



CITY OF HOQUIAM

May 12, 2025

City Council Meeting Minutes

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. Community Member Chris Frye led the flag salute.

ROLL CALL

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brooks, Carlstrom, Gillis, Hinchin, Larsen, Nelson, Pauley, Puvogel, Reid, Smith and Thornton.

Staff in attendance were Lieutenant Jeff Salstrom, Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Kayla Nielsen.

APPROVAL OF THE AGENDA

Councilmember Brooks moved to accept the Agenda. Councilmember Hinchin supported. Passed by voice vote.

COMMUNICATION

Blue Zones – Grays Harbor
County Community
Wellness Collaborative

Chris Frye gave the Council an update on the Hoquiam Trail Routes. Any questions please contact Chris Frye at FryeC@crhn.org

PUBLIC COMMENT

No Public Comment Presented.

CONSENT AGENDA

Council Minutes of April 21,
2025

Councilmember Brooks moved to approve Council Minutes of April 21, 2025. His motion was seconded by Councilmember Puvogel and passed by voice vote.

Claims & Payroll

Councilmember Brooks moved to approve the Claims and Payroll. His motion was seconded by Councilmember Puvogel and passed by voice vote.

Dahlstrom Lumber – Lease
Extension

Councilmember Brooks moved to approve the Lease Extension for Dahlstrom Lumber. His motion was seconded by Councilmember Puvogel and passed by voice vote.

COUNCIL ACTION/DISCUSSION

Committee Reports

No Committee Reports Presented.



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Officers Reports

No Officers Reports Presented.

Mayors Reports

Urban Forestry Board

The Urban Forestry Board agreed to allow the removal of the trees.

Sunken Vessel

Most of the environmental concerns have been addressed.

T-Mobile Community Grants

Looking at this grant, to go toward Buck Giles Mountain bike trails and to assist Chris Frye with his walking trails.

Fountain at City Hall

Currently gathering a bid for the Fountain, once this bid is obtained it will be brought to the City Council.

Summer Seasonal Position

We will have lots of work this summer. Please turn in your application for the Summer Worker Position.

Appropriate Conversations

Reminder: political conversations on record at the Council Meeting are not appropriate.

Council Reports

Councilmember Gillis

Priya Lindeen from My TOWN Coalition gave all Council Members an invitation to attend a Key Leader Event with guest speaker Taanvi Arekapudi on May 20th, 2025, from 5:30-7:30PM.

Attended the Mental Health Awareness with the High School. Reminder that Mental Illness is something you don't have to do alone.

LEGAL BUSINESS

Ordinances

Moratorium on Transitional Housing

An Ordinance of the City Council of the City of Hoquiam, imposing a moratorium on the licensing, regulation, location and permitting of transitional housing, permanent supportive housing, indoor emergency shelters, and indoor emergency housing, setting a public hearing, and declaring this ordinance a public emergency ordinance and thus effective immediately. Councilmember Brooks moved to adopt the Ordinance, and his motion was seconded by Councilmember Hinch. A



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	<p>discussion was opened by Councilmember Puvogel. Ms. Schmid read the Ordinance by title a second time after which the motion to approve passed by unanimous voice vote.</p>
Resolutions	<p>No Resolutions were Presented.</p>
Other Legal Farmers Market Lease – Memo Garcia	<p>This is a 30-year lease for the farm stand between the City of Hoquiam and Memo's Mexican Food. Councilmember Puvogel moved to approve this lease, and his motion was seconded by Councilmember Pauley. A discussion followed and was passed by voice vote.</p>
HDR Amendment – NSLW	<p>This is an amendment to the Agreement on August 4th, 2021 to perform engineering services for the City of Hoquiam. Councilmember Puvogel moved to approve this agreement, and his motion was seconded by Councilmember Brooks. A discussion followed and was passed by voice vote.</p>
North Shore Levee Property Purchase – Miller Parcel	<p>This is an agreement to purchase the Miller Parcel. Councilmember Puvogel moved to approve this purchase, and his motion was seconded by Councilmember Anderson. A discussion followed and was passed by voice vote.</p>
OLD BUSINESS Zoning	<p>Councilmember Reid asked Mr. Shay where we were at with the bid process. It was determined that if Mr. Shay does not hear from HBL by June then we will send out a proposal for everyone.</p>
Councilmember Email	<p>Mayor Winkelman reminds the Councilmembers that do not have access to their email to reach out to Kayla Nielsen or Corri Schmid.</p>
Name Tag/Business Cards	<p>Councilmember Gillis asked for an update on the business cards and name tags. Council Secretary Kayla Nielsen stated the name tags have been ordered, and she is still getting quotes for the business cards.</p>



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NEW BUSINESS

Public Hearing

Councilmember Puvogel moved to set a Public Hearing on June 9, 2025, for the six-year street plan, this was seconded by Councilmember Anderson. Discussion to follow and passed by voice vote.

Planning Commission

Councilmember Puvogel opened discussion on the Moratorium on Transitional Housing. It was determined that the Council wait until the Public Hearing before compiling a list of suggestions for the Planning Commission.

Support Chris Frye Blue Zone Project

Councilmember Pauley moved to support Chris Frye. Councilmember Anderson seconded this support and was passed by voice vote.

SECOND PUBLIC COMMENT

No Second Public Comment Presented.

EXECUTIVE SESSION

No Executive Session Held.

ADJOURN

Councilmember Puvogel moved to adjourn the meeting at 8:07 p.m. and his motion was seconded by Councilmember Pauley and passed by voice vote.

A handwritten signature in black ink, appearing to read "B. Winkelman", written over a horizontal line.

BEN WINKELMAN – Mayor

A handwritten signature in black ink, appearing to read "Kayla Nielsen", written over a horizontal line.

KAYLA NIELSEN – City Council Secretary