



CITY OF HOQUIAM  
City Council Meeting Minutes

December 9, 2024

**CALL TO ORDER**

Mayor Winkelman called the meeting to order at 7:00 p.m. Councilmember Nelson led the flag salute.

**ROLL CALL**

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brooks, Carlstrom, Gillis, Hinchey, Larsen, Nelson, Pauley, Puvogel, Reid, Smith and Thornton.

Staff in attendance were Lt. Jeff Salstrom, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Kayla Nielsen.

**PUBLIC HEARING**

Planning Commission  
Recommendation

Councilmember Puvogel moved to open Public Hearing. Councilmember Pauley supported. Passed by voice vote.

No comment from the public.

Councilmember Puvogel moved to close Public Hearing. Councilmember Larsen supported. Passed by voice vote.

**COMMUNICATION**

PNW Renewable Project  
Update

Phillip Heasman, VP of Business Development, presented a PowerPoint to the City Council on the pellet plant.

Phillip spoke about the pellet plant site, operations, exit ports, and logistics. Why and how the company makes pellets, the renewable energy of pellets, how pellets improve air quality versus other means like coal. Phillip discussed why our location is the best location for the pellet plant; with Hoquiam being a rich fiber basket and excellent logistics. The benefits of the pellet plant being built in Hoquiam range from job creation to the creation of new revenue streams locally.

**PUBLIC COMMENT**

Alan Richrod

Spoke on the topic of the pellet plant.

Tammy Domike

Spoke on the topic of the pellet plant.

Melanie McIver

Spoke on the topic of the Salary Ordinance.



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Robin Emery

Spoke on the topic of the Wheeled All-terrain Vehicles and the Salary Ordinance.

## **CONSENT AGENDA**

Council Minutes of  
November 25, 2024

Councilmember Brooks moved to approve Council Minutes of November 25, 2024. His motion was seconded by Councilmember Nelson and passed by voice vote.

## **COUNCIL ACTION/DISCUSSION**

### **Committee Reports**

No Committee Reports were presented.

### **Officers Reports**

No Officers Reports were presented.

### **Mayors Reports**

Coin Hunt

Tis the season for the coin hunt! Coins will be inside stores this year and they are clearly marked.

Best decorated for Christmas

We will be looking for the best decorated house. We will also be judging who best decorated at the City of Hoquiam.

Santa Comes to Town

December 14, 2024, Santa comes to town. Also check out the Christmas movies being played at the 7<sup>th</sup> Street Theater.

Shop with a Cop

Thank you to everyone who helped organize Shop with a Cop this year! Remember to shop local when you can.

Second Public Comment

Second Public Comment is the time to speak about non agenda items. Mayor Winkelman encourages all who want to speak to speak at that time.

Salary Ordinance

The Regulatory Meeting discusses income regularly and looks at percentage and a fair salary for the services that are provided.

PNWRE

The Mayor supports the pellet plant being built in our community.

Light Parade

Thank you to those you reached out respectfully about their concerns with the Light Parade.



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## **Council Reports**

Councilmember Puvogel

Thank you to everyone that showed up to the balloon fight on Thanksgiving! It was a lot of fun and it was a good teaching experience for the kids on clean up.

Councilmember Pauley

It was great to see Shop with a Cop!!

## **LEGAL BUSINESS**

### **Ordinances**

Wheeled all-terrain Vehicles

An Ordinance relating to the regulation of wheeled all-terrain vehicles; adding a new Chapter 7.9 to the Hoquiam Municipal Code; and establishing an effective date. Councilmember Pauley moved to approve the ordinance with the amendment of the effective start date to be December 13, 2024, and his motion was seconded by Councilmember Hinch. A discussion followed. Ms. Schmid read the Ordinance by title a second time. Roll Call Vote as follows: Puvogel – Yes, Reid – Yes, Smith – No, Thornton – No, Anderson – Yes, Brooks – Yes, Carlstrom – Yes, Gillis – Yes, Hinch – Yes, Larsen – No, Nelson – No, Pauley – Yes. Motion passed by majority vote 8/4.

Supplemental Budget

An Ordinance adopting a supplemental budget no. 24-2 and appropriating funds. Councilmember Puvogel moved to approve the ordinance, and his motion was seconded by Councilmember Nelson. A discussion followed. Ms. Schmid read the Ordinance by title a second time after which the motion to approve passed by unanimous voice vote.

