



CITY OF HOQUIAM

June 9, 2025

City Council Meeting Minutes

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Anderson led the flag salute.

ROLL CALL

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brooks, Carlstrom, Gillis, Hinchey, Larsen, Pauley, Puvogel, Reid, Smith and Thornton. Absent from the Council Meeting was Councilmember Nelson.

Staff in attendance were Police Chief Joe Strong, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Kayla Nielsen.

APPROVAL OF THE AGENDA

Councilmember Brooks moved to approve the agenda. Councilmember Puvogel supported. Passed by voice vote.

PROCLAMATION

RenaéJah Burtenshaw

Mayor Winkelman recognized the week of June 9, 2025, as RenaéJah Burtenshaw Week. Mayor Winkelman read a Proclamation in Honor of RenaéJah Burtenshaw and her 10-meter dash in the State Track Championship.

PUBLIC HEARING

6 Year Street Plan

Councilmember Puvogel moved to open the public hearing on the 6-Year Street Plan. His motion was seconded by Councilmember Smith and passed by voice vote. Mayor Winkelman spoke on the purpose of the 6-Year Street Plan. No other public comment was presented. Councilmember Puvogel moved to close the hearing, his motion was seconded by Councilmember Pauley and passed by voice vote.

PUBLIC HEARING

Moratorium on Transitional Housing

Councilmember Puvogel moved to open the public hearing on the Moratorium on Transitional Housing. His motion was seconded by Councilmember Smith and passed by voice vote. Chris Gunderson and Betsy Seidel both spoke on ideas for the Transitional Housing. Councilmember Puvogel moved to close the hearing, his motion was seconded by Councilmember Pauley and passed by voice vote.



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PUBLIC COMMENT

No Public Comment Presented.

CONSENT AGENDA

Council Minutes of May 12, 2025

Councilmember Brooks moved to approve Council Minutes of May 12, 2025. His motion was seconded by Councilmember Puvogel and passed by voice vote.

COUNCIL ACTION/DISCUSSION

Committee Reports

No Committee Reports Presented.

Officers Reports

Paving Repair Bids –
Lakeside Industries

Staff recommends that the Council award the project to Lakeside Industries and that staff has the authority to negotiate any necessary change orders.

Councilmember Puvogel moved to approve this contract. His motion was seconded by Councilmember Brooks. Discussion was opened. This was passed by voice vote.

Library Masonry Repair
Bids – Tikka Masonry

Staff recommends that the Council authorize awarding the bid and contract to Tikka Masonry for \$5,445.00 and that staff has the authority to negotiate any necessary change orders that arise on the project.

Councilmember Brooks moved to approve this contract. His motion was seconded by Councilmember Puvogel. Discussion was opened. This was passed by voice vote.

Pre-Commercial Thinning
Bids – Torres Reforestation

Staff recommends that the Council award the project to Torres Reforestation and that staff has the authority to negotiation any potential change orders.

Councilmember Puvogel moved to approve this contract. His motion was seconded by Councilmember Brooks. This was passed by voice vote.

Olympic Stadium Sound
System Bids – Pro
Acoustics

Staff recommends that the Council authorize the purchase from Pro Acoustics.



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	<p>Councilmember Brooks moved to approve this contract. His motion was seconded by Councilmember Puvogel. Discussion was opened. This was passed by voice vote.</p>
North Shore Levee West – Property Purchase with Willis	<p>Staff recommends that the Council authorize the purchase of the property.</p> <p>Councilmember Puvogel moved to approve this contract. His motion was seconded by Councilmember Anderson. Discussion was opened. This was passed by voice vote.</p>
Mayors Reports	
Absence	<p>Mayor Winkelman will be absent at the next meeting, June 23, 2025. He had asked Councilmember Brooks to lead the meeting.</p>
Summer Help	<p>The City has hired their summer help – thank you to all those that applied.</p>
Beautification Committee	<p>The Beautification Committee has started working their magic. Everything looks great.</p>
City Wide Garage Sale	<p>Hoquiam’s City Wide Yard Sale is this weekend, June 13-15.</p>
Social Media News	<p>The NY Times published their article on the Levee Project. Don’t be discouraged by those with opinions from other parts of the country.</p>
Aberdeen Sidewalks	<p>Congrats to Aberdeen for starting their sidewalk project.</p>
Support Local Business	<p>Spend your money locally. Support your local business. Paying cash is best for our local businesses.</p>
Hoquiam Graduates of 2025	<p>Congratulations to all our Hoquiam graduates this week!</p>
Council Reports	
Councilmember Gillis	<p>On June 22, 2025, at Central Play Park there will be a Summer Kick Off party hosted by Amber Empowering Resilience & Esuaj LLC.</p>
Councilmember Smith	<p>Support our local business “Rising Tide Technology”.</p>



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Councilmember Puvogel

Juneteenth is coming up on June 19th, 2025.

Councilmember Puvogel

June is Pride Month.

Councilmember Puvogel

Thank you, Police Department, for being so quick when “Events on Emerson” was tagged with spray paint.

LEGAL BUSINESS

Ordinances

No Ordinances Presented.

