



# CITY OF HOQUIAM

City Council Meeting Minutes

March 14, 2022

## **CALL TO ORDER**

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember Hinchon led the flag salute

## **ROLL CALL**

Those in attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brand, Brooks, Carlstrom, Dick, George, Hinchon, McMillan, Pellegrini, Puvogel and Reid. Absent from the meeting was Councilmember Nelson.

Staff in attendance were Police Chief Jeff Myers, Asst. Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay and Council Secretary Tracy Wood.

## **COMMUNICATIONS**

Swearing in of Officers

Police Chief Myers introduced officer Atwood and PSO Galeana to the Council and Mayor Winkelman swore each of the officers into their new positions.

State of TRL

Cheryl Heywood, Timberland Regional Library, provided information to the council regarding library services in 2021. New programs and other information can be found at [www.trl.org](http://www.trl.org). During 2021, the library updated their Wi-Fi, offered free printing of up to 100 pages per week off of the library printers. For children the library now offers audio children's books, picture books, ABC Mouse and other programs for reading, math and science. They also have over 7,000 newspapers and magazines on line for library patrons. They have opened two new libraries in Washington and completed their story trails project.

## **CONSENT AGENDA**

Included on the consent agenda were the City Council minutes of February 28, 2028. Councilmember McMillan moved for the adoption of the minutes and his motion was seconded and passed by voice vote.

## **OFFICER REPORTS**

Olympic Stadium Bids

The City called for bids on the Olympic Stadium Renovation project and three bids were submitted. The City requested a base bid and several Alternate bids. Submitting bids were J. A. Morris



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## MAYOR REPORTS

State Competition

with a base bid of \$106,900 and Alternates bids totaling \$997,200; Rognlins, Inc. with a base bid of \$139,650 and Alternate bids totaling \$1,145,900 and Construct Inc. with a base bid of \$98,000 and Alternate bids totaling \$1,149,000. The recommendation of the Architect is to accept the bid from J.A. Morris for the base bid and Alternates 1 and 4. Councilmember McMillan moved to approve the staff and architects recommendation and his motion was seconded. Following a brief discussion on the alternates, the motion passed by voice vote.

Mayor Winkelman stated that his daughter, Ellie, who recently was selected as the 2022 Grays Harbor Outstanding Teen, will be representing Grays Harbor in the State competition in Seattle. His daughter Maci will also be competing. He expressed his appreciation for all of the support of the community

Spring Clean-up

Hometown Sanitation is again offering a \$30 voucher for the Spring Clean-up Program. You can pick up vouchers at Hometown Sanitation. Spring Clean-up is March 23<sup>rd</sup> through 29<sup>th</sup>.

Sale of REG

Chevron is purchasing REG who operates at the Port.

4<sup>th</sup> of July Laser Light Show

There have been discussions regarding a laser light show at the Stadium for the 4<sup>th</sup> of July. They are also looking at a possible baseball game and music that evening with the City co-sponsoring the event with other community businesses and individuals. More information will be provided at a future date.

Move with the Mayor Program

Several meetings ago he announced a program called Walk with the Mayor and some citizens have participated in that. With the help of the City Administrator, we will be participating in a program called "move with the Mayor" which is a National program. At this time he doesn't know of any other Washington Mayors who are participating, but he has spoken with the Mayor of Ocean Shores. This would be organized activities that



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## Pickle Ball Courts

everyone could participate in. More information will be provided on this at upcoming meetings.

There has been some discussion on turning the old tennis courts on Beacon Hill into pickle ball courts. It doesn't seem to be a huge renovation as we would just need to remove some of the fencing, etc. He encouraged the council to consider this as pickle ball was originated in the State of Washington and is our State sport.

## Retirement of Chief Myers

He recently met with Chief Jeff Myers who is officially announcing his retirement at the end of June. Jeff has served our community as well as surrounding areas in his 30 years as a law enforcement officer. He will truly be missed and has done an outstanding job for the City of Hoquiam.

