic they may return after 24 hours of use. Please cover any open or oozing sores.

- If your child has suffered an injury (sprained or fractured limb, severe laceration or burn, head injury) please contact their health care provider to obtain proper assessment and treatment before returning to school.

Injuries during the School Day

Students must immediately report injuries sustained in school to their teacher or the staff member supervising the activity. The parent or guardian will be notified by the school nurse concerning injuries that require parental follow-up or further assessment by the student's health care provider. Emergency Medical Services (911) will be called for any serious injury or as deemed necessary by school personnel.

Administration of Medication at School

- No medications are to be carried on a student's person or kept in lockers, with the exception of approved asthma and anaphylaxis medication or insulin. This includes prescription and over-the-counter medication, including vitamins and similar supplements. Medications to be taken by a student in school must be given to the nurse by a responsible adult, with a written authorization as described below, in a properly labeled prescription container or sealed over-the-counter container.
- Connecticut State Law and Regulations require a physician's written order and parent/guardian written authorization for the administering of medicine. Forms for authorization for the administering of medicine are available from the school nurse's office or you may find them online ([link](#))
- Parents/Guardians indicating their child has a life-threatening allergy are asked to contact their physician to discuss whether an Epi-Pen or other medication is needed at school. It is important to note that if the appropriate medication administration forms are not completed and returned or the emergency medication is not provided, your child will be withheld from any extracurricular activity, including athletics and field trips.

Epinephrine

The State of CT Public Act 14-176 requires schools to notify parents/guardians that a trained staff member may administer Epinephrine (EpiPen or generic) in an emergency if your child is having a severe allergic reaction. This applies to a child who has not been diagnosed with a severe allergy and does not have the medicine prescribed. You may choose to notify the school nurse that you do not want this to occur for your child in writing each school year.

Physical Examinations and Immunizations

Immunizations and health records are mandated by state law for enrollment in public schools. A student may not be enrolled without a complete record of immunizations and a current physical

examination. All physical examination health form records required for school attendance must be completed by a US licensed MD, DO, APRN or PA. Health forms include a record of all required vaccinations and information required to plan health services for your student.

All newly enrolled students from out of state are mandated by the State of Connecticut to have a physical examination within the last 12 months before attending school, by a U.S. licensed MD, DO, APRN or PA.

Connecticut state law requires all school children to have periodic physical examinations and to be properly immunized against certain diseases. This law states that all children in grade 9 must have a physical before entry to grade 10. Physicals completed after the end of the 8th grade and prior to the start of 10th grade are acceptable.

Parents need to complete page 1 of the blue state of Connecticut Health Assessment record and your child's physician needs to complete pages 2,3 and 4. The completed form needs to be turned in to the school nurse. Additional forms may be obtained from the school nurse website under forms and downloads.

Any student who has not submitted the required physical will be excluded from entering school in the fall until this requirement is satisfied.

Families who have trouble with this requirement for financial reasons should consult the school nurse.

Screenings

Preventative screenings for vision, hearing and postural abnormalities are mandated during specific grades to be provided by Bloomfield Public Schools under Section 10-214 of the Connecticut General Statutes.

Vision, hearing and postural screening may be done upon request of a parent or staff member.

HOMELESS STUDENTS

Homeless students, as defined by federal and state legislation, will have all programs, services, and transportation that other students enjoy and may continue to attend the school of origin. The local liaison for homeless children is the Director of Student Support Services. The District has reviewed its existing policies and regulations to remove barriers to the enrollment and retention of homeless children and youth. Homeless children and youths are defined as “individuals who lack a fixed, regular and adequate night time residence”. Homeless children have the right to

attend the school of origin “to the extent feasible,” unless doing so is contrary to the request of such student’s parent/guardian or unaccompanied youth.

Any homeless child or youth denied school accommodations shall continue in attendance or will be immediately enrolled in the school selected by the child in the school district. A written explanation of the reasons for denial of school accommodations in a manner and form understandable to such homeless children or youth, or parent/guardian, will be provided. Information will also be provided regarding the right to appeal the decision of the denial of accommodations. The homeless child or youth is entitled to continue in attendance during all available appeals.

A homeless student who is not in the physical custody of a parent/guardian, shall have full access to his/her educational and medical records in the Board’s possession.

Cara Campusano

Director of Student Support Services

ccampusano@blmfld.org

ccampusano@bloomfieldschools.org

Phone: 860-769-4260

Board of Education Policy: [5118.1](#) - Students Who Are Homeless

HOMEWORK

The purpose of homework is to help students become self-directed, independent learners and is related to the educational progress of the student. It serves to help all students reach their instructional goals.

