



CITY COUNCIL AGENDA

June 22, 2020

7:00 p.m.

1. **COMMUNICATIONS**
 - a. Council Member Vacancy – Dave Cramer, John Pellegrini and David Day
2. **PUBLIC COMMENT:** For public comment please email them to twood@cityofhoquiam.com by Monday, June 22, 2020 at 10:00 AM.
3. **CONSENT AGENDA**
 - a. Council Minutes of June 8, 2020
 - b. Claims & Payroll
4. **COUNCIL ACTION/DISCUSSION**
 - a. **COMMITTEE REPORTS**
 1. Public Utilities Committee - Yard of the Month
 2. Historic Preservation Commission – 1941 Riverside Drive
 3. Historic Preservation Commission – 502 J Street
 - b. **OFFICER REPORTS**
 1. North Shore Levee
 - c. **MAYORS REPORTS**
 - d. **COUNCIL REPORTS**
5. **LEGAL BUSINESS**
 - a. **ORDINANCES**
 1. Public Records
 - b. **RESOLUTIONS**
 - c. **OTHER LEGAL**
 1. Interlocal Agreement – City of Aberdeen
 2. Olympic Stadium Rental Agreement – Cascade Collegiate
6. **OLD BUSINESS**
 - a. Utility Rate Study – Schedule Presentation Date – July 13th
7. **NEW BUSINESS**
8. **SECOND PUBLIC COMMENT**
9. **EXECUTIVE SESSION**
10. **ADJOURN**

Public Safety Meeting at 5:00 PM – attendance only permitted via remote live stream – this meeting will be live streaming at <https://us02web.zoom.us/j/84803047426>.

Regulatory Meeting at 6:15 PM – attendance only permitted via remote live stream – this meeting will be live streaming at <https://us02web.zoom.us/j/85624473974>.

Council Meeting at 7:00 PM – attendance only permitted via remote live stream – this meeting will be live streaming at, this meeting will be recorded <https://us02web.zoom.us/j/89527159786>.

June 09.2020

Dear Council Secretary:

I have been living here in Hoquiam for 5 years now. Retired for 3 years. My wife Julie and I have taken on the challenge of raising and adopting two of our grandchildren. I spent 30 years in the wholesale beverage business, starting as a Merchandiser and getting into Purchasing and Pricing by the end of my career. Now for a new and rewarding adventure.

I would make a beneficial addition to the council and look forward to the challenges that communities, cities, and government have to adapt to survive and prosper . To achieve a strong value and gain the trust and support of the community. Overseeing various departments . The statement that it takes a village to raise a child also holds true in the sense of taking the village to keep a city running with GREAT PRIDE.

I look forward to meeting with everyone to start this great adventure in my life. Thank you for the consideration of this position.

Darrell Cramer

2121 Panama Ave.

Hoquiam WA 98550

425-238-5565

dmillercbeer@msn.com

Mailing Address: PO Box 585 Hoquiam WA 98550

Honorable Ben Winkelman, Mayor
Hoquiam City Council

June 2, 2020

This letter is to express my interest in the vacant seat First Ward Hoquiam City Council. The following is a brief introduction and why I would make a good appointment for the position.

I am a resident of Hoquiam and have lived in our home in the First Ward for 43 years. I previously served on the Hoquiam City Council for three consecutive terms for a total of 12 years. Prior to my service on the Hoquiam City Council I spent a number of years on the Planning Commission for the City of Hoquiam. While on the City Council, I was on the Regulatory Committee as well as the Utilities Committee. In addition I spent all twelve years as the Hoquiam Representative on the Council of Governments. I am currently serving on the Board of Directors of Coastal Harvest and am the Board President. I am also a member of Board of Directors for Cornerstone Church

In addition to my service on both the City Planning Commission and the City Council my work experience would be an asset to the council. I worked for ITT Rayonier Grays Harbor Division from 1970 until it's closure in 1993. I held a number of positions with the company including Waste Water Treatment Plant Operator and Chemical Products Crew Leader. As Crew Leader I was responsible for the operation of all lignin processing on shift. There were six other workers within my scope of responsibility.

After the demise of ITT Rayonier Grays Harbor Division, I attended Clover Park Technical College and completed the coursework for Environmental Technician. In September of 1993 I accepted a position with the newly formed company, Grays Harbor Paper, L. P. I began as Fuel Purchasing Manager, responsible for procuring fuel oil and wood waste for boiler fuel. I was then promoted to

Purchasing Manager and oversaw all purchasing for the entire plant. Subsequent to a retirement, I accepted the position of Powerhouse Team Advisor with responsibility for all steam and electrical production and sales at the facility as well as giving oversight to the Waste Water Treatment Plant operations. There were 18 employees within my scope of oversight. While I was in the position of Powerhouse Team Advisor, was asked to head the effort to create the policies and procedures for a quality management system and become an ISO 9000 certified facility. Along with some hourly team members Grays Harbor Paper, L. P. became ISO 9000 certified in 2005. I continued on as the Management Representative and oversaw all of our internal and external audits as well as recertification. Upon the closure of Grays Harbor Paper, L. P., I then accepted a position with Harbor Paper as Power Supply Manager which was the same position as I had with Grays Harbor Paper, L. P. When Harbor Paper failed financially, I then took a position with Grays Harbor PUD as Special Projects Manager and supervised the multimillion dollar environmental surface cleanup of the Rayonier mill site.

I am now retired, however I continue to maintain my consulting business which focuses on the redevelopment of the Rayonier mill site in Hoquiam.

I have always desired to see responsible economic development come to Hoquiam. I have always wanted what is best for the City of Hoquiam and it's residents which includes family wage jobs, small businesses, and affordable housing.

I look forward to sharing my views with you and/or the council and can be available on short notice.

John Pellegrini
2106 Panama Avenue
Hoquiam, WA 98550

pelljon@comcast.net

360-591-9653 My cellular

June 10, 2020

David E. Day
350 Beacon Hill Drive
Hoquiam, WA 98550
(360) 581-7759

Dear Mayor Winkelman and Hoquiam City Council Members:

This letter is to express my interest in the 1st ward city council seat vacancy. I have been a resident of the 1st ward for the last seven years and although I am not a native of Hoquiam, I have developed strong family, professional, and personal ties to the region and plan on making this community my long-term home. I have had the desire to become more active in my community and feel that it is my civic duty to assist in preserving the pride and deep traditions of this historical city. I also want to contribute to the continued growth and success of the City of Hoquiam.

I feel that I would make a strong candidate for this position because of my strong interpersonal and communication skills. My profession as a home health nurse places me in direct daily contact with local constituents where I have the advantage of hearing their desires and priorities for change.

I am a newcomer to the political arena, however I have recently joined the Grays Harbor Republican Party where I serve as a delegate of my precinct. I was also voted as a county representative for the Republican state convention. I look forward to learning more about local government and ways I can contribute to the future of my community.

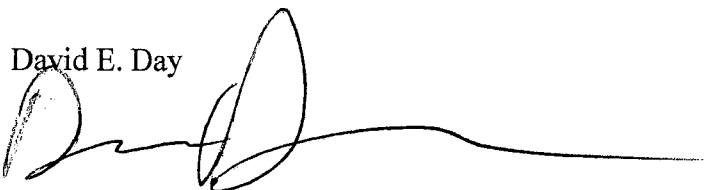
In these tumultuous times, it is important that we continue to work together to develop policies using rational and realistic ideologies that truly represent the views of the people instead of short-term emotional decisions that cause long-term irreversible damage. As a nurse I must perform a holistic assessment and evaluation of the situation prior to recommending interventions and I feel this is an attribute I can bring to the council.

