



# CITY OF HOQUIAM

City Council Meeting Minutes

JANUARY 9, 2023

## CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember Nelson led the flag salute.

## ROLL CALL

In attendance were Mayor Winkelman and Councilmembers Anderson, Brand, Brooks, Carlstrom, George, Hinchey, Nelson, Pauley, Pellegrini, Puvogel and Reid. Absent from the meeting was Councilmembers Dick.

Staff in attendance were Fire Chief Matt Miller, Lt. Jeff Salstrom, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

## CONSENT AGENDA

Councilmember Brooks moved to accept agenda items a through c as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of December 12, 2022;
- The Regulatory Committee report recommending approval and payment of claim check numbers 99938 through 100182 in the amount of \$1,829,344.52; claim auto pays and EFT's numbers 585 through 597 in the amount of \$188,035.70; payroll check numbers 30362 through 30408 in the amount of \$388,433.30; payroll CH and EFT's in the amount of \$959,306.67 and \$491,193.55 respectively; and that payroll and benefits for the month of February be approved and issued at the proper time.
- A Municipal Services Agreement between the City of Hoquiam and Connections. A Center for Families.

The motion to approve the consent agenda passed by voice vote.

## COMMITTEE REPORTS

Public Safety Committee –  
Parking at 28<sup>th</sup> and Bay Ave.

The Public Safety Committee met regarding concern over the visibility of 28<sup>th</sup> St. onto Bay. Recommend a no parking zone be established on the south side of Bay Avenue beginning at 28<sup>th</sup> St and extending 150 east on Bay Avenue. Councilmember Puvogel moved to approve the report and the motion was seconded and passed by voice vote.

## OFFICER REPORTS

Tree Planting Bids

The City made a formal call for bids to plant approximately 52,000 seedling on 200 acres of harvested timberlands. Seven



# CITY OF HOQUIAM

City Council Meeting Minutes

JANUARY 9, 2023

bids were received as follows: Ramon Coronel Reforestation - \$15,500; Solomon Ramirez/SW Cutting - \$17,524.00; Everest Tree - \$18,330.00; D&D Forestry - \$18,980.00; Ramirez Reforestation - \$19,916.00; Mt. St. Helens Reforestation - \$23,400.00; and Adalberto Escobar Reforestation - \$23,400.00. In addition, additional seedlings necessary to complete the plantings are available to purchase from the City of Montesano at a price not to exceed \$10,000.00. Staff recommends that the Council award the contract to Ramon Coronel Reforestation, Inc. and that the City purchase the additional seedlings from the City of Montesano. Councilmember Puvogel moved to award the contract to Ramon Coronel Reforestation and purchase the additional seedlings as recommended by staff. His motion was seconded and passed by voice vote.

## **MAYOR REPORTS**

Condolences to Al Dick and his family

Mayor Winkelman offered his condolences to Al Dick and his family on the loss of Al's wife Vicki. Her service will be Thursday, January 12th at 10:30 at OLGH.

National Law Enforcement Appreciation Day  
Coin Hunt

Today, January 9<sup>th</sup>, is National Law Enforcement Appreciation Day. Mayor Winkelman thanked our local law enforcement for their service to the community.

Community Forest Project

Mayor Winkelman is asking the council approval to submit a letter of support for the Community Forest Project.

Building Official

The City has hired Jack Broadhead as our new Building Official.

Beautification Team

Mayor Winkelman thanked the beautification committee for all of their work during the last month for the holidays and for the work that they complete year long.

Best Decorated Home –  
Mayors Award

The Mayors Award for best decorated home went to 2508 Queets Avenue.

Coin and Gold Hunt

Mayor Winkelman again thanked Bryon and Sons for donating the gold for the coin hunt. He also thanked Paul McMillan for donating the coins and for organizing the hunt.

Historic Hoquiam Memories  
RCO Grant – Pump Stations

There will be a Historic Hoquiam Memories display set up on Tuesday February 7<sup>th</sup> from 11:00 to 4:00 p.m. at the Emerson Manor. It will include historic information on local businesses



# CITY OF HOQUIAM

City Council Meeting Minutes

JANUARY 9, 2023

## **COUNCIL REPORTS**

Legislative Send-Off

and our area.