Homework provides a formal structure for students to continue to grow academically beyond the classroom. Homework is intended to 1) provide students with additional practice and reinforcement of skills introduced in class; 2) prepare students for upcoming lessons; and 3) enable students to use abstract thinking to transfer skills and ideas to new situations.

It is the policy of the Board of Education to ensure that all students comply with the homework requirements imposed by the school in which the child is enrolled. It is also the policy of the Board of Education that any imposition of homework should be related to the curriculum goals and standards recognized as appropriate for the student's grade.

Board of Education Policy: [6154](#) - Homework

[6154](#) - Homework - Administrative Regulations

HONOR ROLL

Students with excellent academic records are placed on the honor roll. The list for 9th through 12th grades is computed in the first, second, third, and fourth marking periods.

Requirements to make academic honor roll:

Honors: students must have a 3.0 or higher (for the quarter) – up to 3.59

High Honors: Students must have a 3.60 or higher (for the quarter)

No D's or F's, no more than two Pass/Fail courses, and no incompletes.

LATE BUS ROUTES

The bus arrives at school at 4:00 p.m.

Mon, Tue & Thurs Only (no late Buses the day before a “non-school day”)

These routes provide a wide sweep of the Town and are not intended to drop off at the student's regular stop.

Bus 1 (if Reg bus # 1, 2, 6)

Right Park Ave, Right Crestview, Left Wintonbury Ave, Right Tunxis Ave, Left Adams Rd, Right Hoskins, Right Tarrifville Rd, Right Duncaster Rd, Left Terry Plains Rd – crossover to Tunxis Ave, Left Wintonbury Ave, Left Woodland Ave, Left Evans Ln, Right Jonathan Pl, Left Richard Ln, Right Linwood Dr, Left Woodland Ave, Left Hampton Ln, Right Briar Ln, Right Essex Ln, Left Woodland Ave, right Blue Hills Ave, Right W Dudley Town Rd to Bus Yard.

Bus 2 (if Reg bus # 3, 7, 9, 14, 15, 17)

Left Park Ave, right Blue Hills Ave, Left Wade Ave, Left Joyce St, Right Daniel Blvd – continue to Walker Ln, Left E Wintonbury Ave, Left Blue Hills Ave, Right Sav More Plaza (T/A), Left Blue Hills Ave, Left E Wintonbury Ave, Left School St, Right Cottage Grove Rd, Right Bloomfield Ave, Right Wintonbury Ave, Left Filley Ave, Left W Dudley Town Rd to Bus Yard.

Bus 3 (if Reg bus # 4, 5, 10, 11, 18)

Left Park Ave, Right School St, Left Cottage Grove Rd, Right Blue Hills Ave, Right Hubbard St, Left Darby St, Right Blue Hills Ave, Right Morningside, Right Palm St, Right Brookline Ave, Left Blue Hills Ave, Right Harding, Right Coventry St, Left Pershing St, Left Addison Rd, Right E Harold St, Left Jackson Rd, Left Patton Rd, Left Elizabeth St, Right Blue Hills Ave, Left W Dudley Town Rd to Bus Yard.

Bus 4 (if Reg bus # 8, 12, 13, 16)

Right Park Ave, Left Prospect Ave, Left cottage Grove Rd, Right (**600 APT**) West St, Left Westview, Right East Lane (T/A), Left Cottage Grove Rd, Right Prospect Ave, Left Oak Ln, Left Bloomfield Ave, Left Haviland Rd, Right Kenwood Cir, Left Guernsey, Right Stillman Rd, Left Livingston, Left Haviland Rd, Right Bloomfield Ave, Left Mountain Ave, Left Maple Ave, Right Mallard Dr, Left Pheasant Ln, Left Burnwood, Right Burr Rd, Right Simsbury Rd, Right Loeffler Rd, Left Brown St, Left Terry Plains Rd, Left Rye Field Hollow N (T/A), Left Terry Plains Rd, Left Wadham Rd, Left Foothills Way, Right Partridge Ln, Right Maple Edge, Right Wadhams Rd, Right Terry Plains Rd – crossover to Tunxis Ave, Left Wintonbury Ave, Left Filley St, Left W Dudley Town Rd to Bus Yard.

LIBRARY/MEDIA CENTER

The library Media Center is a place to research, study, read and access resources. Access to the library is a privilege, not a right. You are encouraged to visit the library, but it is important that you do not inconvenience, disturb, disrespect or offend others in the library. To visit the library students must have: a) have a pass from teacher/staff b) a valid reason to be in the library. No passes will be accepted during the first and last 15 minutes of the period.