I hope that despite my lack of experience you will strongly consider my candidacy for this position. I know that if given the opportunity I will bring strong leadership, values, and dedication to the wonderful residents of the City of Hoquiam and together we can continue to be Hoquiam Strong!

Please feel free to contact me for any additional questions. Attached is a letter of reference and additional references available upon request.

Thank you for your consideration.

David E. Day

A handwritten signature in black ink, appearing to read 'David E. Day', with a long horizontal flourish extending to the right.

CITY OF HOQUIAM
Council Meeting Minutes

June 8, 2020

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Mayor Winkelman played a recording of school children leading us in the flag salute and a song regarding the pledge of allegiance. A good reminder of our civil and constitutional rights.

ROLL CALL

Those in attendance were Mayor Winkelman and Councilmembers Anderson, Dick, George, Grun, Hinchin, McMillan, Nelson, Patterson, Puvogel and Reid. Absent from the meeting was Councilmember Carlstrom.

Staff in attendance were Police Chief Jeff Myers, Fire Representative Rich Malizia, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

PUBLIC HEARING

6 Year Transportation Improvement Program

Councilmember McMillan moved to open the hearing on the 6 Year TIP at 7:06 p.m. The motion was seconded and passed by voice vote. There were no comments or questions and Councilmember McMillan moved to close the hearing at 7:09 p.m. His motion was seconded and passed by voice vote.

Hobby Bee Keeping

Councilmember McMillan moved to open the hearing on Hobby Bee Keeping at 7:09 p.m. His motion was seconded and passed by voice vote. Seven individuals submitted comments supporting Hobby Bee Keeping as follows: Ross Shofner, Sonja McGraw, Greg Johnstone, Liz Ellis, Henry Mark, Joan Julius and Dianne Patterson. Two individuals submitted comments opposing Hobby Bee Keeping as follows: Stephanie Noland and Jude Armstrong. Each Councilmember received copies of those comments. Councilmember McMillan moved to close the hearing at 7:14 p.m. His motion was seconded and passed by voice vote. Councilmember Puvogel moved to accept the comments that were received and his motion was seconded and passed by voice vote.

COMMUNICATIONS

Commissioner Vicki Raines

County Commissioner Vicki Raines stated that the County will be meeting on Friday to discuss the variance application to move forward into Phase III. If approved at the meeting, it will be submitted to the Governor's Office and the County anticipates receiving confirmation on the 16th or 17th. The County is currently working on their plan for reopening. She asked if anyone had questions. Councilmember McMillan did comment on the recent surgery that her granddaughter underwent. Ms. Raines stated that the County is working with Mr. Shay on the CARES act to get some kind of financial help to the small businesses. They are also working with Greater Grays Harbor Inc. and she will keep Brian informed.

CITY OF HOQUIAM
Council Meeting Minutes

June 8, 2020

CONSENT AGENDA

Councilmember Grun moved to approve consent agenda items a and b and his motion was seconded. Those items appearing on the consent agenda were as follows:

OFFICER REPORTS

Estes Timber LLC

- The City Council Minutes of May 11, 2020;
- The Regulatory Committee report recommending approval and payment of claim check numbers 93860 through 94032 in the amount of \$1,265,527.24; claim auto pays and EFT's 368 through 373 in the amount of \$35,107.28; payroll check numbers 29452 through 29480 in the amount of \$187,257.86; payroll ACH and EFT's in the amount of \$407,020.43 and \$220,004.88 respectively and that payroll and benefits for the month of May and June, 2020, be approved and issued at the proper time.

The motion for the approval of the consent agenda items passed by voice vote.

OFFICER REPORTS

Olympic Stadium Bid Award

Mr. Shay submitted a written report to the council regarding the recent call for bids on Phase I of the Olympic Stadium project. This portion of the project. The package included the base bid for the replacement of the fire suppression system and two alternate bids: Alternate 1: construction of a new front entry way; and Alternate 2: Repairs to the east wall. Five bids were received from Rognlins; Western WA construction, Emtech; Christensen Inc., and J.A. Morris. Staff is recommending the Council award the bid to Rognlins for the base bid and Alternate 1 in the amount of \$447,306.75 (\$361,493.55 base bid and \$85,813.20 for Alternate 1.) Councilmember McMillan moved to accept the staff recommendation and award the bid to Rognlins for the base bid and Alternate 1. His motion was seconded. Councilmember Puvogel asked why staff is recommending Alternate 1. Mr. Shay stated that the fire suppression system is also in the entry way. Other repairs are needed but the fire suppression and entry would be the first phase. The motion to approve the staff recommendation and award the bid to Rognlins passed by voice vote.

Finger Print Scanner

The Police Department was awarded a \$26,450 Federal grant from the Washington State Patrol to upgrade their finger scanning system. The current one is from 2011. The City received two bids as follows: Crossmatch \$23,274.45 and Livescan DataWorks \$14,247.36. Staff recommends that the Council award the bid to Livescan-DataWorks. Councilmember McMillan moved to accept the bid from LiveScan-DataWorks and the motion was seconded. Councilmember Anderson asked how much the grant was for and Ms. Schmid stated \$26,450.

CITY OF HOQUIAM
Council Meeting Minutes

June 8, 2020

The motion to award the bid to Livescan-DataWorks passed by voice vote.

MAYOR REPORTS

Derelict Vessels

Mayor Winkelman stated that the Lady Grace has finally been removed from the river as well as another vessel that was there. It came out in bits and pieces. He thanked the previous Mayor and the dedicated staff who have worked to get this done as well as the contractor for getting it completed.

Solidarity Rally

Mayor Winkelman stated that citizens put together a Hoquiam solidarity rally on June 3, 2020. He participated as well as members from the Police Department. He also thanked the councilmembers who were able to attend.

City Parks

As Commissioner Raines stated, the County is planning to submit the variance to move into Phase III on Friday. Mayor Winkelman issued an Executive Order to reopen the city parks last Friday and he thanked staff for getting that done and getting the new signage installed.

Municipal Court

The Court has held limited court sessions via Zoom. There has been some discussion on holding regular court on a limited basis.

Graduation

The High School is holding a virtual Graduation as we meet. They are recording it tonight at Olympic Stadium. Students are getting their diplomas one at a time, following social distancing guidelines. The recording will be available for the students and their families in the near future.

Private Land Timber Sale
Harvest

Mr. Estes has said that they are intending to look at the private timber harvest possibly in July. He will keep the city informed.

Grants

The Staff has been working on some Grants that we will be looking at later in the meeting. Also, Brian is working closely with Commerce on funding for the levy project.

Building Security/Safety

Staff is currently working on building security and safety for the reopening of City Hall.

Court

Mr. Johnson provided a brief summary on how the Zoom Court went. People could either log in via a computer or call in to the meeting.

COUNCIL REPORTS

Youth in
Legislature/Solidarity Rally

Councilmember Puvogel stated that he is the advisor with the Government Youth in Legislature program at the YMCA. The “take over” was not held this year as in the past, but they were able to participate via zoon. The Youth in Government Week was still held.

He also stated that he appreciated the Mayor contacting everyone regarding the Solidarity Rally in Hoquiam. It is important and those who participated were appreciated, when things like this happen. One of the things he took from this was the response by Chief Myers and what is done at his Department so this doesn't happen. Appreciated that response and thanked those programs across the State who are making sure everyone is treated with respect. Mayor Winkelman stated that he has heard from many citizens and he believes it started with the comments and statement made by the Chief. He heard the concerns from the community, and had a long conversation with a gentleman today that told him things that he does because he is African American as he travels. We need to be aware of this, not only the police but as individuals.

Regional Fire Authority Councilmember McMillan stated that the RFA met via ZOOM. They will be scheduling another meeting soon.