2025 Salary Ordinance

An Ordinance fixing the compensation of all employees of the City of Hoquiam from and after January 1, 2025; and repealing Ordinance No. 2023-13. Councilmember Puvogel moved to approve the ordinance, and his motion was seconded by Councilmember Pauley. A discussion followed. Ms. Schmid read the Ordinance by title a second time. Roll Call Vote as follows: Puvogel – Yes, Reid – Yes, Smith – Yes, Thornton – Yes, Anderson – Yes, Brooks – Yes, Carlstrom – Yes, Gillis – No, Hinch – Yes, Larsen – Yes, Nelson – Yes, Pauley – Yes. Motion passed by majority vote 11/1.



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## **Resolutions**

Surplus – Police Push Bar

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.010 and 1.64.020.

Councilmember Brooks moved to accept this Resolution, this motion was supported and passed by voice vote.

Support of Chehalis Basin Flood Protection Projects

A Resolution of the Mayor and City Council of the City of Hoquiam, Washington, expressing support for the proposed flow through dam project for flood control in the Chehalis River Basin, the Aberdeen-Hoquiam Flood Protection Project, and the Chehalis Basin Flood Authority Local Projects.

Councilmember Pauley moved to accept this Resolution, this motion was supported by Councilmember Nelson and passed by voice vote.

## **Other Legal**

Public Works Mutual Aid Agreement

Councilmember Brooks moved to approve this agreement, and his motion was seconded by Councilmember Pauley. The motion to approve passed by voice vote.

Public Works Board Construction Program Award Letter

This letter is awarding the City for the North Shore Levee West Project \$8,000,000 in loan funding (at 0.86% for 20 years) and \$2,000,000 in grant funding. Councilmember Puvogel moved to approve this letter, and his motion was seconded by Councilmember Pauley. Discussion to follow. The motion to approve passed by voice vote.

Public Defense Contract – Geoff Arnold

Councilmember Puvogel moved to approve this contract, and his motion was seconded by Councilmember Pauley. Discussion to follow. The motion to approve passed by voice vote.

HDR – Hoquiam ADA Transition Plan SOW & Estimate

Councilmember Brooks moved to approve this scope for planning and design services with HDR, and his motion was seconded by Councilmember Pauley. Discussion to follow. The motion to approve passed by voice vote.



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HDR – Water Treatment  
Plant Preliminary  
Engineering Report

Councilmember Brooks moved to approve this scope of services with HDR, his motion was seconded by Councilmember Nelson. The motion to approve passed by voice vote.

Department of Ecology –  
Grant Agreement for North  
Shore Levee

Councilmember Pauley moved to approve this \$17,620,094 Grant agreement; his motion was seconded. Discussion to follow. The motion to approve passed by voice vote.

Aspect Consulting –  
Ecology Streamflow Grant

Councilmember Pauley moved to approve this agreement with Aspect that is funded by a \$735,000 Ecology Grant; his motion was seconded. Discussion to follow. The motion to approve passed by voice vote.

## **OLD BUSINESS**

Crosswalk on Sumner by  
McDonalds

Councilmember Reid asks about a crosswalk on Sumner by McDonalds like the crosswalk on Simpson. The city is looking into Grants that would fund this type of project.

Semi-Truck Parking

Councilmember Thornton speaks on the semi-truck parking on the sidewalks.

Ordinance Modification

Councilmember Puvogel moved to have Ordinance to allow modification on planning commissions at next meeting. Councilmember Hinch support, discussion to follow. The motion to approve passed by voice vote.

Planning Commission

Councilmember Puvogel motioned to send the Planning Commission recommendations back to the Planning Commission with comments. This motion was supported, discussion to follow. The motion was passed by voice vote.

## **NEW BUSINESS**

Mural on building 501  
Simpson

Councilmember Larsen speaks on working with the high school to have students paint a Mural on the 5<sup>th</sup> Street side of 501 Simpson Avenue building.

## **EXECUTIVE SESSION**

No Executive Session were held.

## **SECOND PUBLIC COMMENT**



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Robin Emery	Spoke about the light parade happening December 21 <sup>st</sup> at 5pm.
Laina Caldwell	Spoke on the benefits of having jobs in our community for our mental health, like those that will be created by the pellet plant.
Gwendolyn Gates	Spoke on the benefits of having yellow and red flashing lights for cross walks.
Lee First – Written Comment	Wrote about the pellet plant.
<b>ADJOURN</b>	Councilmember Puvogel moved to adjourn the meeting at 8:45 p.m. and his motion was seconded and passed by voice vote.
	<hr/> BEN WINKELMAN – Mayor
	<hr/> KAYLA NIELSEN – City Council Secretary