LOCKER INSPECTION

All school lockers are property of the Bloomfield Public Schools. The right to inspect desks and lockers assigned to students may be exercised by school officials to safeguard students, their property, and school property with reasonable care for the Fourth Amendment rights of students. The exercise of the right to inspect also requires protection of each student's personal privacy and protection from coercion. An authorized school administrator may search a student's car, backpack, clothing or locker under the following conditions:

- There is reason to believe that the student's car, backpack, clothing or locker contains contraband material.
- The probable presence of contraband material poses a serious threat to the maintenance of discipline, order, safety and health in the school.
- The student has been informed in advance that Bloomfield High School policy allows car, backpacks, clothing or locker to be inspected. This action will be employed in cases where the administration has reason to believe that materials injurious to the best interests of students and the school are in the student's possession or on his/her person.

LOCKERS AND PERSONAL PROPERTY

As a service, the Bloomfield Public Schools provide locks and lockers to students. Students are encouraged to use the locker for bookbags and other school material. Students are required to place their bookbags in their lockers, they are not to bring them into the classroom. Lockers will be assigned to all students at the beginning of the school year. Students must acquire authorized student locks from the administration, and locks must remain on lockers at all times. The lock and locker may be used by students throughout the school year, as time permits and **only**, according to the bell schedule. **Locks, other than those issued by the Bloomfield Public Schools are not permitted to secure student lockers and will be removed by school officials.** For security reasons, each student must safeguard both the combination and the lock. Students are reminded that combination locks have to be closed and the dial spun in order to ensure that they have secured their lock from being reopened.

As with all school equipment, students are personally responsible for returning their assigned locks upon graduation or transfer. Any student unable to produce an issued lock within two days will be charged a **replacement fee of \$6.00**. Students who claim to have lost their locks over the summer, are still liable for the \$6.00 cost of replacement.

LOSS OF COURSE CREDIT

Excessive absences, including tardies from a scheduled class, will result in a loss of credit for that class. The maximum number of absences is 10 for full year courses, 5 absences for semester courses. After this number has been reached in any class, credit will be denied.

Students losing credit due to unexcused absences will not be removed from a course. It is possible for a student to earn a passing grade for a course in which they have lost credit due to unexcused absences. The grade earned will be recorded on the student transcript; however, graduation credit will not be awarded to meet total credit graduation requirements.

The Attendance Policy is not designed to deny credit to students who, through no fault of their own, are unable to attend school or class due to legitimate illness or other circumstances beyond the student's/parent's control.

All students who have lost credit due to unexcused absences/tardies are eligible for an attendance appeal. Attendance appeals are to be done at the convenience of the attendance committee.

LOST & FOUND

The Bloomfield Board of Education cannot be responsible for personal articles lost or stolen from school property. **Lost or stolen articles that are personal property of any student are not covered by the Board of Education insurance.**

Anyone who finds lost articles in any part of the building should take them to the office immediately. Anyone who loses articles should notify the office on the day the loss is discovered and check periodically to see if the article(s) has been found and turned in to the office. Articles are kept until the end of the school year. If left unclaimed, they will be donated to charity or discarded.

MATERIALS TO BE DISPLAYED OR DISTRIBUTED

All materials to be displayed or distributed by anyone on school property must have administrative approval and direction as to how it may be distributed or shown. Materials considered to be disruptive to the normal school process will be excluded from distribution.

MID-TERM AND FINAL EXAMINATIONS

Midterm and final examinations are scheduled in all classes in January and in June. The midterm and final exams combined count for 20% of the final grade in each course.

MIGRANT STUDENTS

The district has a program to address the needs of migrant students. A full range of services will be provided to migrant students, including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs and elective classes. Parents/guardians of migrant students will be involved in and regularly consulted about the development, implementation, operation and evaluation of the migrant program.

Board of Education Policy: [6141.312](#) - Migrant Students

MINIMUM STUDENT COURSE LOAD

Students must maintain a minimum course load equal to at least 5.5 credits annually. This includes meeting the physical education requirements to be considered a fulltime student. **Students can drop/add classes within the first week of the 1st semester without penalty.** After the first two weeks are over, a dropped class results in a W (Withdrawal) on the student's transcript. After the 1st quarter progress report, a dropped class results in a WF (Withdraw

Failure) which will be reported on the report card, transcript and will affect a student's GPA and class rank.

Students can drop/add classes within the 1st week of the 2nd semester without penalty. After the first week is over, a dropped class results in a W (Withdrawal) on the transcript. After the 3rd quarter progress report, a dropped class results in a WF (Withdraw Failure) on the transcript. The Drop/Add form must be completed and returned to the student's counselor (copies go to administrator and department coordinator of subject being changed) for all withdrawals (resulting in a W or WF), added courses, and course level changes. Dropping or adding a core academic class, even if done prior to the drop/add deadline, requires a Course Change Request form and parental approval.

