



CITY OF HOQUIAM

City Council Meeting Minutes

NOVEMBER 28, 2022

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Carlstrom led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brand, Brooks, Carlstrom, Dick, George, Nelson, Pauley, Pellegrini, Puvogel and Reid. Absent from the meeting was councilmember Hinchin.

COMMUNICATIONS

Promotion – Officer Slater

Staff in attendance were Police Chief Joe Strong, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

Chief Strong introduced Sgt. Christian Slater; who was being recognized for his promotion to Sergeant. Sgt. Slater’s wife presented him with his badge.

Officer Sara Cox

Chief Strong introduced Officer Sara Cox who transferred to Hoquiam from Elma. Officer Cox’s mother pinned on her badge.

CONSENT AGENDA

Councilmember Brooks moved to accept the consent agenda items a through d and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of November 14, 2022;
- The Regulatory Committee Report recommending approval and payment of claim check numbers 99717 through 99937 in the amount of \$1,218,942.31; claim auto pays and EFTs numbers 582 through 584 in the amount of \$25,521.50; payroll check numbers 30339 through 30361 in the amount of \$191,866.65; payroll ACH and EFT’s in the amount of \$454,828.05 and \$235,845.56 respectively; and that payroll and benefits for the month of October be approved and issued at the proper time.
- A Request for Release of the Timber Sale Bond to Sierra Pacific for timber sale Hoq TS 2022-03
- A Contract Change with Aspect Consulting for work on the City of Hoquiam Water Supply grant Coordination. In the amount of \$5,000.00.



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OFFICER REPORTS

Scan Tool

The motion for approval of the consent agenda passed by voice vote.

Included in the Council Packet was a written request from Mechanic Mitch Kellog to purchase a new scan tool which is a diagnostic machine that helps effectively maintain and repair equipment. The cost for this item is \$9,800.95 and will be purchased out of the equipment rental fund. Councilmember Puvogel moved to accept the report and his motion was seconded and passed by voice vote.

Surplus Protective Gear –
Fire Department

The Fire Department submitted a request for Council approval to surplus and sell surplus Protective Gear to Snohomish County Fire District No. 05 in the amount of \$2,700. Councilmember Puvogel moved to accept the officer report and his motion was seconded and passed by voice vote.

MAYOR REPORTS

Ho Ho Hoquiam

Mayor Winkelman reminded Council and citizens that this weekend is Ho Ho Hoquiam and Santa Comes to Town. Santa will arrive around 11:30 at Central School. The Cocoa Stroll and movie will begin later in the afternoon as well as the Hoquiam Choir preceding the movie at 7th St. Theatre.

Holiday Coin Hunt

The Mayor thanked Paul McMillan for the coins for the coin hunt. His daughters will be spreading some cheer around. Thank you to Bryan and Sons for the donation of the gold which will also be placed somewhere in town.

Business Resource Training

The Mayor reminded businesses to participate in the training program that will be held at Aberdeen Timberland Library for Business Resources. This is being sponsored by the USDA and Greater Grays Harbor Inc.

Mayor Award for Best
Decorated Home

The Mayor and his family will be awarding the Mayor Award for the best decorated home for the holidays. If any Councilmembers see homes in their wards that they would like considered, please get the address. Hopefully everyone had a nice Thanksgiving.

COUNCIL REPORTS

Myrtle St. Donny Brook

Councilmember Puvogel stated that he and a few other Councilmembers attended the Myrtle Street Donny Brook on



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HBA Fundraiser

thanksgiving. Hoquiam is the 2022 winner as we had the most people in attendance!

Councilmember Carlstrom stated that HBA will be having a New Year's Eve fundraiser at Red Cedar (in the old VASA Hall). The cost is \$20 per person and it goes from 4:00 p.m. to 1:00 p.m.

LEGAL BUSINESS

Ordinances

Utility Tax

An Ordinance relating to utility taxes; amending Section 4.88.010 of the Hoquiam Municipal Code; establishing a sunset clause; and creating an effective date. Ms. Schmid read the Ordinance by title. Councilmember Puvogel moved to approve the ordinance and his motion was seconded. Councilmember Puvogel stated that we asked for a sunset clause so if it looks that we are getting in a better position, the tax could go away. Ms. Schmid stated that the city will be putting together a newsletter that will be going out to the citizens. Ms. Schmid stated that if any Council person would like to assist with this to let her know. The flyer will also remind customers of the budget bill. Following the second reading, the motion to approve passed by a vote of 8 to 3, with Councilmembers Anderson, Brooks and Pellegrini voting no.

Ad Valorem Tax

Ms. Schmid stated that there is a correction to the Ordinance in the packet. She stated that the EMS Bond Fund should be removed and the Fire Ladder Truck Bond should have been included. She read the Ordinance, as amended, by title. An Ordinance relating to ad valorem tax; setting and levying the ad valorem tax levies for the General Fund, the Ambulance Fund, the Fire Truck Bond Fund and the Fire Ladder Truck Bond Fund of the City of Hoquiam for fiscal year 2023. Councilmember Puvogel moved to approve the ordinance as amended and his motion was seconded and following its second reading, the motion passed by unanimous roll call vote.

Resolutions

Refund Levies

A Resolution of the City of Hoquiam, Washington, declaring the need to recover the 2023 ad valorem tax levy over the 2022 tax levies. Ms. Schmid explained that new information was received from the county this morning and the council has been provided with a new copy of the resolution with those change. Councilmember Puvogel moved to approve the resolution and his motion was seconded and passed by voice vote.



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Surplus Property – Fire Department

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. The items being surplus are bunker gear and boots from the Fire Department. Councilmember Pellegrini moved to approve the resolution and his motion was seconded and passed by voice vote.

NEW BUSINESS

Vegetation Removal on 109

Councilmember Pellegrini stated that he has been asked by several citizens what the impact will be to traffic for the vegetation removal on 109. Mr. Shay stated DOT has not shared that information as of now. It will bid early next year.

December 26th City Council Meeting

Councilmember Puvogel moved to cancel the December 26th council meeting. His motion was seconded and passed by voice vote. Councilmember Puvogel moved to cancel the December 26th council meeting. His motion was seconded and passed by voice vote.

Excuse Absent Member

Councilmember Carlstrom moved to excuse the absent member and her motion was seconded and passed by voice vote.

Public Comment

Coin Hunt and Olympic Stadium

Paul McMillan 119 M Street, thanked Mayor Winkelman and his family for helping to place the coins for the coin hunt. Mayor Winkelman again thanked Paul and his wife for putting this together. Mr. McMillan also reminded people that next year will be the 50th anniversary of the last Thanksgiving game at the stadium. We have an account set up at the community foundation that people can donate to for repairs and maintenance of the stadium. He also thanked the Council for their hard work on the budget – he reminded them they have only 2 weeks left to pass it.

ADJOURN

Councilmember Dick moved to adjourn the meeting at 7:35 p.m. and his motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary

BEN WINK

TRACY WO



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