Loggers Playday The Loggers Playday Committee is planning to move forward with their events in September. They have a meeting scheduled for Wednesday.

7th St. Theatre 7th St. Theatre will be selling popcorn to go this Friday and Saturday.

Alley Grading and Sidewalk Program Councilmember Anderson thanked Councilmember McMillan for update on Loggers Playday. She also thanked the public works crews for filling and grading the alleys in the North end and the City for the sidewalk project/paving that is going on.

LEGAL BUSINESS

Resolutions
6 Yr. TIP

A Resolution adopting the comprehensive street program prepared by the City Administrator pursuant to RCW 35.77. Councilmember McMillan moved to adopt the resolution and the motion was seconded. There was no discussion and the motion passed by voice vote.

RCO Application A Resolution authorizing the City Administrator to act as the authorized representative/agent on behalf of the City to seek grant funding assistance for Moon Island Road and the Olympic Stadium Renovation. Councilmember McMillan moved for adoption of the resolution and his motion was seconded. Mr. Shay thanked Tracy Wood for her work on these grants. This grant is for \$350,000 to RCO and we also completed another grant for \$900,000 for the stadium. We are also currently working to obtain funding for Moon Island Road through the Washington Coast Restoration Initiative for Moon Island. Following a brief discussion, the motion to adopt the Resolution passed by voice vote.

CITY OF HOQUIAM
Council Meeting Minutes

June 8, 2020

CDBG Certification and Compliance

A Resolution authorizing the City to apply to the State Department of Commerce for a Community Development Block Grant (CDBG) for \$900,000 for repair, renovation and preservation of the Olympic Stadium and certifying that the City will comply with applicable provisions of Title 1 of the Housing and Community Development Act of 1974. Councilmember McMillan moved for adoption of the Resolution and the motion was seconded. Following no discussion, the motion passed by voice vote.

OTHER LEGAL

Department of Commerce
COVID Relief Contract

Council was provided with an Interagency Agreement between the Department of Commerce and the City for relief funds for costs incurred due to the public health emergency with respect to COVID-19. Staff explained that State local agencies are receiving COVID relief funds from the federal government on a reimbursement basis. Authorizing this agreement would allow us to move forward to use these funds. First priority is to seek reimbursement for safety projects that we have done for staff, media improvements for the court, etc. The funds must be expended by the end of October. Councilmember Puvogel stated he would be recusing himself from voting on this issue due to his employment. Councilmember McMillan moved to authorize the Mayor to sign this agreement and his motion was seconded. Following no further discussion, the motion to approve this agreement passed by voice vote.

OLD BUSINESS

Hobby Bee Keeping

Councilmember Patterson asked what the next step would be for Hobby Bee Keeping now that the Council has had the public hearing. Mr. Johnson stated that the draft ordinance presented at the Public Safety meeting previously could be put on the agenda at the next meeting and the Council has the option to adopt it as is, amend it or not adopt it. They could also send this item back to the committee to review based on the comments that were received. Councilmember Patterson moved to send this issue back to Public Safety and her motion was seconded. The motion passed by voice vote.

Use of City Right of Way

Council asked why the permit for the Use of City right of way was removed from the agenda. Staff stated that this issue is not required to go to Council and can be reviewed and approved by the City Administrator per our city code. If a permit is granted for this use, the applicant would be required to submit a \$100 permit fee.

NEW BUSINESS

WSU Drive-in WIFI

The WSU Extension Office has approached the City on providing a Drive-In WIFI Hotspot which would provide free internet access to citizens to mitigate the impacts of COVID-19 for those who do not

CITY OF HOQUIAM
Council Meeting Minutes

June 8, 2020

have broadband service at their homes. This service would cost the City approximately \$100 each month and WSU would provide all of the necessary equipment. The service would be provided at Olympic Stadium. Councilmember McMillan moved to authorize the Mayor to sign the agreement with WSU and his motion was seconded. Staff stated this would also allow for broadcasting of the games that are played there in the future. Following no further discussion, the motion to authorize the Mayor to sign the agreement passed by voice vote.

Department of Commerce
Emerging Issues Grant

Council was presented with an Interagency Agreement between the City and the Department for Commerce for grant funding not to exceed \$45,000 to help complete the Downtown Hoquiam Revitalization Plan and complete a plan of the existing conditions at Olympic Stadium. Councilmember Mcmillan moved to approve this agreement and his motion was seconded and passed by voice vote.

Yard of the Month

Councilmember Mcmillan spoke briefly regarding the Yard of the Month program that the Council had instituted several years ago. He would like to see this program again. Previously, the Councilmembers of each ward would decide on a yard in their ward that they felt should receive this award each month. A motion was made to refer this issue to the Public Utilities Committee for their review and recommendation to the Council. The motion was seconded and passed by voice vote.

Excuse Absent Members

Councilmember Patterson moved to excuse the absent members and her motion was seconded and passed by voice vote.

Public Utilities Committee

Councilmember Anderson announced that the Public Utilities Committee will meet via ZOOM next Monday, the 15th, at 6:00 p.m.

Public Safety Committee

Councilmember Patterson announced that the Public Safety Committee shall meet via ZOOM on Monday, June 22nd at 5:00 p.m.

Tree Planting in Park Strips

Councilmember Hinchin asked what the regulations are for planting a tree in front of a home in Hoquiam. Staff stated that a citizen can obtain a tree permit and that there is a list of specified trees that can be planted in the park strips.

Fireworks

Councilmember Puvogel asked if the citizens could file for a referendum regarding fireworks. Mr. Johnson stated that Hoquiam has not adopted the initiative and referendum process.

**CITY OF HOQUIAM
Council Meeting Minutes**

June 8, 2020

ADJOURN

A motion was made to adjourn the meeting at 8:14 p.m. The motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary

REPORT OF COMMITTEE

Date: June 22, 2020

To the Honorable Mayor and City Council of the City of Hoquiam

We hereby recommend approval of the following:

Claims Check Numbers	<u>94033</u>	through	<u>94182</u>	<u>\$251,522.10</u>
Claims Auto Pays & EFTs	<u>374</u>	through	<u>378</u>	<u>\$138,743.20</u>
Claims Treasurer Check Numbers	<u> </u>	through	<u> </u>	<u> </u>
Payroll Check Numbers	<u>29841</u>	through	<u>29508</u>	<u>\$187,121.16</u>
Payroll Payments via ACH				<u>\$379,496.63</u>
Payroll Payments via EFT - for Taxes, Deferred Comp & Pension				<u>\$200,708.42</u>
Payroll and benefits for the hours worked in	<u>July</u>	be approved and issued at the proper time.		



PUBLIC UTILITIES COMMITTEE REPORT

DATE: June 17, 2020

To: **Mayor Ben Winkelman and City Council members**

Re: Yard of the Month Program

We your Public Utilities Committee, recommend:

The City Council re-establish the Yard of the Month Program to be managed by the Council members of each ward. The Council ward mates will coordinate on how best to review the homes in their ward for distribution of the recognition sign and determine the appropriate months of the year for the program.

Committee Members

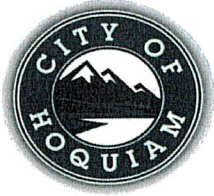
Denise Anderson, Chair _____

Dave Hinch _____

Shannon Patterson _____

Brenda Carlstrom _____

Al Dick _____



**Historic Preservation Commission
CITY OF HOQUIAM**

609 – 8th Street, Hoquiam, WA 98550
(360) 538-3984 – FAX (360) 538-0938
Email: abieker@cityofhoquiam.com

Report From HPC

DATE: June 18, 2020
TO: Mayor Ben Winkelman and Council Members
FROM: Hoquiam Historic Preservation Commission
SUBJECT: Hoquiam Register of Historic Places Nomination – 1941 Riverside Dr.