Councilmember Pauley attended the legislative send-off sponsored by Greater Grays Harbor Inc. It was very informative and he was able to meet several local legislature representatives. Also attended Daniel McCartney's remembrance ceremony organized by Daniel's wife. He was glad to see our local Law Enforcement personnel who also attended.

Legislative Send-Off

Councilmember Carlstrom also attended the send-off and also found it very informative. Affordable housing and the Levee project were both on our local representative's lists.

## **LEGAL BUSINESS**

### **Other Legal**

Public Defense Services Agreement

Included in the packet was an Agreement for Public Defense Services between Geoff Arnold and the City of Hoquiam. Councilmember Puvogel moved to approve the updated contract with Mr. Arnold and his motion was seconded and passed by voice vote.

EMS – Memorandum of Understanding

Included in the packet was a Memorandum of Understanding with Grays Harbor EMS and Trauma Care Council and the City of Hoquiam for continued training and oversight of licensing for EMS providers. Councilmember Puvogel moved to approve the MOU with GH EMS. His motion was seconded and passed by voice vote.

## **NEW BUSINESS**

Broadway Avenue Repair Funding

The City has been awarded Surface Transportation Program Funding for the Broadway Avenue project to repair the area around the dip. We were awarded \$1.27 Million for 2027. The area of dip will go to construction in 2025. We were required to amend our 6 Year TIP to include this funding.

Council President for 2023

Councilmember Puvogel reminded the Councilmembers that they should elect a new council president for 2023 at tonight's meetings. Councilmember Pellegrini nominated Councilmember Puvogel to service as President for 2023. There were no other nominations. Councilmember Pellegrini moved to approve the nomination of Councilmember Puvogel to serve as the 2023 Council President. His motion was seconded and passed by voice vote.



# CITY OF HOQUIAM

City Council Meeting Minutes

JANUARY 9, 2023

Committee on Committee's	Councilmember Puvogel stated that the Council needs to approve the formation of the Committee on Committee's for 2023. This Committee should consist of the immediate past President, the current President and a member at large. As Councilmember Puvogel was the immediate past President, and is now the current President he appointed Councilmember Carlstrom and Councilmember Pauley as the newest members. He reminded Councilmembers to list their preferences for the 2023 Council Committee's and to return those to him.
Support of Community Forest Program	Councilmember Hinchin moved to authorize the Mayor to sign a letter of support for the Community Forest Program. His motion was seconded. Councilmember Puvogel stated he will abstain from voting due to his employment. The motion passed by voice vote.
RFA	There will be an RFA on Thursday and Councilmember Puvogel reminded Council that the committee will be asking the council to authorize that the RFA be submitted to the voters.
Excuse Absent Member	Councilmember Puvogel moved to excuse the absent member and his motion was seconded and passed by voice vote.
Utility Rate Information	The Utility Rate info will be emailed to the council so Councilmembers can see what information will be going out to the citizens with the billing.
Farmers Market Corner	Councilmember Reid asked if there were any updates from DOT on safety improvements to the Farmers Market corner. Mr. Shay stated that they are willing to meet to discuss this and he will get information out on when that meeting is scheduled.
RV Parking at Delta Park	The Bardgewell Committee has asked that they be allowed to install an RV Parking area along Emerson Avenue for Delta Park. The Council discussed this request and were not supportive of having it on Emerson. Mr. Shay will speak with the Committee on other possible options.
Council Retreat	Councilmember Puvogel suggested that a Council Retreat be held on February 6 <sup>th</sup> – he will provide more information on where the retreat will be held and at what time.



# CITY OF HOQUIAM

City Council Meeting Minutes

JANUARY 9, 2023

## **Public Comment**

Historic Hoquiam Event and  
National Law Enforcement  
Appreciation

Connie Parsons, Emerson Manner, reminded Council of the Historic Hoquiam event which will be held at Emerson Manor on February 7<sup>th</sup>. This event will be from 1:00 p.m. to 4:00 p.m. She also thanked the Police Department for all that they do.

GGH, Inc. After Hours

Mr. Shay announced that Greater Grays Harbor Inc. After Hours will be held at the Hoquiam Timberland Library from 5:30 to 7:00 p.m. on Tuesday (tomorrow) January 10<sup>th</sup>.

## **ADJOURN**

A motion was made to adjourn the meeting at 7:42 p.m. The motion was seconded and passed by voice vote.

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BEN WINKELMAN – Mayor

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TRACY WOOD – City Council Secretary