



CITY OF HOQUIAM

City Council Meeting Minutes

APR 25 2022

CALL TO ORDER

Mayor Winkelman called the meeting to order at 7:00 p.m. and Councilmember Nelson led the flag salute.

ROLL CALL

In attendance at the meeting were Mayor Winkelman and Councilmembers Anderson, Brand, Brooks, Carlstrom, Dick, Hinchey, McMillan, Nelson, Pellegrini, Puvogel and Reid. Absent from the meeting was Councilmember George.

COMMUNICATIONS

General Eldon Bargewell Park Update – Jay Fry

Staff in attendance were Police Chief Jeff Myers, Assistant Fire Chief Matt Miller, City Attorney Steve Johnson, City Administrator Brian Shay, Finance Director Corri Schmid and Council Secretary Tracy Wood.

Jay Fry made a presentation to the council to give an update on the fundraising efforts and the new Park. To date they have raised \$256,000. The original estimate to build the park and obtain the statue was \$300,000 but with the cost of inflation the group will now need approximately \$330,000. They are working with the sculptor, who is working with some of the people that served with General Bargewell in Vietnam. There are approximately 90 military people from 26 different states who plan on attending the dedication which will be held on Armed Forces Day of May 2023. They will begin construction on the park late spring of this year. The group has hired a landscape architect out of Olympia and Quigg Bros. Construction will be doing quite a bit of the work. Most of the donations have come from the military or others who attended school with Eldon. Mr. Fry provided some background information on General Bargewell's military service years. Anyone wanting to make a donation can contact the Grays harbor Community Foundation where they have an account set up.

CONSENT AGENDA

Councilmember McMillan moved to approve items a, b and c, as presented and his motion was seconded. Those items appearing on the consent agenda were as follows:

- The City Council Minutes of April 11, 2022;
- The Regulatory Committee Report recommending approval of claim check numbers 98332 through 98501 in the amount of \$772,699.71; claim auto pay and EFT numbers 528 through 533 in the amount of \$22,766.09; payroll check numbers 30126 through 30152 in the



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OFFICER REPORTS

Timber Sale 2022-1

amount of \$196,531.06; payroll ACH and EFT's in the amount of \$436,844.70 and \$222,384.42 respectively;

- A Request for Release of Timber Sale Bonds to Sierra Pacific for Hoq TS 2021-01.

The motion for approval of the consent agenda passed by voice vote.

Mr. Shay provided a written report to the Council regarding an addendum to replace culverts on Timber sale 2022-1. The City Forester identified two culverts required to be replaced to meet fish passage regulations within the project area. Shermer Construction is building the roads for the timber sale and has provided the city with a proposal totaling \$65,000 to purchase the necessary materials and install the culverts. The cost of the work will be deducted from the proceeds of the timber sale which is anticipated to total over \$1,500,000. Staff recommends that council authorize the addendum to purchase and install the culverts. Councilmember McMillan moved to approve the staff recommendation and his motion was seconded. Following a brief discussion on the culvert regulations, the motion to authorize the addendum passed by voice vote.

Ambulance Availability Fee Study

Ms. Schmid provided a written report to the Council regarding a cost-of-service study to evaluate the cost of our current system to ensure we can maintain operational sustainability and balance the demand and availability fees. The City received a quote from FSC totaling \$30,660 to review cost of service and calculate the ambulance availability rate. In addition to the quote received, staff is requesting council approval to request FCS to review the fees for Fire and EMS services provided to Fire Districts and review the allocation and expenditures to the Fire and EMS funds. Staff recommends Council allow staff to enter into an agreement with FCS to provide the services provided above. Councilmember McMillan moved to approve the staff recommendation and authorize entering into a service contract with FCS. His motion was seconded. Councilmember McMillan moved to amend the dates in the agreement, under task 3, and change them to 2023 through 2027. His motion to amend passed by voice vote. Councilmember Puvogel moved to amend the agreement to include the fees for services provided to the Fire Districts and the allocation of expenditures to the Fire and EMS



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Purchase of Stryker Gurneys

funds. His motion was seconded and passed by voice vote. The main motion, as amended passed by voice vote.

Assistant Fire Chief, Matt Miller, submitted a request to the council to approve the purchase of two Stryker Power Gurneys in the amount of \$50,949.27. These will be ordered now, but the City will not pay for them until 2023. Councilmember Puvogel moved to accept the report and staff recommendation and his motion was seconded. Ms. Schmid stated that we are self-insured for L&I and Asst. Chief Miller reported that since we purchased the previous gurneys, the back injury claims have gone down significantly. Following a brief discussion, the motion to accept the report and authorize the purchase passed by voice vote.

MAYOR REPORTS

Easter Egg Hunt

Mayor Winkelman thanked everyone who helped put together the Easter egg hunt held at the stadium.

Rotary and Miss Grays Harbor Outstanding Teen Environmental Clean-up Day

The clean-up project held on the 16th was a great success. It was estimated that the volunteers who participated picked up at least 2,000 lbs. of garbage. There were a lot of volunteers from the city staff, the Rotary and community who participated.

Shorebird Festival

The virtual Shorebird Festival started this week and the shorebirds have arrived at the basin.

Forum for High School Seniors

Next year the Mayor would like to invite the seniors from the school to come to a forum to discuss what they would like to see in the future for Hoquiam. He would like to have them identify what they would like to see and what they would come back to Hoquiam for.

