



CITY OF HOQUIAM

March 14, 2025

City Council Meeting Minutes

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Puvogel led the flag salute.

ROLL CALL

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brooks, Gillis, Hinchey, Larsen, Nelson Pauley, Puvogel, Reid, and Thornton. Absent from Council Meeting were Councilmember Carlstrom and Smith.

Staff in attendance were Police Chief Joe Strong, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Kayla Nielsen.

APPROVAL OF THE AGENDA

Councilmember Brooks moved to accept the agenda. Councilmember Pauley supported. Passed by voice vote.

PROCLAMATION

Arbor Day – April 25, 2025

Mayor Winkelman recognized April 25, 2025, as Arbor Day and April 2025 as Arbor Month. Mayor Winkelman read a Proclamation in Honor of Arbor Day/Month.

COMMUNICATION

MyTOWN Coalition

Priya Lindeen spoke on the topic of MyTOWN Coalition and what they do for the community.

Port of Grays Harbor

Kayla Dunlap spoke about the upcoming projects coming to the port.

PUBLIC COMMENT

Chris Gunderson
505 Gunderson St.

Chris spoke on the Revitalization Task Force as a citizen.

CONSENT AGENDA

Council Minutes of March 24, 2025

Councilmember Brooks moved to approve Council Minutes of March 24, 2025. His motion was seconded by Councilmember Nelson and passed by voice vote.

COUNCIL

ACTION/DISCUSSION



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Committee Reports

Lodging Tax Advisory
Committee
Recommendation

Councilmember Thornton approved the recommendation which was then seconded by Councilmember Brooks. Councilmember Puvogel opened the discussion. The report was approved by voice vote.

Revitalization Task Force
Recommendation

Councilmember Brooks approved the recommendation which was then seconded by Councilmember Nelson. Councilmember Pauley opened the discussion. The report was approved by voice vote.

Officers Reports

Barry Property Purchase –
North Shore Levee West

Staff recommends that the Council authorize the purchase of the Barry Property.

Councilmember Puvogel moved to approve this purchase. His motion was seconded by Councilmember Pauley. Councilmember Larsen open the discussion. The purchase was passed by voice vote.

Mayors Reports

Levee Project

This is a critical project for citizens and businesses.

Emmert Properties

Purchases are finalized and projects are getting done.

Aberdeen High School

Emmert supported an anti-drug presentation at the Aberdeen High School and is now working on getting that presentation at the Hoquiam High School.

Received a Card

Read a card aloud pertaining to a citizen being concerned with the actions of the Moore Wright Group.

YMCA

Community Dreams come true April 16th, 2025, at 5:30pm

Historical Hoquiam

Historical Hoquiam Memorial is April 26th, 2025, from 11am-4pm

Coffee With a Council

Reminder to not have a quorum, no more than 6 councilmembers.



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Council Reports

Councilmember Brooks

The Council retreat will be scheduled in July or August of this year. Need ideas for local establishments.

Councilmember Larsen

Commended the Revitalization Task Force.

Councilmember Puvogel

Spoke on the North Shore Levee Project "Lets get this done".

LEGAL BUSINESS

Ordinances

Feathered Flags

An Ordinance relating to zoning and sign regulation and specifically the regulation of "feather flag" signs. Councilmember Puvogel moved to adopt the Ordinance, and his motion was seconded by Councilmember Pauley. A discussion followed. Ms. Schmid read the Ordinance by title a second time after which the motion to approve passed by unanimous voice vote.

Resolutions

Ambulance Surplus –
Selling to Cosmopolis

A resolution declaring certain personal property owned by the city to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010, and 1.64.020.

Councilmember Puvogel moved to adopt the resolution and his motion was seconded by Councilmember Pauley. Councilmember Hinchon opened the discussion. Resolution was adopted by voice vote.

Other Legal

RCO – Community Forest
Grant Agreement

Brian Shay spoke on the agreement as the packet came in late. Councilmember Puvogel moved to approve this agreement, and his motion was seconded by Councilmember Brooks. Councilmember Puvogel opened the discussion. The agreement was passed by voice vote.

DNR – Interlocal Agreement
– Community Forest Project

Councilmember Puvogel moved to approve this agreement and his motion was seconded by Councilmember Anderson. Brian Shay opened the discussion. The agreement was passed by voice vote.



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1st Amendment to the 2024
Grays Harbor County
MOUD Agreement

Councilmember Brooks moved to approve this agreement and his motion was seconded by Councilmember Puvogel. Councilmember Hinchon opened the discussion. The agreement was passed by voice vote.

OLD BUSINESS

Re-Zoning

Councilmember Reid asked Brian Shay about the bid for Re-Zoning with HBL. Brian Shay has not received a response to the email he sent. Councilmember Reid motioned that staff put out a bid for Re-Zoning. This motion was seconded and passed by voice vote.

NEW BUSINESS

Councilmember Absences

Councilmember Puvogel moved to excuse the absence of Councilmember Carlstrom and Councilmember Smith. Councilmember Anderson seconded and passed by voice vote.

Second Public Comment

Councilmember motioned to move Second Public Comment to before Executive Session his motion was approved by Councilmember Brooks and was passed by voice vote.

SECOND PUBLIC COMMENT

No Second Public Comment was presented.

EXECUTIVE SESSION

Lease – Setting a Minimum
Price

Councilmember Puvogel moved to excuse Councilmember Brooks from Executive session. This motion was seconded and passed by voice vote. Councilmember Puvogel moved to have a 3-minute recess before the Executive Session starts at 8:30pm. Supported and passed by voice vote. Will reconvene at 8:50 p.m.

Executive Session started at 8:31pm

The council came back to order in Regular Session at 8:49pm.



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ADJOURN

Councilmember Puvogel moved to adjourn the meeting at 8:50 p.m. and his motion was seconded by Councilmember Pauley and passed by voice vote.

BEN WINKELMAN – Mayor

KAYLA NIELSEN – City Council Secretary