Paraiso Property Professionals, LLC submitted an application on March 11, 2020 to list 1941 Riverside Dr. on the Hoquiam Register of Historic Places. The application was considered by the Hoquiam Historic Preservation Commission on June 17, 2020 . Based upon the attached staff report, the Commission found that the property is eligible to be listed on the Register. The Commission voted to recommend that the City Council approve the application to be listed in the Hoquiam Register of Historic Places.

Pursuant to Hoquiam Municipal Code (HMC) 10.06.050(2)(D), if the Hoquiam Historic Preservation Commission finds that the property is eligible for the Hoquiam Register of Historic Places, the Commission shall make a recommendation to the City Council that the property be listed in the Register.

Action Item: The Hoquiam Historic Preservation Commission recommends that the City Council approve application HR 20-01: 1941 Riverside Drive to be listed in the Hoquiam Register of Historic Places.

**CITY OF HOQUIAM
REPORT TO THE HISTORIC PRESERVATION
COMMISSION**

**PUBLIC MEETING FOR NOMINATION TO THE
LOCAL HISTORIC REGISTER**

**STAFF REPORT
HR 20-01**

GENERAL INFORMATION

Property Name: Vasa Hall

Property Address: 1941 Riverside Drive

Property Owner: Paraiso Property Professionals, LLC

Owner's Address: 191 Prospect Ave., Hoquiam, WA 98550

Legal Description: Campbells SLY 110' of Lot 10; Lots 11 & 12
BLK 1

Zoning: C-1

Public Notification: Notice of public meeting was published in *The Daily World* on 6/4/20 . Public notices were sent to occupants of the building and contiguous property owners on 6/5/20.

This matter, a public meeting to enter the Findings of Fact, Conclusions, and Staff Recommendation for Case HR 20-01 will be heard by the Hoquiam Historic Preservation Commission on 6/17/20.

Attachments: Application dated 3-11-2020, Historic Property Inventory Form.

Findings of Fact:

Attached

The application meets the following threshold criteria for inclusion in the Hoquiam Register of Historic Places, pursuant to Hoquiam Municipal Code (HMC) 10.06.050:

1. Property is at least 50 years old at the time of the nomination;
2. Property is significantly associated with the history, architecture, archaeology, engineering, or cultural heritage of the community;
3. Embodies the distinctive architectural characteristics of a type, period, style, or method of design or construction;
4. Is the work of a designer, builder, or architect significant in national, state or local history;
5. Exemplifies or reflects special elements of Hoquiam's cultural, economic, political, aesthetic, engineering, or architectural history; and
6. Is associated with the lives of persons significant in national, state, or local history.

Staff Recommendation:

Staff recommends APPROVAL by the Hoquiam Historic Preservation Commission of HR 20-01: 1941 Riverside Drive.

Staff Report prepared by: Angie Bieker, City of Hoquiam Community Development Technician

HOQUIAM HISTORIC PRESERVATION COMMISSION

- CITY OF HOQUIAM -
609 8TH STREET
HOQUIAM, WASHINGTON 98550
360.532.5700 x 214

APPLICATION FOR LISTING ON THE HOQUIAM REGISTER OF HISTORIC PLACES

Date Submitted: 3/11/2020

PROPERTY IDENTIFICATION and LEGAL DESCRIPTION

Property Name Vasa Hall
Property Address 1941 Riverside Drive, Hoquiam
Property Owner Paraiso Property Professionals, LLC: Jessica Hancock & Constantino Zapien-Solorio
Owner's Address Currently: 191 Prospect Ave, Future: 1941 Riverside Drive
City/State/Zip Hoquiam, WA 98550
Telephone (include area code) (541)619-2164 Email Address Paraisopropertyprofessionals@gmail.com
Parcel # 051200101100
Legal Description Campbells SLY 110' of Lot 10; Lots 11 & 12 BLK 1

CRITERIA FOR EVALUATING BUILDINGS/STRUCTURES

The City of Hoquiam Register of Historic Places recognizes properties that are at least 50 years old (or of lesser age that are of exceptional importance), and which are important for one or more of the following reasons:

- Historical Importance.** The property is associated with events that have made a significant contribution to the broad patterns of our history. The site is associated with the lives of persons significant in our past;
- Architectural Importance.** The site is the work of a significant architect, master builder, or craftsman. The site embodies the distinctive characteristics of a type, period, or method of construction, possesses high aesthetic value, or represents a significant and distinguishable entity whose components may lack individual distinctions;
- Archaeological Importance.** The site has yielded or may be likely to yield information important to understanding of Hoquiam culture or history.
- Birthplaces, Graves, Cemeteries.** The property is a birthplace or grave of a person of outstanding historical importance, or a cemetery significant because of its age, distinctive design features, or association with historic events or cultural patterns.

MAPS AND PHOTOGRAPHS

Include a copy of the Grays Harbor County Assessor's map on which the boundary and address (if available) of the parcels involved with your request are shown. If the property is included on Kroll, Sandborn, or any other historic maps of Hoquiam, please include copies.

Please include current interior and exterior photographs of the property that detail the historic nature of the property. If historic images of the property are available, include copies of them as well. Images should be submitted as minimum sized 4"x 6" prints as well as negatives or a compact disc with digital files.

NOMINATOR INFORMATION

Name of Individual or Group Owner

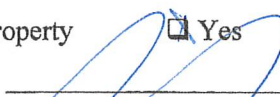
Affiliation (if nominator is not the owner) _____

Nominator's Address _____

City/State/Zip _____

Telephone (include area code) _____ Email Address _____

Nominator owns the property Yes No

Nominator's Signature  Date 3/9/2020

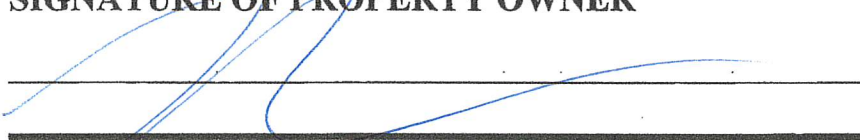
DOCUMENTATION

Please make photocopies and attach any information or evidence that supports the property's historical significance. This can be from written sources, such as books, articles, newspapers, or oral history or interviews.

PROPERTY DESCRIPTION

Please include a narrative of the property's history including information on its builder, architect, past residents or tenants, and any other data of significance. **Also include information on the style of architecture, remodeling, restoration work, or details about what is original to the property, etc.**

SIGNATURE OF PROPERTY OWNER

 _____

Dated 3/9/2020

Hoquiam Historic Preservation Commission
City of Hoquiam
609 8th Street
Hoquiam, WA 98550
360.532.5700 x 214

Built on the banks of the Hoquiam river in 1927 (according to the county) for the purpose of housing the VASA (Swedish American Fraternal Organization) Hall, a gathering hall and place to celebrate Nordic Heritage. In 1927 Hoquiam was considered a "modern city" brimming with over 15,000 residents and was predominantly representative of the Swedish, Finish and Norwegian nationalities. The VASA was built to hold the expanding Swedish cultural activities. The Vasa Hall first appeared in the Grays Harbor Directory in 1930 and is illustrated as the Vasa Temple which housed the Sons of Norway meetings hosted by Ed Larson on the 1st and 3D Wednesday's of each month. In 1933 the directory illustrates the VASA Order of American Loren Norrskenet No 189 meetings were held each Tuesday, hosted by Nels D Nelson. Vasa also hosted the Independent Order of the Vikings, Scandinavian Central Committee and United Travelers.