Resolutions

Six-Year Street Plan

Resolution to adopt Six-Year Street Plan. This resolution adopts the City’s annual plan which will be submitted to the Washington State Department of Transportation by the end of June for inclusion in the state plan.

Councilmember Puvogel moved to adopt the resolution, and his motion was seconded by Councilmember Brooks. Councilmember Thornton opened the discussion. The resolution was adopted by voice vote.

Surplus – Finance Dept. & Property at 403 7th Street & 523 Levee Street

Resolution regarding Surplus Printer, Dental Equipment, Kitchen Equipment and Lumber Racks – This resolution declares a city printer and equipment at all properties acquired by Terry Emmert surplus so that they can be sold by the Finance Director.

Councilmember Brooks moved to adopt the resolution, and his motion was seconded by Councilmember Pauley. The resolution was adopted by voice vote.

Ecology Loan for K Street Pump Station Improvements

Resolution to Authorize Acceptance of Ecology Loan for K Street WW Pump Station Construction – The City applied for and received a 20-year 1.2% interest loan totaling \$3,205,948 to replace the K Street Wastewater Pump Station located along the Port’s IDD1 property at the mouth of the Hoquiam River. This wastewater pump station collects all wastewater from the East Side of the city and pumps it to the treatment plant. Upgrading this aging station is a top priority in the Comprehensive General Sewer Plan. We also expect to receive approximately \$2.5M in grant funding to replace the K



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Referring Proposed Zoning Amendment to the Planning Commission

Street Storm Water Pump Station located at the same site and plan to bid on the projects at the same time. Ecology requires a resolution to accept the loan.

Councilmember Puvogel moved to adopt the resolution, and his motion was seconded by Councilmember Pauley. Councilmember Puvogel opened the discussion. The resolution was adopted by voice vote.

A resolution for the City Council of the City of Hoquiam, Washington, relating to an amendment of Chapter 10.05 of the Hoquiam Municipal Code, pursuant to Section 10.07.140 of the Hoquiam Municipal Code, imposing reasonable occupancy, spacing, and intensity of use requirements on transitional housing, permanent supportive housing, indoor emergency housing and indoor emergency shelters.

Councilmember Brooks moved to adopt the resolution, and his motion was seconded by Councilmember Hinchey. The resolution was adopted by voice vote.

Other Legal

Lease 523 Levee Street – GH Conservation District

This agreement is between the City of Hoquiam and Grays Harbor Conservation District as a commercial lease for one year at \$22,000 for the entire year. Councilmember Puvogel moved to approve this lease, and his motion was seconded by Councilmember Brooks. A discussion followed and was passed by voice vote.

AHBL – New Task Order

The City has an on-call planning contract with AHBL that was established in 2023. This task order authorizes the city to proceed with updating the zoning code which has been discussed by the City Council. The scope of work is identified on pages 10-11 of the task order with an estimated cost of \$28,000. This was not a budgeted expense, but the city will be able to absorb the expense within the two-year budget through cost savings in other areas. AHBL can begin quickly and could potentially complete the work by the end of the year. Councilmember Puvogel moved to approve this contract with AHBL, and his motion was seconded by Councilmember Pauley. A discussion followed and was passed by voice vote.



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HDR – Beacon Hill Water
Line Project Design

The City has two water distribution lines that feed Beacon Hill/the Beacon Hill Reservoir. One of those lines was taken out of service due to leaks which are in a steep area of the bluff and challenging to repair. The scope and budget by HDR will complete pre-liminary engineering to replace the line that is out of service so that we have redundant water supply lines on Beacon Hill. The new location is likely to follow the roadway, rather than the current location. This project was included in the budget and Comprehensive Water System Plan. Councilmember Brooks moved to approve this contract with HDR, and his motion was seconded by Councilmember Pauley. This was passed by voice vote.

OLD BUSINESS

Property Purchases

Councilmember Reid asked Brian Shay how many more properties we were needing to purchase for the Levee Project. Shay does not know the exact number, but he states we are very close.

Historic Status on the 101
Tavern

Councilmember Smith is asking for an update on the 101 Tavern. Brian Shay states that they are working on the inside and should be getting their inspection soon.

NEW BUSINESS

Beacon Hill Park

Councilmember Thornton spoke on the Beacon Hill Park – Water Reservoir.

Absences

Councilmember Puvogel moved to excuse the absence of Councilmember Nelson. Councilmember Smith seconded and passed by voice vote.

SECOND PUBLIC COMMENT

Donald Collier – HWY 101

Spoke on his water meter.

John Lowderback

Spoke on the Beacon Hill Park.

Betsy Seidel

Spoke on the potential of having an ordinance to help with graffiti.

EXECUTIVE SESSION

No Executive Session Held.



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ADJOURN

Councilmember Puvogel moved to adjourn the meeting at 8:16 p.m. and his motion was seconded by Councilmember Pauley and passed by voice vote.

A handwritten signature in blue ink, appearing to read "B. Winkelman".

BEN WINKELMAN – Mayor

A handwritten signature in blue ink, appearing to read "Kayla Nielsen".

KAYLA NIELSEN – City Council Secretary