A student will receive credit for a course only upon the successful completion of the full course. A student who falls below the minimal program, for whatever reason, must meet with a school counselor.

Any senior seeking a schedule with less than the required minimum course load must first have approval from the Principal. For any senior dropping a class after applying to a college, the school counselor is required to notify the college of the change.

NO SCHOOL ANNOUNCEMENT

In the event of a **SCHOOL CANCELLATION**, broadcasts over local radio and television stations will begin as soon as possible and continue at regular intervals. The announcement will also be on the website: www.blmfld.org and homes will receive an automated telephone message from the Bloomfield Board of Education.

ON-CAMPUS RECRUITMENT

Students at the middle and high school level will be informed of the availability of (1) vocational, technical and technological education and training of technical high schools and (2) agricultural sciences and technology education at regional agricultural science and technology education centers. Full access for the recruitment of students by technical high schools, regional agricultural science and technology education centers, magnet schools, and charter schools will be provided. Military recruiters and institutions of higher learning shall have access to secondary school students' names, addresses and telephone listings unless the student's parent/guardians submits a written request that such information not be released without their prior written consent.

Board of Education Policy: [5145.14](#) - Uniform Treatment of Recruiters

ONLINE LEARNING

Enrollment & Criteria

1. Seniors who cannot fit graduation requirements.
2. Over age-under credited - students who have been in high school for three years - and should be juniors, but are not.
3. Students who have partial credits to make up.
4. Students who fail a class- did not attend summer school (must have a valid reason for not taking summer school) - will be able to retake the class online in the fall. Courses are considered on a case by case basis.
5. Students with IEPs - must be done through a PPT Meeting.
6. Maximum number of credits a student can earn online at BHS: 4.5

PARENT TEACHER ORGANIZATION

BHS PTO meets monthly, every 2nd Tuesday from 6:30PM-7:30PM in the BHS library.

PESTICIDE APPLICATION

Only certified pesticide applicators shall be used in schools for any non-emergency pesticide use in school buildings or on school grounds. Pesticide applications are limited to non-school hours and when activities are not taking place. Areas to receive pesticide application will be posted and a written record of all pesticide applications will be maintained for five years. Parents/guardians and staff who want to receive advance notice of all pesticide use will be listed on a registry and such notice will be provided as required by law. Parents/guardians who want to be notified prior to pesticide applications inside their child(ren)'s school assignment area may contact the Director of Facilities. As a District implementing the Integrated Pest Management (IPM) concept, notice will be provided at least 24 hours in advance of the application of a pesticide either on the school's homepage or on the school or district's primary social media account.

Director of Facilities

Silvestre Pereira

spereira@blmfld.org

Phone: 860-769-4221

Board of Education Policy: [3524.1 - Pesticide Application](#)

3524.1 - Pesticide Application - Administrative Regulations

PHYSICAL ACTIVITY

Students may not be required by school employees to engage in physical activity as a form of discipline during the school day. This restriction does not apply to brief periods of respite/time-outs, referrals to a building administrator, or for safety reasons. Students in elementary school may not be denied participating in recess or in other sustained opportunities for physical activity during classroom learning as a form of discipline. Loss of recess or other physically active learning opportunities may be permitted on an administratively approved case-by-case basis.

Board of Education Policy: [6142.101](#) - School Nutrition and Physical Activity (School Wellness Policy)

5144.4 - Physical Exercise and Discipline of Students

PHYSICAL EXERCISE

All students in grades K-5 shall have in the regular school day, time devoted to physical exercise, of not less than twenty minutes in total, unless altered for a student by a Planning and Placement Team for a child requiring special education. Such physical exercise can be a combination of planned physical education classes, recess, and/or teacher-directed classroom activities. The period of physical activity will not be taken away from an elementary student as a form of punishment. In addition, students in all grades, K-12, cannot be assigned physical activity as a form of punishment.

School employees may not prevent a student in elementary school from participating in recess or in other sustained opportunities for physical activity during classroom learning as a form of discipline.

Board of Education Policy: [5144.4](#) - Physical Exercise and Discipline of Students

PSYCHOTROPIC DRUG USE

School personnel are prohibited from recommending the use of psychotropic drugs for any student enrolled within the school system. School nurses, nurse practitioners, district medical advisors, school psychologists, school social workers and school counselors, may recommend that a student be evaluated by an appropriate medical practitioner. Further, the District is prohibited from requiring a child to get a prescription before he/she may attend school, be evaluated to determine eligibility for special education or receive special education.