## Update on Federal Funding Secured by Representative Kilmer

Mayor Winkelman asked Mr. Shay to provide an update of the recent announcement of the Federal funding that we received. Mr. Shay stated that Representative Kilmer sponsored a local project request for our North Shore Levee Project. He obtained \$10M in funding for our flood protection program. This is the largest award in the nation. Bid packages for Fry Creek are almost complete and will go out in the near future as well as complete the design packages for the other phases of the project. This funding will get us a long way on this project. Councilmember Pellegrini spoke about the flood gates and planning for the Woodlawn area at the retreat. The City is also looking at that.

## Coin Hunt

Mayor Winkelman thanked Councilmember McMillan for the latest coin hunt. Silver dollars and "pots" of gold were sprinkled throughout Hoquiam last weekend.

## **COUNCIL REPORTS**

### Council Retreat

Councilmember McMillan spoke briefly regarding the Council retreat. He reviewed the ideas that were submitted by the councilmembers who attended.



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HBA

Councilmember Carlstrom stated that HBA is planning on a scavenger hunt for Easter. They are also looking for new board members.

Turf Committee

Councilmember Hinchey stated that the Turf Committee met with Greg Swenson last week and they are still discussing the stadium turf project. There are some obstacles with some of the types of users that we have and the committee is trying to address those issues. Hope to have something back to the council soon.

Mr. T's

Mr. T's is still being worked on. They have made good progress. They have fixed the collar for the net and have most of the equipment operational at this point. Hope to open in April.

## LEGAL BUSINESS

### Resolutions

Surplus Property – Fire Department

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. Councilmember McMillan moved for the adoption of the resolution and his motion was seconded. The item being surplus is a Hydrocarbon Detector no longer needed by the Fire Department. The motion to approve the resolution passed by voice vote.

### OTHER LEGAL

Hoquiam Girls Fastpitch – Gable Park Lease

A Rental Agreement between the City of Hoquiam and Hoquiam Girls Fastpitch for use of John Gable Fields. Councilmember McMillan moved to approve the agreement and his motion was seconded. Council asked if there would be a use charge for the new lights that were installed at the fields. The agreement includes a \$50 per use charge if lights are used. The motion for approve the agreement passed by voice vote

Hoquiam Youth Baseball – Field Lease

A Rental Agreement between the City of Hoquiam and Hoquiam Youth Baseball for use of the minor and major league fields at Olympic Stadium. Councilmember McMillan moved to approve the agreement and his motion was seconded and passed by voice vote.



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Watershed Services –  
Brittlind Company Inc.

Councilmember Dick asked if we were going to have a contract with Babe Ruth. They have not contacted the city at this point.

A Service Provider Agreement between the City of Hoquiam and Brittlind Company Inc. for Watershed Services. Councilmember Mcmillan moved for the approval of the agreement and his motion was seconded and passed by voice vote.

Community Foundation  
Grant – Olympic Stadium  
Repair

A Grant Award Agreement between the City of Hoquiam and the Grays Harbor Community Foundation for the amount of \$30,000 for the Olympic Stadium Repair Project. Councilmember McMillan moved to accept the Grant and sign any necessary paperwork. His motion was seconded. Mr. Shay stated that this grant award will be combined with the RCO grant that was obtained for the stadium project. The motion to accept the Grant passed by voice vote.

Landfill Insurance  
Settlement

A Release and Settlement Agreement between the City of Hoquiam and American States Insurance Company and Liberty Mutual Insurance Company for the Hoquiam Landfill. Councilmember McMillan moved to approve the Release and Settlement Agreement and his motion was seconded. Councilmember McMillan asked if we are still negotiating or is the final settlement. Mr. Shay stated that we are still pursuing other insurers. This is just one of the insurers that we had. It covers past expenses, not future expenses. Councilmember McMillan asked if this was signed, do we not qualify for any future money. Mr. Johnson stated that we are still eligible to file other claims. Councilmember Puvogel asked if what we have expended came from the General Fund. Mr. Shay stated that this came from the Landfill Fund and we should put this back into that fund. Following further discussion the motion passed by voice vote

HDR Amendment –  
Broadway Road Project

Broadway Road Project – HDR Engineering. Councilmember McMillan moved to approve the agreement and his motion was seconded. Mr. Shay explained that we were awarded Federal transportation funding through the Council of Governments which need to be obligated out each year. We are ready to move into the ROW portion of the project. The County gave us a