Throughout the years the Vasa Hall has had Caretakers who were stewards of the property, in 1933 Mrs Agnes and Hjalmar Kalenius and its last caretakers while still being used as VASA Hall were Alfa & Mrs Mart Ringstad in 1967. It then sat empty for a couple of years before transitioning into the Perelandra Youth Center in 1971 which itself was only in operation for a year. Then in 1973 the property was vacant again. Then Arn Fernsten became a "new neighbor" and occupant of the Hall in 1975, maintaining until 1979 when it entered its most recent and recognizable usage as the Loyal order of Moose.

As the Moose Lodge it served many in the community from the Moose Lodge members, civic organization of the Grays Harbor Women of the Moose, to the public hosting Weddings.

When sharing the purchase of this building throughout Grays Harbor over the past month has garnered many stories, from first kisses in the Hallways of Vasa in the early 60's during teenage dances, afternoon BBQ's hosted by the moose to wedding receptions for couples now celebrating 30 year anniversaries.

The property has currently no distinct style but hints of the craftsman essence with a touch of Art Deco remain in nooks and crannies. From the stair sweeps that accent the front stair case to the picture from the 1956 picture illustrating the stately awning above set back facade. While we will continue to uncover the simple beauty that once was this grand building our goal will be to remain true to its origin and timeless simplicity.

This property has served many purposes over its 93 year history and at the corner stone was that of serving the Hoquiam Community. Our hope is to be the next generation of stewards for this eclectic building. Returning the facade to its former glory while updating the interior to suit the needs of current Hoquiam.

ONE BY

LOOKING BACK



JONES PHOTO HISTORICAL COLLECTION | ANDERSON & MIDDLETON

This 1956 photo shows the old VASA Hall on Riverside Avenue in Hoquiam in its heyday. VASA is a Swedish-American fraternal organization but aside from their lodge meetings there were regular teen dances there in the 1950s. By the 1970s it had become the Paralandra, with more of a Hippie vibe and plenty of local musicians. It was most recently the home of the Hoquiam Moose Hall. If you have more information on this photo or others from this feature, visit www.jonesphotocollection.com and submit it via the website's feedback form.

Examples:

Parcel: 767700000100

Name: SMITH JOHN

Address: 273 MAIN ST or %MAIN

051200101100

MAP IS FOR INFORMATIONAL PURPOSES
ONLY. DATA MAY NOT BE CURRENT.

051200101100

CHEN LI LUN & YAN YAO
1941 RIVERSIDE













HISTORIC PROPERTY INVENTORY FORM

State of Washington, Department of Community Development
 Office of Archaeology and Historic Preservation
 111 West 21st Avenue, KL-11
 Olympia, WA 98504 (206) 753-4011

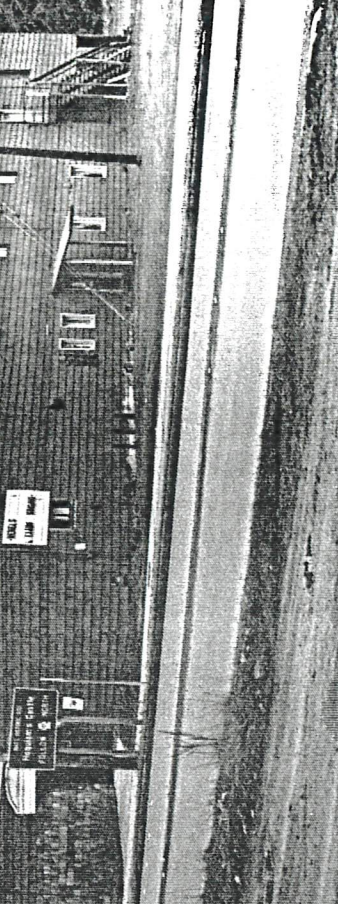
IDENTIFICATION SECTION
 Field Site No. 14-H205 OAHF No. 12/24/87
 Site Name Historic Vasa Hall-Temple
 Common DWH
 Field Recorder DWH
 Owner's Name Grays Harbor Moose Lodge #229
 Address 1941 Riverside
 City/State/Zip Code Hoquiam, WA 98550

Status
 Survey/Inventory
 National Register
 State Register
 Determined Eligible
 Determined Not Eligible
 Other (HABS, HAER, NHL)
 Local Designation

Classification District Site Building Structure Object
 District Status NR SR LR INV
 Contributing Non-Contributing
 District/Thematic Nomination Name _____

LOCATION SECTION
 Address 1941 Riverside (North 101)
 City/Town/County/Zip Code Hoquiam/GHC/98550
 Twp 17N Range 04W Section 12 1/4 Section NW 1/4 Section NW
 Tax No./Parcel No. 0512001011 Acreage Less than one
 Quadrangle or map name Hoquiam
 UTM References Zone 10 Easting 433430 Northing 5202770
 Plat/Block/Lot Campbells Add./Blk 1/Lots 10-12
 Supplemental Map(s) Hoquiam City Engineering, 1983

DESCRIPTION SECTION
 Materials & Features/Structural Types
 Building Type Social
 Plan Rectangular
 Structural System Wood
 No. of Stories 2



Roof Type
 Gable
 Flat
 Monitor
 Gambrel
 Shed
 Hip
 Pyramidal
 Other (specify) _____

Roof Material
 Wood Shingle
 Wood Shake
 Composition
 Slate
 Tar/Built-Up
 Tile
 Metal (specify) _____
 Other (specify) Not visible

Foundation
 Log
 Post & Pier
 Stone
 Brick
 Not visible
 Concrete
 Block
 Poured
 Other (specify) _____

High Styles/Forms (check one or more of the following)
 Greek Revival
 Gothic Revival
 Italianate
 Second Empire
 Romanesque Revival
 Stick Style
 Queen Anne
 Shingle Style
 Colonial Revival
 Beaux Arts/Neoclassical
 Chicago/Commercial Style
 American Foursquare
 Mission Revival
 Spanish Colonial Revival/Mediterranean
 Tudor Revival
 Craftsman/Arts & Crafts
 Bungalow
 Prairie Style
 Art Deco/Art Moderne
 Rustic Style
 International Style
 Northwest Style
 Commercial Vernacular
 Residential Vernacular (see below)
 Other (specify) _____

Cladding (Exterior Wall Surfaces)
 Log
 Horizontal Wood Siding
 Rustic/Drop
 Clapboard
 Wood Shingle
 Board and Batten
 Vertical Board
 Asbestos/Asphalt
 Brick
 Stone
 Stucco
 Terra Cotta
 Concrete/Concrete Block
 Vinyl/Aluminum Siding
 Metal (specify) _____
 Other (specify) _____

Vernacular House Types
 Gable front
 Gable front and wing
 Side gable
 Cross gable
 Pyramidal/Hipped
 Other (specify) Flat Roof

NARRATIVE SECTION

Study Unit Themes (check one or more of the following)

- Agriculture
- Architecture/Landscape Architecture
- Arts
- Commerce
- Communications
- Community Planning/Development
- Conservation
- Education
- Entertainment/Recreation
- Ethnic Heritage (specify) Swedish, Finnish, Norwegian
- Health/Medicine
- Manufacturing/Industry
- Military
- Politics/Government/Law
- Religion
- Science & Engineering
- Social Movements/Organizations
- Transportation
- Other (specify) _____
- Study Unit Sub-Theme(s) (specify) _____

Statement of Significance

Date of Construction 1927 Architect/Engineer/Builder Unknown

- In the opinion of the surveyor, this property appears to meet the criteria of the National Register of Historic Places
- In the opinion of the surveyor, this property is located in a potential historic district (National and/or local).

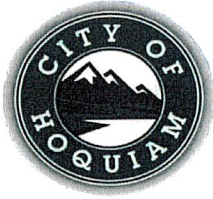
Although the building has undergone extensive alterations, it has served as an important social and cultural center for the local Swedish community. Built by the Swedish Order of Vasas in 1930, it has been occupied by numerous Scandinavian social orders until it was sold to the local Moose Lodge in the 1970's. In the early 1930's, it was the home for six Scandinavian groups.