Board of Education Policy: 5141.234/4118.234 - Psychotropic Drug Medications (not yet approved by BOE)

POWERSCHOOL

Students and guardians can view their grades and attendance at PowerSchool URL <https://ps.blmfld.org/public/home.html> Please call the guidance office for PowerSchool

PROGRAM OR SCHEDULE CHANGES

Changes in a student's program are considered only for the following reasons:

1. Course is too difficult or too easy determined through testing, evaluation, and consultation;
2. Other reasons as approved by the student's counselor and the student's administrator;
3. Course changes as a result of a PPT, or 504 decision;

Students who drop a course for reasons other than those listed above will receive a grade of "WF" for the course. Students may not drop a course if the drop will result in the student carrying fewer than the 5.5 credits.
passwords.

PROGRESS REPORTS

Progress reports are issued September, December, February and May. They indicate to parents their student's in-class performance. Additionally, the progress report aids parents, administrators, and counselors in assessing sudden changes in student performance. Parents should review the information on the progress notice carefully and use this document as a basis for discussion about their child's progress with the teacher and/or guidance counselor. These reports are issued for each student at the mid-marking period -four times a year.

PROMS

For the most part, Bloomfield High School holds their respective prom off-site. With this in mind, the administration has established some rules governing school sponsored off-site events such as prom.

The following rules apply:

- 1. STUDENTS & GUEST LISTS** – Both students and guests are required to pay in advance for their prom tickets. All ticket sales and guess list additions are closed within three (3) school days of the planned event. **No last minute additions or ticket sales are possible. Students purchasing tickets must be a member of the current class for which the prom is being held.**
- 2. DRESS** – Students and their guests are expected to dress appropriately for the occasion at hand. A formal dance such as the Senior Prom requires that students wear formal attire. **LEAVING** – Once checked in by the advisor, students and/or guests cannot leave (go out the door) and then expect to return. If students or guests leave for any reason, they will not be allowed to return.
- 3. WHO MAY NOT ATTEND** – Any student on suspension, disciplinary or social probation, expelled or returned to classes on contract from expulsion are automatically barred from attending any Bloomfield High School sponsored prom. Students who have lost credit due to attendance are also not allowed to attend prom.

REPORT CARDS

Report cards are issued four times each year in November, January, April, and June. We do not mail progress reports or report cards, everything is available through the PowerSchool Parent Portal. If the parent/guardian has questions regarding a student's grades, he or she should contact the student's teacher and or school counselor **(860-286-2636)**.

SAT SCHOOL DATES

Students will have an early release on the day of testing.

October 21, 2026

April 7, 2027

SAT FEE WAIVER

<https://satsuite.collegeboard.org/sat/registration/fee-waivers/fee-waiver-eligibility>

SCHOOL CEREMONIES AND OBSERVANCES

An opportunity will be provided for students to observe an appropriate period of silent meditation and to recite the Pledge of Allegiance. Participation in these activities is voluntary. Nonparticipants are expected to maintain order and decorum appropriate to the school environment.

Board of Education Policy: [6115](#) - Ceremonies and Observations

SCHOOL COUNSELING SERVICES

Mission Statement

The mission of the Bloomfield High School Counseling Department is to support the school's academic, social and civic expectations, and to advocate for student growth and achievement through the delivery of our developmental School Counseling program. The mission will be carried out through the collaborative efforts of the School Counseling department in partnership with staff, parents, students and the community.

Vision Statement

The vision of the Bloomfield High School Counseling Department is driven by its mission and guided by the following:

- Embracing diversity
- Delivering a developmental School Counseling program inclusive of:
 - School Counseling Curriculum
 - Individual Planning
 - Responsive Services
 - System Support
- Promoting and carrying out ethical practices as defined by the American School Counseling Association standards
- Acting as agents of change through data-driven decision making and planning
- Communicating effectively

Students are assigned to school counselors by the following Last Name Alphabetical Order:

Alphabet	Name	Email
A-Ga	Mrs.Shannon Trombino	strombino@blmfld.org
Gb-O	Mrs. Kelly Drury	kdrury@blmfld.org
P-Z	Mrs. Kendra Venhorst	kvenhorst@blmfld.org

Appointments with counselors may be requested through the guidance secretary. A student may consult with his/her counselor without an appointment if both are available; this can be determined by the guidance secretary. However, the student may **not** miss a scheduled class nor leave the cafeteria, study hall, library media center or other areas once the period has begun in order to go to the Guidance Office.

SCHOOL PICTURE DATES

October 14, 2026

November 24, 2026-Retake Date

SENIOR FINAL EXAMS

Seniors who have accumulated a grade average of “A” may be excused from the semester and/or final examinations, at the discretion of the teacher. EXCLUSION FROM AN EXAM IS NEVER AUTOMATIC.

SENIORS FAILING TO REPORT FOR THE SCHEDULED FINAL EXAM WITHOUT PERMISSION OR REASON WILL RECEIVE A FINAL EXAM GRADE OF “F.”