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	<p>\$500,000 match for this project and Mr. Shay thanked the county for that funding. We are trying to get Broadway Phase I shovel ready for construction by the end of this year for construction in 2023. Councilmember Pellegrini asked if the engineering was already complete and Mr. Shay stated that Phase 1 is done. He explained the areas that are included in the Phases. Councilmember Puvogel asked a question regarding Adams Street, Mr. Shay stated that it is included due to mitigation for wetlands. The City is proposing land by the Old Cannery Park. Following further discussion, the motion to approve the amendment passed by voice vote.</p>
Interlocal Agreement – GH County and City of Hoquiam for GIS Services	An Interlocal Agreement between Grays Harbor County and the City for Geographic Information Services. Councilmember McMillan moved for the approval of the agreement and his motion was seconded and passed by voice vote.
<b>OLD BUSINESS</b>	
Utility Rate Study/Ambulance Fees	Councilmember Anderson asked how the ambulance rates were determined for multi-dwelling establishments such as nursing homes, etc. Councilmember McMillan stated that this would be something to discuss with the Finance Director. Mr. Johnson stated that the ambulance fees were set by a separate ambulance study. Councilmember McMillan stated that the Assistant Fire Chief has spoken with the Public Safety Committee regarding this.
Riverside	Councilmember McMillan asked if any discussion has been held with the DOT regarding the corner of Riverside since this will be discussed at the next Public Safety Meeting. Mr. Shay stated they have had discussions with DOT and they are well aware of the problems. Councilmember McMillan stated that the report that was received states 12 accidents at this location. Mr. Shay stated that those were not all accidents from the roadway, some accidents on that report were accidents in the parking lot. Further discussion was held regarding speed limits, etc. in this location.



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Spring Clean-up	Mr. Johnson located the specific dates for the Spring Clean-up. It will be held March 23-29, 2022 and vouchers are available at Hometown Sanitation.
PDC	Councilmember Puvogel reminded the Councilmembers that PDC forms are due in April.
Future Council Meetings	Mayor Winkelman briefly discussed in person council meetings. We will be offering hybrid meetings for anyone feeling comfortable to attend they can be here in person starting with the March 28 <sup>th</sup> meeting. Zoom will still be available for those who do not want to attend in person. Councilmember McMillan moved to meet in person starting on March 28 <sup>th</sup> . His motion was seconded. Mayor Winkelman stated that he wanted the motion to be clear that in-person is available but not required. The motion passed by voice vote.
IPADS	Mayor Winkelman encouraged everyone to get their IPADS updated
<b>NEW BUSINESS</b>	
Public Safety Meeting	Councilmember Hinchon stated that Public Safety will be meeting on March 28, 2022. Councilmember Puvogel stated it has already been set for the 28 <sup>th</sup> – Councilmember McMillan stated it was scheduled for 5:00 in the Mayor’s Office.
Excuse Absent Member	Councilmember Puvogel moved to excuse the absent member and his motion was seconded and passed by voice vote.
Pickle Ball Court	Councilmember McMillan move to approve building of a Pickle Ball Court on Beacon Hill Tennis Courts. If we do not have funding at this point, we can look at some type of funding. His motion was seconded. Mayor Winkelman stated that he has had discussions with Mr. Ogren who feels this area would be acceptable for this type of sport. It should hopefully not be too expensive. Councilmember Anderson asked if there were grants available. Mr. Shay stated that the cost should not be more than a few thousand dollars and could probably be absorbed in the budget and there are other grants available such as Community



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## **PUBLIC COMMENT**

Foundation, etc. Councilmember Puvogel asked if there was a program that equipment could be checked out for this. Possibly check out through Parks or the Library. The motion passed by voice vote. Librarian Livingston stated that this could be an option if kits were put together.

Ms. Wood read information provided by the Small Business Administration regarding loans available for damage caused by the recent flooding. They are available tomorrow (Tuesday) at the Log Pavilion to provide assistance in filling out the necessary paper work or citizens can apply on line. Information is available in the lobby.

## **ADJOURN**

Councilmember Dick moved to adjourn the meeting at 8:28 p.m. The motion was seconded and passed by voice vote.

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BEN WINKELMAN – Mayor

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TRACY WOOD – City Council Secretary