Description of Physical Appearance

Despite extensive alterations to the windows and moderate changes to the original form, the building still retains some aspects of its original design with its unique stepped parapet, shingled siding, and long, rectangular form.

Major Bibliographic References

- * Harold Erickson, Hoquiam.
- * Grays Harbor County Assessors Records
- * R.L. Polk & Company's Grays Harbor County Directory, 1930-31, 1933.



**Historic Preservation Commission
CITY OF HOQUIAM**

609 – 8th Street, Hoquiam, WA 98550
(360) 538-3984 – FAX (360) 538-0938
Email: abieker@cityofhoquiam.com

Report From HPC

DATE: June 18, 2020
TO: Mayor Ben Winkelman and Council Members
FROM: Hoquiam Historic Preservation Commission
SUBJECT: Hoquiam Register of Historic Places Nomination – 502 J Street

Gary and Marsha Enholm submitted an application on May 19, 2020 to list 502 J Street on the Hoquiam Register of Historic Places. The application was considered by the Hoquiam Historic Preservation Commission on 6/17/20 . Based upon the attached staff report, the Commission found that the property is eligible to be listed on the Register. The Commission voted to recommend that the City Council approve the application to be listed in the Hoquiam Register of Historic Places.

Pursuant to Hoquiam Municipal Code (HMC) 10.06.050(2)(D), if the Hoquiam Historic Preservation Commission finds that the property is eligible for the Hoquiam Register of Historic Places, the Commission shall make a recommendation to the City Council that the property be listed in the Register.

Action Item: The Hoquiam Historic Preservation Commission recommends that the City Council approve application HR 20-02: 502 J Street to be listed in the Hoquiam Register of Historic Places.

**CITY OF HOQUIAM
REPORT TO THE HISTORIC PRESERVATION
COMMISSION**

**PUBLIC MEETING FOR NOMINATION TO THE
LOCAL HISTORIC REGISTER**

**STAFF REPORT
HR 20-02**

GENERAL INFORMATION

Property Name: Old Fire Hall

Property Address: 502 J Street

Property Owner: Gary and Marsha Enholm

Owner's Address: 576 Kahkwo Ct. SE, Ocean Shores WA 98563

Legal Description: Hoq Cor NWLY 65' of Lots 1 & 2 Blk 34

Zoning: C-2

Public Notification: Notice of public meeting was published in *The Daily World* on 6/4/20 . Public notices were sent to occupants of the building and contiguous property owners on 6/5/20.

This matter, a public meeting to enter the Findings of Fact, Conclusions, and Staff Recommendation for Case HR 20-02 will be heard by the Hoquiam Historic Preservation Commission on 6/17/20 .

Attachments: Application dated 05-19-20, Historic Property Inventory Form.

Findings of Fact:

Attached

The application meets the following threshold criteria for inclusion in the Hoquiam Register of Historic Places, pursuant to Hoquiam Municipal Code (HMC) 10.06.050:

1. Property is at least 50 years old at the time of the nomination;
2. Property is significantly associated with the history, architecture, archaeology, engineering, or cultural heritage of the community;
3. Embodies the distinctive architectural characteristics of a type, period, style, or method of design or construction;
4. Is the work of a designer, builder, or architect significant in national, state or local history;
5. Exemplifies or reflects special elements of Hoquiam's cultural, economic, political, aesthetic, engineering, or architectural history; and
6. Is associated with the lives of persons significant in national, state, or local history.

Staff Recommendation:

Staff recommends APPROVAL by the Hoquiam Historic Preservation Commission of HR 20-02: 502 J Street.

Staff Report prepared by: Angie Bieker, City of Hoquiam Community Development Technician

HOQUIAM HISTORIC PRESERVATION COMMISSION

- CITY OF HOQUIAM -
609 8TH STREET
HOQUIAM, WASHINGTON 98550
360.532.5700 x 214

APPLICATION FOR LISTING ON THE HOQUIAM REGISTER OF HISTORIC PLACES

Date Submitted: 5-19-20

PROPERTY IDENTIFICATION and LEGAL DESCRIPTION

Property Name _____
Property Address 502 J Street Hoquiam Washington
Property Owner Gary and Marsha Enholm
Owner's Address 576 KATHKO CT SE
City/State/Zip Ocean Shores Wa. 98569
Telephone (include area code) 206 601 3399 Email Address gpc@com@centurylink.net
Parcel # 051803400101
Legal Description See EXHIBIT A

CRITERIA FOR EVALUATING BUILDINGS/STRUCTURES

The City of Hoquiam Register of Historic Places recognizes properties that are at least 50 years old (or of lesser age that are of exceptional importance), and which are important for one or more of the following reasons:

- Historical Importance.** The property is associated with events that have made a significant contribution to the broad patterns of our history. The site is associated with the lives of persons significant in our past;
- Architectural Importance.** The site is the work of a significant architect, master builder, or craftsman. The site embodies the distinctive characteristics of a type, period, or method of construction, possesses high aesthetic value, or represents a significant and distinguishable entity whose components may lack individual distinctions;
- Archaeological Importance.** The site has yielded or may be likely to yield information important to understanding of Hoquiam culture or history.
- Birthplaces, Graves, Cemeteries.** The property is a birthplace or grave of a person of outstanding historical importance, or a cemetery significant because of its age, distinctive design features, or association with historic events or cultural patterns.

MAPS AND PHOTOGRAPHS

Include a copy of the Grays Harbor County Assessor's map on which the boundary and address (if available) of the parcels involved with your request are shown. If the property is included on Kroll, Sandborn, or any other historic maps of Hoquiam, please include copies.

Please include current interior and exterior photographs of the property that detail the historic nature of the property. If historic images of the property are available, include copies of them as well. Images should be submitted as minimum sized 4"x 6" prints as well as negatives or a compact disc with digital files.

NOMINATOR INFORMATION

Name of Individual or Group _____
Affiliation (if nominator is not the owner) owner
Nominator's Address _____
City/State/Zip _____
Telephone (include area code) _____ Email Address _____
Nominator owns the property Yes No
Nominator's Signature _____ Date _____

DOCUMENTATION

Please make photocopies and attach any information or evidence that supports the property's historical significance. This can be from written sources, such as books, articles, newspapers, or oral history or interviews.

PROPERTY DESCRIPTION

Please include a narrative of the property's history including information on its builder, architect, past residents or tenants, and any other data of significance. Also include information on the style of architecture, remodeling, restoration work, or details about what is original to the property, etc.

SIGNATURE OF PROPERTY OWNER

Sally Wilson _____ Dated 5/19/2020

Hoquiam Historic Preservation Commission
City of Hoquiam
609 8th Street
Hoquiam, WA 98550
360.532.5700 x 214

Historical Fire Station
502 J st. Hoquiam Wa.

Builder: Unable to find information on the builder currently.

Architect: Unable to find information on the Architect currently.

Past Residence: The building was built as a fire station, so the early residence where the Fire Fighters, some of our early hero's. In two of the pictures I received from John Larson, (of the Polson Museum) are the fire fighters that lived there during their shifts. I was able to get a last name of a chief, Mr. Haney and a full name of another Fred Gibcke, it turns out Mr. Gibcke lived across the street from where my mother lived as a young girl. One of the fire men in the 1950s was the father of Carole Sandstrom, and she offered the picture with the description of the rooms. She pointed out that the house in the background was that of Chief Haney.