If the course is a full year course and they are taking it for the entire year, they can only be exempt at the end of the full year course.

SEXUAL ABUSE PREVENTION AND EDUCATION PROGRAM

Students in grades K-12 will be involved in a prevention-oriented child sexual abuse program which teaches students age-appropriate techniques to recognize child sexual abuse and how to report it. Parents/guardians may permit their child to opt out of the awareness program or any part of it by notifying the school in writing of such a request.

Board of Education Policy: [5145.511](#) - Exploitation - Sexual Harassment - Students

SEXUAL HARASSMENT

The district wants all students to learn in an environment free from all forms of sexual harassment. Sexual harassment is against state and federal laws. It is unwelcome sexual attention from peers, teachers, staff or anyone with whom the victim may interact. Any student who believes they have been subjected to sexual harassment should report the alleged misconduct immediately to the Title IX Coordinator, Nondiscrimination Coordinator, his/her teacher, social worker, guidance counselor, administrator, school nurse, or any responsible individual with whom the student feels comfortable, either informally or through the filing of a formal complaint. The administration will take action to investigate the allegations.

The district will notify the parents of all students involved in sexual harassment by student(s) and will notify parents of any incident of sexual harassment or sexual abuse by an employee.

A complaint alleging sexual harassment by a student or staff member may be presented by a student and/or parent in a conference with the principal or designee or with the Title IX Coordinator, Grace Martinez, Executive Director of Talent Management & Community Partnerships.

TBD

Executive Director of Talent Management & Community Partnerships

gmartinez@blmfld.org

Phone: 860-769-4242

Board of Education Policy: [5145.44](#) - Title IX - Sexual Harassment

[5145.44](#) - Title IX - Sexual Harassment - Administrative
Regulations

SOCIAL PROBATION

Social Probation is assigned by an administrator or the Dean, and is the student's exclusion from participation in school sponsored events, activities, and sports. Social probation may be imposed on the student for chronic unacceptable behavior by the student. All students assigned to In-School Suspension, Out-Of-School-Suspension, or Expulsion are automatically on social probation and are excluded from all school related activities, events, and sports practices during the period of their suspension or expulsion.

STUDENT ACADEMIC SUPPORT

Teachers are available to give extra help during scheduled weekly after school tutoring periods. Students in need of extra assistance should see their teacher, school counselor, or appropriate department chairperson.

STUDENT MESSAGES

Parents should refrain from calling the office for all but true emergencies. Students will not and cannot be called from class to respond to personal messages. Additionally, **parents should NOT call or text their children on their personal cell phones during the school day.** This has proven to be disruptive to the educational process. Cell phones are to be turned off and put away while school is in session. In case of an emergency, please call the main office at 860-286-2630.

STUDENT PARKING

Any student driving to school is required to register their vehicles in the Security office. Students will be issued a parking permit only after the following are completed:

- **The student must fill out an application for permission to drive to school. (All essential information about the vehicle must be included.)**
- **The application must be signed by a parent or guardian.**
- **The student must provide a copy of current motor vehicle registration.**
- **The student must show proof that the vehicle is covered by insurance. (Proof of insurance must be in the form of a “Certificate of Insurance” which may be obtained at no cost from the insurance agent.)**

Students must:

- Park in the student parking lot
- Proceed directly from their cars to school upon arrival
- Operate their vehicles with caution in the parking lot and while entering or leaving school grounds
- Abide by the 10 MPH speed limit on school grounds
- Lock vehicles when not in use (**The school system is not responsible for any thefts or acts of vandalism committed on student vehicles parked on school property.**)
- Do **NOT** park vehicles diagonally across several parking spaces
- Do **NOT** go to a vehicle or to the parking lot during the school day for any reason **without written permission from an administrator**
- Do **NOT** leave school grounds during the school day, unless approved by administration.

When students arrive in the morning, they must park and lock their vehicles and are not permitted to leave school grounds until dismissed for the day. As noted above, students in violation of the motor vehicle code may be referred to the Bloomfield Police Department for action and lose their driving privileges.

STUDENT RECORDS

A student's school records are confidential and are protected by federal and state law from unauthorized inspection or use. A cumulative record is maintained for each student from the time the student enters the district until the student withdraws or graduates. This record moves with the student from school to school.

By law, both parents, whether married, separated, or divorced, have access to the records of a student who is under 18 or a dependent for tax purposes. A parent whose rights have been legally

terminated will be denied access to the records if the school is given a copy of the court order terminating these rights.

The principal is custodian of all records for currently enrolled students at the assigned school. The Superintendent or designee is the custodian of all records for students who have withdrawn or graduated. Records may be reviewed during regular school hours upon completion of the written request form. The record's custodian or designee will respond to reasonable requests for explanation and interpretation of the records.