COUNCIL REPORTS

RFA

Councilmember McMillan stated that the RFA Committee met a few weeks ago and decided to ask Cosmopolis if they would like to join the RFA. They voted at their last meeting to join the RFA. The next meeting will be on May 10th at 6:00 p.m.

Hoquiam Business Association

Councilmember Carlstrom stated that the HBA will begin hosting monthly business forums starting tomorrow (4/26) at 6:30 at Lions Guard gaming. She also reminded everyone about the Historic Hoquiam event on Saturday – April 30th.



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LEGAL BUSINESS

Resolutions

Surplus Property – Fire Department

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. The property being surplus is a 2002 Ford E350 ambulance chassis no longer needed by the fire department. Councilmember McMillan moved for the adoption of the resolution and his motion was seconded. Councilmember Hinchin asked if the money goes back to the department who surplused it. Ms. Schmid stated that yes if it has value and is sold it would. The motion to approve the resolution passed by voice vote.

Surplus Resolution – Parks Department

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. The property being surplus are street landing ramps no longer needed by the Parks Department. Councilmember McMillan moved for the adoption of the resolution and his motion was seconded. Councilmember Hinchin asked if the money goes back to the department who surplused it. Mr. Shay stated that Parks falls under the General Fund and that is where the funds would go. The motion to approve the resolution passed by voice vote.

Surplus Resolution – Public Works Department

A Resolution declaring certain personal property owned by the City to be surplus items pursuant to Hoquiam Municipal Code Sections 1.64.005, 1.64.010 and 1.64.020. The property being surplus is a generator from the Emerson Pump Station no longer needed by Public Works. Councilmember McMillan moved for the adoption of the resolution and his motion was seconded. The motion to approve the resolution passed by voice vote.

OTHER LEGAL

Department of Ecology – Shorelines Plan Update

Included in the packet was a Shoreline Master Program Agreement between the State Department of Ecology and the City of Hoquiam to provide funds for the review of the Shoreline Master Program to ensure it is consistent with requirements of the Shorelines Management Act, RCW 90.58 and WAC 173-26. The total funds are \$16,800.00. Councilmember McMillan moved to have the Mayor or his designee sign the agreement and his motion was seconded. Mr. Shay stated that the City is



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Department of Ecology – Spill Prevention, Preparedness and Response Equipment Grant Agreement

looking at the same consultant who completed it for us the last time. The motion passed by voice vote.

Included in the Council packet was an agreement between the State Department of Ecology and the City of Hoquiam to provide \$50,150 in funding for Spill Prevention, Preparedness and Response Equipment. Councilmember McMillan moved to authorize the Mayor or his designee to sign the documents and his motion was seconded. Mr. Shay stated that this is great equipment and the grant saved significant money for the city and thanked staff for the work they did to secure the grant. The motion passed by voice vote.

MOUD Grant with Grays Harbor County Health

Included in the packet was an Interagency Agreement between Grays Harbor County and the City of Hoquiam for medication for Opioid use disorder in Jails. The County secured an agreement with HCA for program implementation in Grays Harbor County jails. The amount of the program will not exceed \$46,858.00 and the County will be responsible for administering the agreement and ensuring that grant funds are used in accordance with program requirements. Councilmember McMillan moved to approve the agreement and it was seconded. A discussion followed regarding the program and the Navigator position. Chief Myers spoke briefly regarding what this program will entail. The motion passed by voice vote.

OLD BUSINESS

Move with the Mayor

Mayor Winkelman stated that the Move with the Mayor program is moving ahead. He has had a few people invite him to walk in their neighborhoods; those interested should call his office to schedule a time. There will be a couple of times over the next year that we will have a more formal event. He also mentioned that quite a few people have been cleaning their yards, etc. encouraged Council to let staff know if there are areas that need attention.

NEW BUSINESS

Thanksgiving Game – Olympic Stadium

Councilmember McMillan spoke about the last Thanksgiving Game held at the stadium in 1973. He would like the city to set up a fund to help with the preservation and restoration of Olympic Stadium. People who went to the games, played in the games, etc. would probably be willing to donate to help raise the funds for the capital improvements needed.



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Excuse the Absent Member
Broadway Dip

Councilmember Puvogel moved to excuse the absent member and his motion was seconded and passed by voice vote.

Fire Districts

Councilmember Puvogel moved to direct the Finance Director to get a bid to add the outlying districts, allocation of expenditures for fire and EMS and the service fees for fire districts to the contract with the consultant. His motion was seconded and passed by voice vote. Councilmember Dick asked how many fire districts the fire department serves. Ms. Schmid stated 8 districts and the City could include a mailing to the districts once the study is underway to let them know that we are doing a study.

PUBLIC COMMENT

Shorebird Festival – Arnie
Martin
Letter to Council

Arnie Martin provided information to the council on the best Shorebird viewing times and stated that there is information and activities posted at Shorebird Festival.com. Currently the best viewing times are in the afternoon at this time, but that gets later in the day as we move into May.

EXECUTIVE SESSION

Qualifications of Applicants

Councilmember Puvogel moved to adjourn to executive session to discuss the Qualifications of Applicants for Public Employment. The session should last 10 minutes and no action will be taken following the session. His motion was seconded and passed by voice vote. Council adjourned to executive session at 7:56 p.m.

ADJOURN

Council was called back to order in regular session at 8:14 p.m. and Councilmember McMillan moved to adjourn the meeting and his motion was seconded and passed by voice vote.

BEN WINKELMAN – Mayor

TRACY WOOD – City Council Secretary