When the new Fire Station on 8th street was built the department moved, that allowed for the old Fire Station to be sold. I'm not sure if Bob Arrington is the one who bought it from the city of Hoquiam, but he owned it in the 70s. My friend who was Bobs son Gary lived there for a couple of years. I would go into the building on many occasions. I remember how it looked back then it seemed so cool. Bob Arrington was a well-known person in Hoquiam, he owned Evergreen Sales Shake Mill. The mill was on a corner of the Hoquiam River down from the Burgess Motel. In the sales agreement the hose drying tower was to be lowered several feet, and that is when it received its pointy shaked roof. Since the Arrington's owned it has changed hands a few times. I bought it from an LLC that owned it for a couple of years.

Style: The building is wood framed with a brick exterior. The windows are wooden single pane with an iron counterbalance to assist in ease of opening. Interior has hard wood floors and the walls and ceilings are lath and plaster. The kitchen is very plane and has an original sink. The washroom has two original sinks and it has a single stall shower that might be original. In the upper level there are five open spaces, and a kitchen, a washroom with a separate toilet room, and dining room. The lower level is where the fire engines were parked. The floors are hard wood. There are six additional rooms below besides the fire engine parking, a toilet room, a boiler room, a workshop area, a parking spot for the chief's car, a storage room, and an office room on the fifth street side of the building. The beams that hold up the upper level are exposed and wrapped in a varnished dark wood and finished off with a nice molding. The dark wood is used thru out the lower level. The bottom four feet section of the walls are paneled with the wood. The doors and windows are all framed with the same wood and it continues up the stairway. That stained wood is a great feature of the lower level. There are three bifold doors that the fire trucks would use to enter the building, and they are hung with some large hinges. The hinges are adjustable so the doors can be aligned. The doors have a pully and counterbalance system to aide in opening and closing. The heating system is a boiler with a pump to circulate hot water to the registers, common for the time.

After the Arrington's sold the building, it looks like the owners added some walls, lowered some of the ceilings and changed the stairway area. What I remember is the top of the stairs were open and there was a railing around it. Looks like the railing is still up stairs leaning against a wall. I don't think the changes have improved the inside look of the building. Somebody along the way let the only down spout fall off, and that let the rain do damage to the rear of the building. I think there was more neglect than restoration.

My intention is to start restoring the building, by following the reconditions of the historical guidelines. The property is commercial so the lower part of the building will need to be used for some commercial purpose. My hope is to make the property enhance the neighborhood.

Thank You.

Gary Enholm

THIS SKETCH IS PROVIDED, WITHOUT CHARGE, FOR YOUR INFORMATION. IT IS NOT INTENDED TO SHOW ALL MATTERS RELATED TO THE PROPERTY INCLUDING, BUT NOT LIMITED TO, AREA, DIMENSIONS, EASEMENTS, ENCROACHMENTS, OR LOCATIONS OF BOUNDARIES. IT IS NOT A PART OF, NOR DOES IT MODIFY, THE COMMITMENT OR POLICIES TO WHICH IT IS ATTACHED. THE COMPANY ASSUMES NO LIABILITY FOR ANY MATERIAL ERRORS OR OMISSIONS TO THIS SKETCH, UNLESS SUCH COVERAGE IS SPECIFICALLY PROVIDED BY THE COVERED SITES OF THE SUBJECT PROPERTY. NO WARRANTY SHOULD BE MADE TO AN ACCURATE SURVEY OR FURTHER INFORMATION.





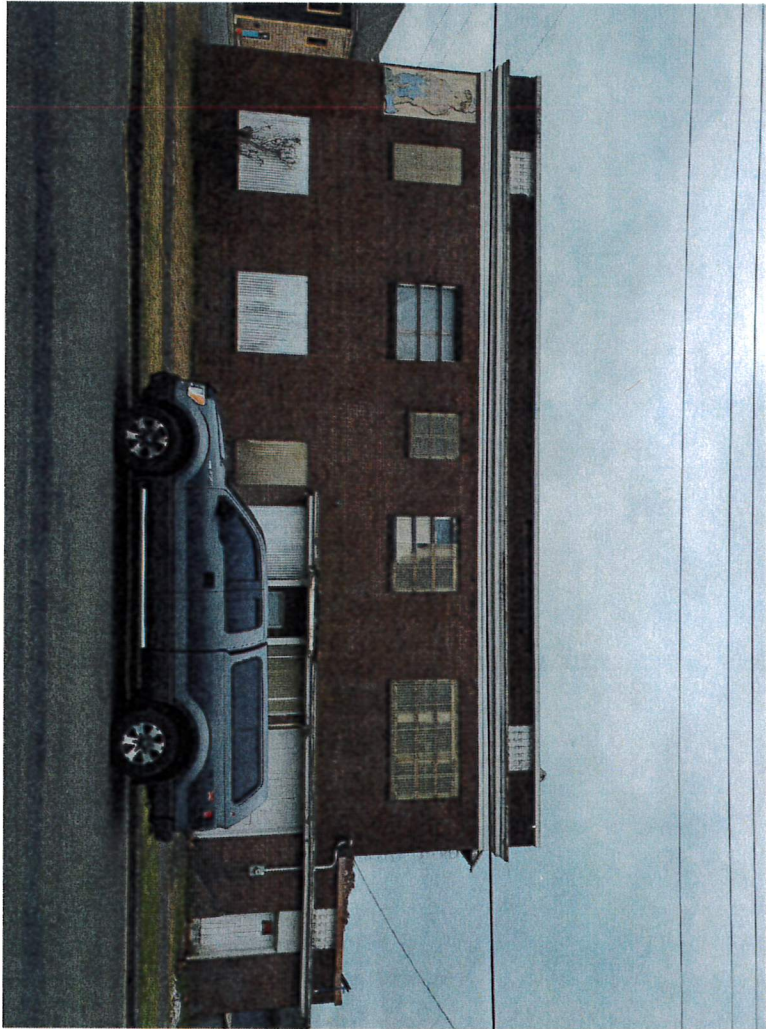
































**Office of the City Administrator
CITY OF HOQUIAM**

609 – 8th Street, Hoquiam, WA 98550
(360) 538-3983 – FAX (360) 538-0938
Email: bshay@cityofhoquiam.com

Report From Officer

DATE: June 20, 2020
TO: Mayor Ben Winkelman and Council Members
FROM: Brian Shay, City Administrator
SUBJECT: North Shore Levee Project Update

The cities of Aberdeen and Hoquiam are making steady progress on the North Shore Levee Project. On the agenda tonight is an inter-local agreement formalizing our partnership over the last 4-5 years and moving us forward. The project team is utilizing existing partner funding to finalize the alignment, complete the design, purchase right-of-way, and begin early phased construction as early as 2021. The staffs from Aberdeen and Hoquiam are working in partnership with the Office of the Chehalis Basin, Department of Ecology, Department of Commerce, State Emergency Management, FEMA, state representatives, federal representatives, Grays Harbor County and others to identify and plan for additional construction funding for the project.

The consulting firm representing the cities is currently in discussions with property owners to acquire construction and permanent easements for the levee. The expenses related to the acquisition of these easements are expected to be covered by the project's existing obligated funding.

Recommendation:

Staff recommends that the Council authorize the Mayor or City Administrator authorization to sign all easement offer letters and execute all final easement documents that are necessary for the construction of the North Shore Levee.

ORDINANCE NO. 2020 - ____

AN ORDINANCE relating to Public Records, amending Section 1.24.100 to the Hoquiam Municipal Code.