Parents of a minor or of a student who is a dependent for tax purposes, the student (if 18 or older), and school officials with legitimate educational interests are the only persons who have general access to a student's records. "School officials with legitimate educational interests" include any employee such as an administrator, teacher, support staff, Board of Education member, attorney, agents, or facilities with which the district contracts for the placement of students with disabilities, as well as their attorneys and consultants, who are:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, an Individual Education Plan (IEP) for a student with disabilities under IDEA or an individually designed program for a student with disabilities under Section 504;
3. Compiling statistical data; or
4. Investigating or evaluating programs.

Certain other officials from various governmental agencies may have limited access to the records. Parental consent is required to release the records to anyone else. When the student reaches 18 years of age, only the student has the right to consent to release of records.

The parent's or student's right of access to, and copies of, student records does not extend to all records. Materials that are not considered educational records, such as teachers' personal notes on a student that are shared only with a substitute teacher and records pertaining to former students after they are no longer students in the district, do not have to be made available to the parents or student.

A student over 18 and parents of minor students may inspect the student's records and request a correction if the records are inaccurate, misleading, or otherwise in violation of the student's privacy or other rights. If the district refuses the request to amend the records, the requester has the right to a hearing. If the records are not amended as a result of the hearing, the requester has 30 school days to exercise the right to place a statement commenting on the information in the student's record. Although improperly recorded grades may be challenged, parents and the student are not allowed to contest a student's grade in a course through this process. Parents or

the student have the right to file a complaint with the U.S. Department of Education if they believe the district is not in compliance with the law regarding student records. The district's policy regarding student records is available from the principals or superintendent's office.

There may be a cost for requested copies of student records. Parents may be denied copies of a student's records (1) after the student reaches age 18 and is no longer a dependent for tax purposes; (2) when the student is attending an institution of post-secondary education; (3) if the parent fails to follow proper procedures and pay the copying charge; or (4) when the district is given a copy of a court order terminating the parental rights. If the student qualifies for free or reduced-price meals and the parents are unable to view the records during regular school hours, upon written request of the parent, one copy of the record will be provided at no charge.

Certain information about district students is considered directory information and will be released to anyone who follows procedures for requesting it, unless the parent objects to the release of any or all directory information about the child. This objection must be made in writing to the principal within ten school days after the issuance of this handbook. Directory information includes a student's name, address, telephone number, date and place of birth, major field of study, grade levels, photograph, e-mail address, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, awards received in school, and most recent previous school attended.

Military recruiters or institutions of higher learning shall have access to secondary school students names, addresses and telephone listings, unless a parent/guardian or secondary student aged 18 or over requests in writing that such information not be released.

The District, when a student moves to a new school system or charter school, will send the student's records to the new district or charter school within ten business days of receiving written notice of the move from the new district. Unless the parents/guardians of the student authorize the record transfer in writing, the sending District is required to send a notice when the records are sent to the new district.

Parents and eligible students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the Requirements of FERPA. Complaints may be addressed to: Family Policy Compliance Office, U.S. Department of Education, 5400 Maryland Avenue, S.W., Washington, DC 20202-4605.

The district's HIPPA Privacy Officer is Cara Campusano, Director of Student Support Services.

ccampusano@blmfld.org

ccampusano@bloomfieldschools.org

Phone: 860-769-4260

Board of Education Policy: [5125](#) - Student Records Confidentiality

[5125](#) - Student Records Confidentiality - Administrative
Regulations

SUMMER SCHOOL

The Summer Academy at Bloomfield High School will take place over three weeks and will give students the opportunity for credit recovery for failed core classes. To qualify for summer school credit recovery, students must have at least a 45 average for the year in the course they are looking to recover.

Students may only enroll in one course over the summer.

Daily attendance is mandatory in order to issue credit.

TEACHER AND PARAEDUCATORS QUALIFICATIONS

Parents have the right to request information about the professional qualifications of their child's teacher(s). The response will indicate whether the teacher is certified for the subject matter and grade taught; the teacher's undergraduate major and any graduate degrees or certifications a teacher may have. Parents will also be advised, if requested, as to whether the child is provided service by paraeducators and their qualifications.

TITLE I COMPARABILITY OF SERVICES

All district schools, regardless of whether they receive Federal Title I funds, provide services that, taken as a whole, are substantially comparable. Staff, curriculum materials and instructional supplies are provided in a manner to ensure equivalency among district schools.

Board of Education Policy: [6161.3](#) - Comparability of Services

TITLE I PARENT AND FAMILY ENGAGEMENT

Parents of a child in a Title I funded program will receive a copy of the district's parental and family engagement involvement policy, including provisions of an annual meeting and

involvement of parents in the planning, review and implementation of Title I programs and opportunities for parents and family members to participate in the education of their children.