THE CITY COUNCIL OF THE CITY OF HOQUIAM, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. Section 1.24.100 of the Hoquiam Municipal Code is amended to read as follows:

1.24.100 Reimbursement for copying costs.

(1) No fee shall be charged for the inspection of public records. Any person who requests a copy of any public record from the City shall pay to the City a copying charge. Copying charges shall be in accordance with RCW 42.56.120, as now existing or hereafter amended. The copying charges for public records which can be photocopied shall be fifteen (15) cents per page. The copying charges for public records scanned into an electronic format or for the use of city equipment to scan the public records shall be ten (10) cents per page. The city shall charge five (5) cents per each four electronic files or attachment uploaded to email, cloud-based data storage service, or other means of electronic delivery. The city shall charge ten (10) cents per gigabyte for the transmission of public records in an electronic format or the use of city equipment to send the records electronically. The copying charges for other items, including photographs, audio tape recordings, and video tape recordings shall be the actual cost of duplication. Nothing herein shall be construed to apply to charges for accident reports pursuant to RCW 46.52.085.

(2) The City may charge all costs directly incident to shipping public records, including but not limited to the actual cost of any digital storage media or device provided by the city, the actual cost of postage or delivery charges and the cost of any container or envelope pursuant to RCW ~~42.56.070(7)~~ 42.56.120(2)(b)(V).

(3) The City may, at its discretion, require the requestor to deposit a sum in an amount not to exceed 10 percent of the estimated cost of providing copies for a request. If the records are made available on a partial or installment basis, the City may charge for each part of the request as it is provided. If an installment of a records request is not paid for or reviewed within twenty (20) days after the City provides notice of availability of the installment, the City is not obligated to fulfill the balance of the request.

ADOPTED by the Mayor and City Council on June 22, 2020.

BEN WINKELMAN B MAYOR

ATTEST:

CORRINE SCHMID B FINANCE DIRECTOR

PUBLISHED:



**INTERLOCAL AGREEMENT BETWEEN
THE CITY OF ABERDEEN AND THE CITY OF HOQUIAM
RELATING TO THE JOINT FUNDING FOR DESIGN AND CONSTRUCTION OF THE
NORTH SHORE LEVEE PROJECT**

THIS AGREEMENT is made the _____ day of June, 2020 by and between the City of Aberdeen, Washington, a municipal corporation (“Aberdeen”), and the City of Hoquiam, Washington, a municipal corporation (“Hoquiam”), together hereafter called “Cities.”

WHEREAS, both Cities are municipal corporations, and as such are authorized to enter interlocal agreements under the provisions of RCW 39.34; and,

WHEREAS, there exists a substantial regional need for coastal flood protection and storm drainage systems in low-lying parts of both Cities to protect the health, safety and well-being of the communities; and,

WHEREAS, the Cities have been working in partnership to develop a project to provide such protections, in part through the Timberworks Coastal Resiliency Master Plan process; and,

WHEREAS, the Cities have jointly identified the North Shore Levee Project (hereinafter “Project”) between the Wishkah and Hoquiam Rivers north of the Chehalis River and Grays Harbor Estuary as a means to comprehensively protect large sections of Aberdeen and Hoquiam; and,

WHEREAS, the Project includes a levee, whose alignment transits portions of both Cities, and related infrastructure including pump stations also within both Cities; and,

WHEREAS, the Fry Creek Pump Station in Aberdeen provides valuable flood control services to both Cities; and,

WHEREAS, the Federal Emergency Management Agency (“FEMA”) has issued a Conditional Letter of Map Revision (“CLOMR”) for the proposed North Shore Levee, that the revision would remove more than 3,100 homes and properties from the regulatory floodplain; and,

WHEREAS, the Cities have worked together, and continue to work together, to obtain financial support to pay for the design and construction of the Project, including relevant studies and permitting requirements; and

WHEREAS, through their coordinated efforts, the Cities have commenced planning, design, and implementation phase activities including real estate and right-of-way acquisition of properties along the levee alignment.

NOW THEREFORE it is hereby agreed between the Cities as follows:

1. The City of Aberdeen will remain the funding nexus and fiscal agent of state, federal, or other outside funding awarded to the Project; and,
2. With the exception of the Fry Creek Pump Station, all finished improvements related to the Project will be owned, maintained, and operated by the City in whose boundaries that improvement is located; and,
3. A master plan for development of the site, including phasing and cost estimates, shall be approved by each party prior to being implemented. Methods of financing development and a construction management plan shall be approved by each of the parties prior to being implemented.
4. The parties will continue to cooperate together and with all others in seeking grants and other sources of funding for the Project.
5. Nothing in this Agreement is intended to, nor should be construed to, circumvent decision-making, or any other, authority or processes of the Cities.
6. Nothing in this Agreement is intended to, nor should be construed to, create a right of action against or by any party not a party to this Agreement.

Dated the day and date first above written.

CITY OF ABERDEEN

CITY OF HOQUIAM

Pete Schave, Mayor

Ben Winkelman, Mayor

ATTEST:

ATTEST:

Patrice Kent, Acting City Clerk

Corri Schmid, Finance Director

Approved as to form:

Approved as to form:

Patrice Kent, Corporation Counsel

Steve Johnson, City Attorney

CITY OF HOQUIAM
RENTAL AGREEMENT - OLYMPIC STADIUM

THIS AGREEMENT, made this ____ day of June, 2020, by the **CITY OF HOQUIAM**, Grays Harbor County, Washington, ("City") and **THE CASCADE COLLEGIATE LEAGUE** ("League") for the use of the **Hoquiam Olympic Stadium**. The parties agree as follows:

- (1) The City shall make the facilities of the Hoquiam Olympic Stadium available for use by the League for the purpose of playing baseball games, as follows:

Weekend of June 26 – 28, 2020	Nine baseball games
Weekend of July 3 – 5, 2020	Nine baseball games
Weekend of July 10 – 12, 2020	Nine baseball games
Weekend of July 17 – 19, 2020	Nine baseball games
Weekend of July 24 – 26, 2020	Nine baseball games
Weekend of July 31 – August 2, 2020	Nine baseball games
Weekend of August 7 – 9, 2020	Nine baseball games
Weekend of August 14 – 16, 2020	Nine baseball games

(2) The City shall be responsible for mowing the grass. The League shall be responsible for all field preparations, cleaning of the restrooms, and conducting other routine clean-up before and after each game. The League shall provide all necessary supplies for field preparations and clean-up.

(3) The League has no intention of operating the concessions facilities, which shall not be made available by the City.

(4) The League shall pay a rental fee of \$5,400 for the use of the Hoquiam Olympic Stadium as set forth above, to be paid in advance no later than June 25, 2020. At this time, the League intends to play all baseball games during daylight hours. If lights are used in connection with any League baseball games, the League shall pay an additional \$100.00 for each night that lights are used. The City will bill the League at the end of the season.

(5) The League agrees to carry liability insurance covering injuries to participants and spectators in the stands and in the stadium with the City of Hoquiam named as an additional insured. The League shall provide the City with a certificate of insurance naming the City as an additional insured no later than June 25, 2020.

(6) The League shall comply with the "Zachary Lystedt Law," concerning head injuries and concussions. The Zachary Lystedt Law requires that:

- (a) An informed consent must be signed by athletes prior to practice or competition;
- (b) An athlete who is suspected of sustaining a concussion or head injury must be

removed from play; and

(c) An athlete who has been removed from play must receive *written clearance* from a licensed health care provider prior to returning to play.

(7) The League shall provide the necessary administration and supervision of its own activities, and shall adhere to “The 2020 Return to Play Guidelines” provided to the City by the League.

(8) The League shall comply with the City’s Non-Discrimination in Community Athletics Policy, which provides in part that users of City sports facilities shall not discriminate against any person on the basis of gender in the operation, conduct, or administration of community athletic programs or sports facilities.

DATED this ____ day of June, 2020.

CITY OF HOQUIAM

CASCADE COLLEGIATE LEAGUE

By _____
Ben Winkelman – Mayor

By _____
Ben Krueger -- Commissioner