Board of Education Policy: [6172.4](#) - Title I Parent Involvement

TRANSFER/WITHDRAWAL FROM BHS

The guardian must come in with an ID, sign the withdrawal paperwork, return laptop, and textbooks (if applicable).

Seniors who move out of Bloomfield during the school year must petition the District Superintendent and High School Principal, if they wish to remain at Bloomfield High School for their senior year. Parents/Guardian must submit a letter of request, if no request is made then the student will be withdrawn.

TRANSPORTATION SAFETY COMPLAINTS/PROCEDURES

All complaints concerning school transportation safety are to be made to the Transportation Coordinator/District Business Manager/Finance Director. A written record of all complaints will be maintained and an investigation of the allegations will take place.

Board of Education Policy: [3541.5](#) - Transportation Complaints

[3541.5](#) - Transportation Complaints - Administrative Regulations

VALEDICTORIAN/SALUTATORIAN

Eligibility/Criteria for Selection of Valedictorian/Salutatorian

To be considered for Valedictorian/Salutatorian, a student must meet the following criteria:

- The Valedictorian shall be the student with the highest overall Grade Point Average (“GPA”).
- The Salutatorian shall be the student with the second highest overall GPA.
- The student must have been enrolled full time at Bloomfield High School for the previous five semesters,
(all of sophomore year, junior year and the first semester of senior year).
- The student must be eligible for graduation and participation in the graduation ceremony.

- The calculation for both the Valedictorian and Salutatorian shall be carried to a minimum of four decimal places.
- In the event that there is an actual tie to four decimal places, the number of honors and AP classes taken (and performance in those classes) to contribute to GPA will be used to select the class valedictorian or salutatorian.
- In the event that there is an actual tie to four decimal places for valedictorian, and the number of honors and AP classes taken to contribute to GPA does not break the tie, co-valedictorians will be named and there will NOT be a salutatorian.
- In the event that there is an actual tie to four decimal places for salutatorians, and the number of honors and AP classes taken to contribute to GPA does not break the tie, co-salutatorians will be named.

Challenge

The selected Valedictorian and Salutatorian will be notified by the Principal confidentially. If either selectee, or other seniors in contention should desire to challenge or dispute the selection, they then have five school days to make this challenge after the above decision has been announced. The Principal must be notified in writing that a challenge is being made.

Formula

The formula for determination of class rank for the purposes of selecting the Valedictorian/Salutatorian shall be as follows: The three-and-one-half-year average will be used to determine the class standings. The Valedictorian will be the senior with the highest Grade Point Average (G.P.A. / weighted) determined over his/her three-and-one-half-years of course work at an approved, accredited secondary school, subject to the eligibility requirement set forth above. The Salutatorian will be the senior with the second highest Grade Point Average (G.P.A. / weighted) as determined over his/her three-and-one-half-years of course work at an approved, accredited secondary school, subject to the eligibility requirement set forth above.

Graduation Addresses

It is expected that the Valedictorian and Salutatorian will offer the Valedictory and Salutatory addresses at graduation, however, the Valedictorian and Salutatorian addresses will be given at the discretion of the Bloomfield High School leadership team. In the event that the Valedictorian and/or Salutatorian demonstrate behavior not representative of the mission or vision of the school he or she will lose the privilege of giving the Valedictory and/or Salutatory address at graduation.

WORKING PAPERS

Working papers may be obtained by presenting to the main office staff, a copy of the student's birth certificate or driver's license and a written promise of employment. The high school main office is open from 7:30 AM to 3:00 PM on days school is in session.



Bloomfield High School

August, 2026

Dear Bloomfield High School Students and Families:

Thank you for taking the time to review the 2026-2027 Student & Family Handbook. The procedural information included within is designed to be in harmony with our Board of Education policies. While the handbook is developed on an annual basis, Board of Education policies may undergo revisions more frequently. The full version of our Board policies are available on our website <https://www.bloomfieldschools.org/page/board-policies>.

The Bloomfield Board of Education recognizes the need for our schools to partner with our families and the greater community in support of our students. The Student & Family Handbook is a document designed to support this partnership.

Student and Family Acknowledgement of Receipt of the Bloomfield High School Handbook

We, the undersigned, acknowledge that we have received, read and understand the 2026-2027 Student Family Handbook. By signing below, we agree to adhere to the policies, procedures and expectations outlined within the handbook.

Student Information:

Name: _____ Grade: _____

Signature: _____ Date: _____

Parent/Guardian Information:

Name: _____ Grade: _____

Signature: _____ Date: _____

Relationship to Student: _____

Please return to your child's school by no later than Friday, September 5, 2026